

Burke City Council  
Regular Meeting  
September 13, 2021

The regular meeting of the Burke City Council was called to order by Mayor JJ Wolf at 7:02 PM in the Jack Broome Community Civic Center Meeting Room. Council members present were Wyatt Reis, Mark Benter, Todd Halsne, Tyler Van Metre and Vickie Dobesh. Also present was Finance Officer Mike Glover, Superintendent of Utilities Wade Broome, City Attorney Rachelle Norberg and Mistie Drey. Absent was Megan Lindholm.

Mayor Wolf lead the group in the Pledge of Allegiance

**Approve Agenda:**

Motion by Todd Halsne, second by Mark Benter to approve the agenda with the addition of City Land. Motion carried.

**Conflict of Interest:**

None.

**Public Input:**

None.

**Approve Minutes:**

Minutes of the August 9, 2021 Regular Meeting:

Motion by Mark Benter, second by Tyler Van MetreaHhhh to approve the minutes of the August 9, 2021 Regular Meeting. Motion carried.

Minutes of the August 23, 2021 Special Meeting:

Motion by Todd Halsne, second by Wyatt Reis to approve the minutes of the August 23, 2021 Special Meeting. Motion carried.

**Approve Reports:**

Motion by Wyatt Reis, second by Mark Benter to approve the August 2021 financial statement. Motion carried.

The August 2021 expense and revenue budget analysis lists were given for informational purposes.

**Claims:**

The claims were presented for approval. After some discussion motion by Vickie Dobesh, second by Mark Benter to approve and authorize payment of claims presented by the Finance Officer with the addition of the Rosebud Electric Maintenance Contract & Wheeling, MRES, and SD One Call, bills that have not come in yet. Motion carried.

Regular Meeting September 13, 2021

Payroll: Finance Office-2,969.04; Electric-2,518.11; Police-1,875.30; Streets-3,320.74; Shop-2,610.63; Sewer-1,427.86; Library-757.64; First Fidelity Bank, WH & OASI-4,833.49; SD Retirement System- 2,428.74; AFLAC-67.21; Lincoln National Life Insurance Co.- 190.38; City of Burke-156.36; AFLAC-67.21; WellMark BC/BS – 821.29.

General Fund: 4K Design, Civic Center Sign-566.00; Appeara, Rugs, Mops, Towels & Air Fresheners-321.11; Be Creative Advertising Services, Website Management-75.00; Bruns Market, Supplies-131.05; Burke Building Center, Maintenance & Repairs-120.03; Burke Fire Department, Annual Contribution-7,000.00; Burke True Value, Repairs & Maintenance-331.58; Burke Gazette, Publishing-234.27; Burke One Stop, Inc., Fuel-34.50; Community Memorial Hospital, Annual Contribution-5,000.00; Core Engineering & Consulting, Testing on 8<sup>th</sup> & 9<sup>th</sup> St. Project-2,656.00; First Fidelity Bank, ACH Processing Fee-25.00; Golden West Communications, Phones, Internet and Fax-594.02; Gregory County 4H Shooting Sports, Donation-5,000.00; Gregory County Sheriff's Dept, August Contract-1,719.00; Gregory County Landfill, Dumping Fees-234.68; Harry K Auto Parts, Repairs-18.05; Hillyard/Sioux Falls, Red Scrubbing Pads-83.80; Karla Johnson Municipal Building Cleaning Contract -350.00; Jim's Garbage, Garbage Pick-Up-300.00; KWYR, Radio Spots-140.00; Main Street Auto Parts, Maintenance & Repairs-246.82; Menning Excavating, 8<sup>th</sup> & 9<sup>th</sup> St Project-128,942.74; Nelson Machine & Welding, Repairs & Maintenance-91.21; NOWEEDS, Police Pickup Decals-875.00; Office Products Center, Copier Contract, Supplies & Battery Backup-292.98; US Postal Service, Box Rent FO-102.00; Runnings Supply, Inc., Weedeater Blades-57.95; Taylor Plumbing & Heating, Supplies-73.96; Ulteig Engineering, Inc., Engineering Fees 8<sup>th</sup> & 9<sup>th</sup> St Project June & July-43,895.07; Verizon Wireless, Police Phone-47.15; Visa, Books, SDML Conference Registration & Police Supplies-1,018.47; WellMark BC/BS, Health Insurance-3,361.04; Voyager Fleet Systems, Fuel-436.64; Jessie Eliason, Civic Center Cleaning Contract-500.00; Jamie Hood, Civic Center Cleaning Contract-500.00; Yankton Fire & Safety Co., Inspect Fire Extinguishers-90.00.

Electric Fund: City of Burke, Utilities-3,385.06; Core & Main LP, Surface Locator Tool-3,800.00; Missouri River Energy Services, Power Purchases-20,248.60; SD One Call, July Message Fees-15.75; SD State Treasurer, Sales Tax-3,101.09; Rosebud Electric, Wheeling, Maint. Contract & Repairs-Aug-5,852.99 & July-10,578.84; WAPA, Power Purchases-12,159.64.

