

Burke City Council
Regular Meeting
June 10, 2019

The regular meeting of the Burke City Council was called to order by Mayor Thomas Glover at 7:00 PM in the Municipal Building Meeting Room. Council members present were Wyatt Reis, Mark Green, Garry Wetzler, Vickie Dobesh, Tyler Van Metre and Todd Halsne. Also present was Finance Officer Mike Glover, Supt of Utilities Wade Broome, Chief of Police Mike Deneui, City Attorney Rachelle Norberg and Cory Smith.

Approve Agenda:

Motion by Vickie Dobesh, second by Garry Wetzler to approve the agenda with the addition of the City Park. Motion carried.

Conflict of Interest:

Tyler Van Metre – East 10th Street Easement

Public Input:

None

Approve Minutes:

Minutes of the May 13th Regular Meeting:

Motion by Todd Halsne, second by Mark Green to approve the minutes of the May 13, 2019 Regular Meeting. Motion carried.

Approve Reports:

Motion by Garry Wetzler, second by Vickie Dobesh to approve the May, 2019 financial statement. Motion carried.

The May 2019 expense and revenue budget analysis were given for informational purposes. The May delinquent list was given for informational purposes.

Claims:

The claims were presented for approval. After some discussion motion by Wyatt Reis, second by Vickie Dobesh to approve and authorize payment of claims presented by the Finance Officer with the addition of Rosebud Electric Maintenance Contract & Wheeling. Motion carried.

Payroll: Council-9,750; Finance Office-4,039.08; Electric-3,260.98; Police-3,536.68; Streets-4,411.58; Shop-3,087.61; Sewer-2,541.14; Library-749.50; First Fidelity Bank, WH & OASI- 6,445.72; SD Retirement System- 2,509.35; AFLAC-93.21; Lincoln National Life Insurance Co.- 236.53.

General Fund: Appeara, Rugs, Mops, Paper Towels & Air Freshners-278.03; Be Creative

Regular Meeting June 10th, 2019

Advertising Services, Website Management-75.00; Burke Building Center, Repairs & Maintenance-2.69; Burke True Value, Repairs & Maintenance-609.01; Burke Gazette, Publishing-351.27; Burke Golf Course, SD Community Foundation Grant-1,000.00; Burke Golf Course, 2019 Donation-1,200; Center Point Large Print, Books-176.14; Clarke Mosquito Control, Repairs-101.78; Display Sales, Silver Ball Ornaments for Flags-90.00; Jessie Eliason, Civic Center Cleaning Contract-500.00; Jamie Hood, Civic Center Cleaning Contract-500.00; First Fidelity Bank, ACH Processing Fee-25.00; First Fidelity Bank, Revenue Bond Payment-45,000.00; Golden West Communications, Phones, Internet and Cable-517.25; Greens Grocery, Supplies-97.46; H & J Sales INC., Chain Saw Chains-48.00; Hillcrest Motel, Room for 1 Week-525.00; David Indahl, Mowing Contract Burke Lake & Ballfields-2,601; KOTAB Kleaning, Carpet Cleaning & Floor Waxing-4,233.20; KWYR, Radio Spots-40.00; Karla Johnson Municipal Building Cleaning Contract -350.00; Jim's Garbage, Garbage Pick-Up-300.00; Main Street Auto Parts, Maintenance & Repairs-489.32; Nelson Machine & Welding, Maintenance & Repairs-72.95; Gunvordahl, Gunvordahl & Norberg, 2019 Retainer Fee-2,500.00; US Postal Service, Library Box Rent-64.00; Purvis Electric, Ballfield & FO Repairs-295.86; Runnings Supply Inc., Harrow Section-199.99; Ann Schwader, Burke Walks Supplies-391.78; SD Federal Property Agency, 2012 F350 Pickup & Tools-18,771.00; Kaitlyn Steffen, Summer Reading Supplies-117.69; Taylor Plumbing & Heating, Repairs-11.67; Ultieg Engineer's Inc., Engineering & Drone Study-13,235.85; Van Diest Supply Company, Mosquito Spray-1,410.80; Visa, Library Books & Police & Other-1,130.23; WelllMark BC/BS, Health Insurance-4,008.21; Voyager Fleet Systems, Fuel-772.00.

