

Regular Meeting April 11, 2022

Burke City Council  
Regular Meeting  
April 11, 2022

The regular meeting of the Burke City Council was called to order by Mayor JJ Wolf at 7:00 PM in the Municipal Building Meeting Room. Council members present were Todd Halsne, Tyler Van Metre, Wyatt Reis and Vickie Dobesh. Also present was Finance Officer Mike Glover, Superintendent of Utilities Wade Broome, City Attorney Rachelle Norberg, Chief of Police Mark Green, Andrew Steffen, Mistie Drey & Kelsea Sutton. Megan Lindholm joined the meeting in progress. Absent was Mark Benter.

Mayor Wolf led the group in the Pledge of Allegiance.

**Approve Agenda:**

Motion by Vickie Dobesh, second by Todd Halsne to approve the agenda as presented. Motion carried.

**Conflict of Interest:**

None.

**Public Input:**

None.

**Approve Minutes:**

Minutes of the March 14, 2022 Regular Meeting & March 21 Special Meeting:  
Motion by Tyler Van Metre, second by Vickie DobeshaHhhh to approve the minutes of the March 14, 2022 Regular Meeting & March 21 Special Meeting. Motion carried.

**Approve Reports:**

Motion by Vickie Dobesh, second by Todd Halsne to approve the March 2022 financial statement. Motion carried.

The March 2022 expense and revenue budget analysis lists were given for informational purposes.

**Claims:**

The claims were presented for approval. After some discussion motion by Todd Halsne, second by Tyler Van Metre to approve and authorize payment of claims presented by the Finance Officer with the addition of MRES, Rosebud Electric & SD One Call bills not received yet. Motion carried.

Payroll: Finance Office-3,117.55; Electric-2,656.23; Police-2,203.22; Streets-2,822.15; Shop-2,705.35; Sewer-1,486.53; Library-872.9; First Fidelity Bank, WH & OASI- 4,804.78; SD Retirement System- 2,577.08; AFLAC-67.21; Lincoln National Life Insurance Co.-

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190.38; WellMark BC/BS – 883.66.

General Fund: Appera, Rugs, Mops, Towels & Air Fresheners-323.15; Be Creative Advertising Services, Website Management-75.00; Bruns Market, Supplies-80.98; Burke True Value, Repairs & Maintenance-390.88; Burke Building Center, Kitchen Cabinets, Maintenance & Repairs-3,738.88; Burke Gazette, Publishing-454.39; Burke Golf Course, Private Donation-1,160.00; Community Memorial Hospital, Drug Tests-209.00; Community Memorial Hospital, Donation-5,000.00; Connecting Point, Connect Care-66.00; Dakota Supply Group, Supplies Ballfield Lights-319.91; First Fidelity Bank, ACH Processing Fee-28.10; Mike Glover, Postage-44.72; Golden West Communications, Phones, Internet and Fax-488.06; Gregory County Sheriff's Dept, March Contract & 911 Annual Fee-1,943.00; Karla Johnson Municipal Building Cleaning Contract -350.00; Jim's Garbage, Garbage Pick-Up-230.00; KWYR, Radio Spots-140.00; Midwest Turf & Irrigation, Greens Mower-32,698.978; Office Products Center, Copier Contract-35.00; US Postal Service, Postage-400.00; ProRate Services, LLC, Drug Test-80.00; Rosebud Farmers COOP, Propane-635.19; SD Unemployment Insurance Division, 1<sup>st</sup> Quarter-264.60; Ulteig Engineering, Paperwork Closing Water Loan-170.00; Verizon, Police Cell Phone-47.06; Visa, Books & Meeting Registration & Police Taser Contract-1,182.59; WellllMark BC/BS, Health Insurance-3,651.16; Voyager Fleet Systems, Fuel-564.81; Wells Utilities, Clean up Tree Pile at Airport Hanger-4,489.90; Jessie Eliason, Civic Center Cleaning Contract-355.00; Jamie Hood, Civic Center Cleaning Contract-355.00; Tamara Larsen, Civic Center Cleaning Contract-322.60.

Electric Fund: City of Burke, Utilities-3,063.29; Missouri River Energy Services, Power Purchases-11,324.80; SD State Treasurer, Sales Tax-3,092.18; Rosebud Electric, Wheeling, Maint. Contract & Repairs-12,095.61; WAPA, Power Purchases-13,266.33.

Water Fund: City of Burke, Utilities-642.70; Rosebud Electric COOP, Utilities-106.56; SD DENR, Water Samples-15.00; Tripp County Water Dist., Minimums-2,100.00; Bulk Water-4,549.74; US Bank, Loan Payment-1,372.19.

Sewer Fund: Rosebud Electric COOP, Utilities-67.20; US Bank, Loan Payment-2,642.52.

### **Supt of Utilities:**

The water loss for March was 18.07% with 332,875 gallons lost.

### Street Sealing:

Motion by Wyatt Reis, second by Tyler Van Metre to move forward with the street sealing bid of \$137,823.30 from Brosz Engineering.

