

Regular Meeting October 12, 2021

Burke City Council
Regular Meeting
October 12, 2021

The regular meeting of the Burke City Council was called to order by Mayor JJ Wolf at 7:00 PM in the Jack Broome Community Civic Center Meeting Room. Council members present were Wyatt Reis, Mark Benter, Megan Lindholm Todd Halsne, Tyler Van Metre and Vickie Dobesh. Also present was Finance Officer Mike Glover, Superintendent of Utilities Wade Broome, City Attorney Rachelle Norberg, Brad Stangohr, Suzette Johnson, Kelsea Sutton and Karla Johnson.

Mayor Wolf lead the group in the Pledge of Allegiance.

Approve Agenda:

Motion by Mark Benter, second by Vickie Dobesh to approve the agenda with the addition of Trunk or Treat. Motion carried.

Conflict of Interest:

None.

Public Input:

None.

Approve Minutes:

Minutes of the September 13, 2021 Regular Meeting:

Motion by Tyler Van Metre, second by Mark BenteraHhhh to approve the minutes of the September 13, 2021 Regular Meeting. Motion carried.

Approve Reports:

Motion by Wyatt Reis, second by Vickie Dobesh to approve the September 2021 financial statement. Motion carried.

The September 2021 expense and revenue budget analysis lists were given for informational purposes.

Claims:

The claims were presented for approval. After some discussion motion by Todd Halsne, second by Vickie Dobesh to approve and authorize payment of claims presented by the Finance Officer with the addition of the SD One Call bill that has not come in yet. Motion carried.

Payroll: Finance Office-2,969.05; Electric-2,473.21; Police-1,875.28; Streets-3,060.33; Shop-2,568.45; Sewer-1,427.85; Library-615.64; First Fidelity Bank, WH & OASI-4,591.68; SD Retirement System- 2,408.54; AFLAC-67.21; Lincoln National Life Insurance

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Co.- 190.38; City of Burke-213.33; AFLAC-67.21; WellMark BC/BS – 821.29.

General Fund: Altec Industries, Bucket Truck-122,850.00; Anson Insurance Services, Insurance Renewal-22,340; Appera, Rugs, Mops, Towels & Air Fresheners-435.19; Atteberry Construction, Cold Mix-5,978.50; Be Creative Advertising Services, Website Management-75.00; Bruns Market, Supplies-21.75; Burke Building Center, Maintenance & Repairs-40.57; Burke True Value, Repairs & Maintenance-442.04; Burke Gazette, Publishing-312.85; Code Enforcement Specialist, Fall Inspections-1,054.20; Core Engineering & Consulting, Testing on 8th & 9th St. Project-7,600.00; Mike Glover, Lodging, Meals & Mileage for SDML Conference-468.40; First Fidelity Bank, ACH Processing Fee-25.00; David Indahl, Mowing Contract-1,167.00; Golden West Communications, Phones, Internet and Fax-604.83; Gregory County Sheriff's Dept, September Contract-3,172.00; Karla Johnson Municipal Building Cleaning Contract -350.00; Jim's Garbage, Garbage Pick-Up-300.00; Johnson Auto Repair, Repair Air Compressor-514.24; Emmitt Kotrba, Survey City Land-2,524.13; KWYR, Radio Spots-140.00; Main Street Auto Parts, Maintenance & Repairs-245.26; Menning Excavating, 8th & 9th St Project-292,599.18; Office Products Center, Copier Contract, Projector, Cart & Screen-1,405.27; Opperman, Inc., Trucking of Rock Chips-3,111.51; Rosebud Farmers Coop, Propane-99.71; Runnings Supply, Inc., Supplies-8.07; SD Unemployment, 3rd Quarter-1.74; Spencer Quarries, Rock Chips-3,056.15; Taylor Plumbing & Heating, Filter for Water Fountain at CC-197.34; Ulteig Engineering, Inc., Engineering Fees 8th & 9th St Project-28,130.07; Verizon Wireless, Police Phone-49.43; Visa, Books & Police Supplies-259.14; WellMark BC/BS, Health Insurance-3,379.34; Voyager Fleet Systems, Fuel-572.89; Jessie Eliason, Civic Center Cleaning Contract-500.00; Jamie Hood, Civic Center Cleaning Contract-500.00.

Electric Fund: City of Burke, Utilities-2,024.01; Missouri River Energy Services, Power Purchases-6,015.02; SD One Call, August Message Fees-8.40 & Sept-3.15; SD State Treasurer, Sales Tax-3,101.09; Rosebud Electric, Wheeling, Maint. Contract-4,606.24; Christian Schweigert, Utility Service Refund-125.00; WAPA, Power Purchases-12,565.76; US Department of Energy, Billing Contract-675.00.

Water Fund: City of Burke, Utilities-130.40; First National Bank, Water Loan-1,372.19; H & H Contracting, Repair Deicer Unit-180.74; Menning Excavating, 8th St Project-201,899.00; Rosebud Electric COOP, Utilities-22.08; SD DENR, Water Samples-211.00; Tripp County Water Dist., Minimums-2,100.00; Bulk Water-10,942.10.

Sewer Fund: First National Bank, Sewer Loan-2,642.52; Rosebud Electric COOP, Utilities-21.00.

Supt of Utilities:

The water loss for September was 33.47% with 1,482,685 gallons lost.

Wade informed the Council that The Road Guy sealed 23 blocks of streets this year. Wade is also still checking on prices for a new light fixture for the big baseball field.

8th & 9th Street Project:

Brad Stangohr, Engineer from Ulteig was in attendance to give an update on the project.