Electric Fund: City of Burke, Utilities-2,114.61; Missouri River Energy Services, Dues-75.00 Power-3,922.94; SD One Call, Message Fees April-7.35; Rosebud Electric Coop, Utilities, Wheeling and Contract-4,714.12; SD State Treasurer, Sales Tax-2,448.43; Dept. of Energy, Power-11,065.62; Wesco Distribution Inc., Street Lights & Electrical Supplies-1,939.00.

Water Fund: City of Burke, Utilities-131.80; DENR, 2019 Drinking Water Fee-300.00; Rosebud Electric COOP, Utilities-38.58; SD DENR, Water Samples-15.00; Tripp County Water Dist., Minimums-2100.00; Bulk Water-4,212.00.

Sewer Fund: Rosebud Electric COOP, Utilities-102.46.

Supt. of Utilities:

Building Permits:

Building Permit #2019-6-10A for Nicole Green was presented for approval. Motion by Tyler Van Metre, second by Todd Halsne to approve building permit #2019-6-10A of Nicole Green to place a 20' x 20' patio with pavers at 222 E 7th St. Motion carried. Mark Green – Abstained.

Building Permit #2019-6-10B for Mike and Lisa Green was presented for approval. Motion by Todd Halsne, second by Wyatt Reis to approve building permit #2019-6-10B of Mike & Lisa Green to add a 15' x 30' wood/composite deck to the back of their house at 282 Franklin St. Motion carried with Mark Green abstaining.

Regular Meeting June 10th, 2019

Building Permit #2019-6-10C for Lawrence and Kathy Oliver was presented for approval. Motion by Garry Wetzler, second by Mark Green to approve building permit #2019-6-10C to put a 23'6" x 48' addition to house with a 28' x 36' attached garage and a 23'6" x 22'7" deck at 1101 Lincoln St. Motion carried with Todd Halsne abstaining.

Building Permit #2019-6-10D for David and Amanda Klein was presented for approval. Motion by Tyler Van Metre, second by Todd Halsne to approve building permit #2019-6-10D of David and Amanda Klein, with appropriate number of signatures for a variance, to put a 12' x 26' addition to the house with a 26' x 26' garage at 226 West 5th St pending the payment of \$25 for the permit. Motion carried.

City Pickup:

Wade informed the Council that he has purchased 2012 F350 blue pickup for David Green to use. The price was \$18,700.

Water loss for May was 21.70% with 406,308 gallons lost.

Wade Broome, Superintendent of Utilities provided a quote from Schweigert Construction to build the road on East 10th St starting at Franklin St and going east. The quote was for \$18,000.

Sewer Hook-Ups at City Park:

Discussed at the May meeting was the possibility to install sewer hook-ups to the camping spots. Wells Utilities gave a rough estimate of \$2,970 to bore the lines in.

Motion by Garry Wetzler, second by Vickie Dobesh to have Well's Utilities install sewer hook-ups to the camping spots at the City Park by using the boring method. Motion carried.

This won't get done until this fall.

East 10th Street Utility Easement:

A Utility Easement agreement between Cory and Megan Smith and the City of Burke was presented for approval. The land that this easement is on is described as follows: Lot One (1), Block Four (4), Lillibridge Addition to the City of Burke, a Subdivision of Fulton Lots Five (5), Six (6) and Seven (7), located in the West Half of the Northeast Quarter (W1/2NE1/4) of Section Thirty-one (31), Township Ninety-seven (97) North, Range Seventy-one (71) West of the 5th P.M., Gregory County, South Dakota.

Motion by Garry Wetzler, second by Vickie Dobesh to approve the East 10th Street Utility Easement between Cory and Megan Smith and the City of Burke. Motion carried with Tyler Van Metre abstaining.

Gregory County Sheriff's Department:

The Gregory County Sheriff's Office was unable to attend the meeting. They will be on the July regular meeting agenda on July 8, 2019.

Police Report:

Chief Deneui gave his monthly report.

Regular Meeting June 10th, 2019

Chief Deneui informed the council of a complaint he had received on a resident blocking the alley that runs east and west in Block 16. City Attorney Rochelle Norberg did some research and informed the council that there is no easement and the alley has not been vacated. Rochelle will send a letter to all the property owners along the alley informing them that the alley is a public alley and they cannot block the alley.