### Clean Up Days:

Wade informed the Council that clean up day will be Thursday May 5<sup>th</sup> for the City. The Landfill will also be open for the general public on May 7<sup>th</sup>. Wade will get an article in the paper with the appropriate information on what items will be taken.

### Building Permit:

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Building Permit #2022-4-11A for Larry Martin was presented for approval. Motion by Tyler Van Metre, second by Wyatt Reis to approve Building Permit #2022-4-11A for Larry Martin to install a 40' x 50' privacy fence & chain link fence next to their garage at their property at 1136 Lincoln St. Motion carried.

### **Picnic Shelters/Splash Pad:**

Mistie Drey & Kelsea Sutton gave an update on the Splash Pad. Wells Utilities has begun to install the water lines to the splash pad location. The splash pad installation is set to begin April 25<sup>th</sup> weather permitting.

Concrete Bid:

Motion by Tyler Van Metre, second by Todd Halsne to approve the bid of T & M Concrete in the amount of \$33,732 for pouring the concrete slabs for the 2 picnic shelters. Motion carried.

Construction of Picnic Structures:

There were not any bids submitted at last months special meeting for building the structures. Finance Officer, Mike Glover has talked with Jason Witt from the Burke Building Center and he stated that he is willing to build the structures.

Motion by Vickie Dobesh, second by Megan Lindholm to approve hiring the Burke Building Center to construct the 2 picnic shelters. Motion carried.

### **Police:**

Chief of Police Mark Green gave his monthly report.

### **Code Enforcement:**

Code enforcement officer Mike Olson has done his Spring inspections & has sent out 16 letters to property owners. Discussion was held about a couple other properties that may need letters sent to them.

### **Economic Development:**

City Land by Golf Course:

Discussion continued about developing the land by the golf course. Superintendent of Utilities Wade Broome informed the council that he has talked to Schweigert Construction about improving the road west of the golf course that would lead to the development property south of the golf course. Schweigert Construction stated that it would be pretty expensive because the ground is so sandy. A rough estimate was \$30,000. The road is legally the county's road.

### **City Park Dump Station:**

Council member Vickie Dobesh wanted to make sure that installing the dump station was still something that was going to get done. At the June 10<sup>th</sup>, 2019 regular council meeting the council approved installing sewer hook ups at each camping spot. It never got done in the fall of 2019 because of the tornado. The Council would like Wade to remind Wells Utilities that we still want the sewer hook ups installed.

### **Snow Removal at the Civic Center:**

Council member Vickie Dobesh has contacted Nathan Johnson about the cost of removing

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snow on the sidewalks at the Civic Center. The minimum it would cost is \$85-\$100/hr. The council had a brief discussion. No decision will be made at this time.

**Special Event Liquor License – Stella’s:**

Finance Officer presented the Council with a special event liquor license application for Stella’s. The application is for the PEO Quarter Auction Fundraiser in the Civic Center on April 29<sup>th</sup>, 2022. Motion by Wyatt Reis, second by Megan Lindholm to approve the Special Event Liquor License application for Stella’s for April 29, 2022 for the PEO Quarter Auction fundraiser. Motion carried.

**Swim Bus for 2022:**

After a brief discussion, the Council was in favor of continuing the Swim Bus to Bonesteel. Motion by Vickie Dobesh, second by Tyler Van Metre to approve the swim bus program to Bonesteel for the 2022 summer, pending the approval from the school for use of their bus/van. Motion carried. Finance Officer Mike Glover will check with the school to make sure the city can use a bus.

**Arbor Day Proclamation:**

Finance Officer Mike Glover presented and Mayor Wolf signed the 2022 Arbor Day Proclamation for the City of Burke. Motion by Wyatt Reis, second by Todd Halsne to approve the 2022 Arbor Day Proclamation. Motion carried.

The City of Burke has recently been awarded Tree City USA for the 39<sup>th</sup> straight year. Mike informed the council that the Arbor Day people have made it a requirement to have an Arbor Day presentation to be eligible for the Tree City USA designation going forward.

**Parkview Manor Water Bill:**

Discussion continued on the water bill that the Parkview Manor incurred last summer during the 8<sup>th</sup> & 9<sup>th</sup> St project. The cost of all the expenses was \$692.61. Just the water expense was \$238.89. Ulteig Engineering & Menning Excavating have agreed to pay 1/3 each of the \$238.89. Which would be \$79.63 from each. Motion by Vickie Dobesh, second by Wyatt Reis to pay the difference from the total bill minus the 2 payments of \$79.63, which is \$533.35. Motion carried.

**Legal Conflict of Interest Issue:**

Motion by Tyler Van Metre, second by Vickie Dobesh to go into executive session at 8:06 pm to discuss legal counsel.

Mayor Wolf declared the executive session over at 8:18 pm with the following action taken, Motion by Wyatt Reis, second by Vickie Dobesh to enter into an agreement/contract with Meierhenry Sargent, LLP for limited purpose of legal counsel regarding a conflict of interest for the city attorney. Motion carried.

**Adjournment:**

Mayor Wolf declared the meeting adjourned at 8:22 pm.

**ATTEST:**

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Mike Glover, Finance Officer

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JJ Wolf, Mayor