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There are a couple things left to do, one is cleanup of the streets and the other is finish the work on the north edge of 9th St. on the west end of 9th Street. To avoid pooling of water the curb & gutter doesn't run all the way to the end of the street. This is by design from the Ulteig Engineers. The re-seeding has taken place.

Splash Pad – Update:

Kelsea Sutton gave a quick update. Well's Utilities will start next week and Crouch Recreation will start at the beginning of November.

Economic Development & Dakota Resources Learning Network:

Kelsea Sutton met with the Council to inform them that the Gregory County Commissioners have agreed to purchase memberships to the Dakota Resources Learning Network for the communities of Gregory, Burke & Bonesteel/Fairfax. Each membership cost \$1,200 annually. The Learning Network is a great resource for economic development. Each Membership comes with one log in, another log in can be purchased for \$100 each annually. The Council is very appreciative of the County Commissioners for providing this opportunity to the City of Burke.

City Land:

Mike Glover asked the Council if they have decided what they wanted to do with the parcels of land that was discussed at the last meeting. The parcel numbers are 5217, which is located along Highway 18 between Taylor Plumbing and Heating Business and the Burke Building Center lot. The other parcel number is 0171 which is on the east side of town next to Jody & Suzette Johnson's property. After some discussion it was the consensus of the council to surplus both parcels of land.

Motion by Vickie Dobesh, second by Tyler Van Metre to surplus parcel #0171. Motion carried. The official surplus of the land will be held at the November 8th, 2021 regular meeting.

Before surplusing parcel #5217 the Council wants to make sure that the alley that is between Washington & Lincoln St that is located between Pump N Stuff and the Burke Building Center lot is not part of parcel #5217.

Health Insurance Renewal:

Karla Johnson was in attendance to present the renewal information for the City of Burke's Health Insurance plan. The current plan is increasing 8.5%. After a brief discussion, motion by Vickie Dobesh, second by Mark Benter to renew the current health insurance plan, WellMark Blue Cross/Blue Shield Enhanced Blue 1500, for 2022. Motion carried.

Police:

Finance Officer, Mike Glover had handed out Chief Green's monthly report. Chief Green is at Law Enforcement Training in Pierre.

Code Enforcement:

Finance Officer, Mike Glover had previously sent out the latest update from our code enforcement officer. The fall inspection was done on September 30, 2021. Seven letters

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were sent out.

2022 Liquor Licenses:

The on-off sale license for Bill's Bar & Stella's and the on-sale license for the VFW for 2022 were presented for approval.

Motion by Todd Halsne, second by Wyatt Reis to approve the following 2022 licenses: 2022 on-off sale liquor license for Stella's, 2022 on-off sale liquor license for Bill's Bar and 2022 on-sale liquor license for VFW. Motion carried with Mark Benter abstaining.

Resolution for Redistricting of Wards:

Finance Officer, Mike Glover, presented and read Ward Redistricting Resolution 2021-10. Motion by Wyatt Reis, second by Todd Halsne to approve Ward Redistricting Resolution 2021-10. Upon roll call vote: Van Metre-aye, Lindholm-aye, Benter-aye, Reis-aye, Halsne-aye & Dobesh-aye, The Ward Redistricting Resolution 2021-10 was passed and adopted on this 12th day of October, 2021.

COVID-19 ARPA Funding:

Finance Officer, Mike Glover has recently attended the SDML Annual Conference and went to a presentation on the COVID-19 ARPA funds. There is no clear cut yes and no answers to what the money can be spent on. Cities are encouraged to work with their attorneys to go through the numerous pages of rules and regulations to determine what is eligible.

Medical Marijuana:

City Attorney Rachelle Norberg presented a draft of two ordinances she has come up with for Medical Cannabis. The first ordinance is an ordinance to amend the City's Zoning Ordinance to include Medical Cannabis Dispensaries and the other ordinance is the Medical Cannabis Dispensaries Ordinance. Rachelle went over both ordinances with the Council.

After some discussions,

Motion by Wyatt Reis, second by Megan Lindholm to approve Ordinance no. 2021-10B, AN ORDINANCE TO AMEND SECTION 16-4-11(A), "CENTRAL COMMERCIAL USES PERMITTED"; SECTION 16-4-16(A), "COMMERCIAL INDUSTRIAL USES PERMITTED"; CHAPTER 16-4, "DISTRICT REQUIREMENTS"; AND CHAPTER 16-2-1, "GENERAL DEFINITIONS", AS AMENDED, OF THE ZONING ORDINANCE OF THE CITY OF BURKE, upon the first reading. Motion carried 4-2. The second reading will be held at the November 8, 2021 regular meeting.

Motion by Tyler Van Metre, second by Todd Halsne to approve Ordinance no. 2021-10A, AN ORDINANCE ADDING CHAPTER 7-4 cannabis dispensaries TO THE REVISED ORDINANCES OF THE CITY OF BURKE CREATING LICENSING PROVISIONS FOR CANNABIS ESTABLISHMENTS, upon the first reading. Motion carried 5-1. The second reading will be held at the November 8, 2021 regular meeting.

Trunk or Treat:

Kate Witt has asked Finance Officer, Mike Glover if the Methodist church can host their Trunk or Treat on October 30th in the street in front of the Methodist Church. The Council was in agreement to allow this activity on October 30, 2021.

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Adjournment:

Mayor Wolf declared the meeting adjourned at 8:56 pm.

ATTEST:

Mike Glover, Finance Officer

JJ Wolf, Mayor