Deputy Police Position:

Before making a decision on the Deputy Police Position the Council would like to talk to the Sheriff's Department.

Motion by Todd Halsne, second by Garry Wetzler to table the discussion until the regular July meeting on July 8, 2019. Motion carried 5-1 with Tyler Van Metre voting nay

Economic Development:

Nothing new to report.

Code Enforcement:

Code Enforcement Officer Mike Olson will be in town this week on either Tuesday or Wednesday.

Finance Officer Mike Glover has sent out two mowing notices.

Discussion was held about the property at 125 West 7th Street. The Council has learned that the land owner at 125 W. 7th St. may have someone interested in purchasing their property. Finance Officer Mike Glover has talked to Mike Olson, Code Enforcement Officer and he was in agreement with what Mike Glover proposed to Mr. Olson and the Council. If the land owner at 125 West 7th Street would sell his property before the August 1, 2019 deadline the City of Burke would forgive the remaining balance he has with the City for the cleanup abatement done in September of 2018. Plus, the current land owner would not have any expense with cleaning up the property.

Motion by Vickie Dobesh, second by Garry Wetzler to approve forgiving the remaining balance for Code Enforcement fines from September 2018 that the property owner at 125 W 7th St has with the City of Burke, if he sells his property before the August 1, 2019 deadline. Motion carried.

SMR & WMD Delegate:

Motion by Vickie Dobesh, second by Tyler Van Metre to re-appoint Mayor Glover as delegate and appoint Mark Green as alternate to the Southern Missouri Recycling and Waste Management District for the 2019-2020 fiscal year. Motion carried.

Burke Stampede Cattle Drive:

The council was ok with allowing the Burke Stampede Cattle Drive to go through town on the afternoon of July 18th.

Special On-Sale Event Liquor License Ordinance 2nd Reading:

The Special On-Sale Event Liquor License Ordinance was presented for approval upon the second reading. Motion by Wyatt Reis, second by Garry Wetzler to approve the Special On-Sale Event Liquor License Ordinance upon the second reading. Upon roll call vote, Wetzler-aye, Van Metre-aye, Green-aye, Reis-aye, Halsne-aye, Dobesh-nay. The Special

Regular Meeting June 10th, 2019

On-Sale Event Liquor License Ordinance was passed and adopted on this 10th day of June 2019.

Civic Center & Municipal Building Security:

Finance Officer Mike Glover presented the council with 2 quotes on security systems at the Civic Center and the Municipal Building. One quote was from Safe-N-Secure and the other was from Doug Koenig in Fairfax. Before making a decision, the Council would like Mike to gather some more information and report back next month.

Fireworks Permit:

Motion by Garry Wetzler, second by Vickie Dobesh to approve the fireworks permit for the Burke Men's Association for 2019, at the location of 315 East 13th St. Motion carried 5-1 with Van Metre voting nay.

Days and hours of lighting fireworks are June 27 thru July 5. Times are until 10:30 PM on June 27 thru July 2 & July 5 and until 12:00 AM on July 3 & 4.

Statement of Extension for District III:

Motion by Wyatt Reis, second by Todd Halsne to approve the Statement of Extension of the Joint Cooperative Agreement with District III Planning and Development District for the year 2020. Motion carried. The 2020 dues are set at \$1,148 and will be billed at the end of 2019.

City Park:

Finance Officer Mike Glover informed the Council about a conversation he had with a camper at the City Park. The camper complimented the City for the facilities at the park. They had a suggestion of keeping the bathrooms doors closed because a lot of dirt and debris blows in the bathrooms as the doors are open when not being used. A brief discussion was held and the Council was in agreement to put closures on the bathroom doors at the City Park to help keep the bathrooms clean.

Executive Session:

Motion by Mark Green, second by Vickie Dobesh to go into executive session at 9:04 PM to discuss employee performance. Motion carried.

Mayor Glover declared executive session over at 10:14 PM with no action taken.

Adjournment:

Mayor Glover declared the meeting adjourned at 10:17 PM.

ATTEST: _____
Mike Glover, Finance Officer

Thomas Glover, Mayor