Water Fund: City of Burke, Utilities-130.52; H & H Contracting, Repair Deicer Unit-607.59; Menning Excavating, 8<sup>th</sup> St Project-76,747; Burke True Value, Repairs-45.14; Rosebud Electric COOP, Utilities-23.16; SD DENR, Water Samples-15.00; Tripp County Water Dist., Minimums-2,100.00; Bulk Water-14,150.63.

Sewer Fund: Rosebud Electric COOP, Utilities-21.00.

### **Supt of Utilities:**

The water loss for August was 5.81% with 332,610 gallons lost.

Building Permits:

Regular Meeting September 13, 2021

Building Permit #2021-9-13A for Cheryl Inglett was presented for approval. Motion by Tyler Van Metre, second by Wyatt Reis to approve building permit #2021-9-13A of Cheryl Inglett to build a 20'x20' deck onto the house at 146 W 5<sup>th</sup> St. Motion carried with Mark Benter abstaining.

Building Permit #2021-9-13B for Richard Hoffman was presented for approval. Motion by Todd Halsne, second by Tyler Van Metre to approve building permit #2021-9-13B of Richard Hoffman to build a 24'x32' addition to the steel building at 222 W 7<sup>th</sup> St. Motion carried.

Wade informed the Council that he is looking into prices on replacing the light fixtures on the big baseball field. Wade is hoping we only have to replace the fixtures on the pole that was destroyed in the tornado.

### **Splash Pad – Update:**

Wade informed the Council that the tennis courts have been removed. Mistie Drey gave an update on the funding for the Splash Pad. The Splash Pad committee has been awarded a \$10,000 Community Foundation Grant. Total funds raised so far is \$274,000. The committee is still waiting on whether or not they have received the Land & Water Conservation Fund Grant. Well's Utilities should start work on installing the water lines, drainage lines & the electrical lines next week.

### **8<sup>th</sup> & 9<sup>th</sup> Street Project:**

Discussion was held on the progress of the project.

### **Police:**

Finance Officer, Mike Glover had handed out Chief Green's monthly report. Chief Green is at Law Enforcement Training in Pierre.

### **Code Enforcement:**

A couple new letters have been sent out. Discussion was held about complaints that Council members & the Finance Office have received about the weeds growing on the east & west side of the Courthouse in between the curb & sidewalk.

### **Economic Development:**

Nothing new at this time.

### **Housing Board Appointment:**

Motion by Tyler Van Metre, second by Vickie Dobesh to appoint Dave Engelmeyer, Ralph Lunn & Bonnie Noziska to the Burke Housing Board for a five-year term, 2021 – 2026. Motion carried.

### **Public Hearing for Special Event Liquor License:**

Mayor Wolf opened the public hearing at 7:38 pm for the Special Event Liquor License for the Burke Men's Association on October 2, 2021 for Grady Fortuna & Sydney Benter's wedding reception & dance. With no one appearing or in opposition to the license

Regular Meeting September 13, 2021

application, Mayor Wolf closed the public hearing at 7:39 pm.

Motion by Wyatt Reis, second by Vickie Dobesh to approve the Special Event Liquor license of the Burke Men's Association for Grady Fortuna & Sydney Benter's wedding reception & dance. Motion carried with Mark Benter abstaining.

### **2021 OkTOberfest:**

Alec Brady from the Burke Community Club has asked Finance Officer Mike Glover if the Community Club can block off Main Street from the Old BG's building south to the Burke True Value building for OkTOberfest on October 9, 2021. Motion by Mark Benter, second by Todd Halsne to allow the Community Club to block off a portion of Main Street for OkTOberfest on October 9, 2021. Motion carried.

### **Projector, Screen & Cart for Civic Center:**

Finance Officer, Mike Glover had previously sent out information on prices for a projector, screen & cart for the Civic Center. Money has been donated from the Gregory County 4H & the Gregory County Historical Society to purchase a projector & screen. The quote provided by Office Products was \$810 for an Epson PoweLite 119W 3LCD WXGA Classroom Projector, \$149.99 for an 80" screen & \$400 for a steel adjustable cart. Motion by Tyler Van Metre, second by Wyatt Reis to approve purchasing the projector, screen & cart from Office Products Center. Motion carried.

### **2022 Appropriation Ordinance:**

The 2022 Appropriation Ordinance was presented for approval upon the second reading. Motion by Todd Halsne, second by Mark Benter to approve the 2022 annual appropriation ordinance upon the second reading. Upon roll call vote, Van Metre-aye, Benter-aye, Reis-aye, Halsne-aye, Dobesh-aye. The 2022 annual appropriations ordinance was passed and adopted on this 13<sup>th</sup> day of September, 2021.

### **Redistricting of Wards:**

The city received notice from District III that they need to redistrict the 3 City wards. This came about after District III reviewed the number of residents in the current 3 city wards. District III does this review after every census is completed. By redistricting the wards, the population in each ward will be fairly even. District III provided a map of the proposed new wards. There isn't a major change. Ward I will be made a little bigger with ward II & III becoming a little smaller. The Council was fine with the new wards that District III has proposed. Finance Officer, Mike Glover will draw up a resolution approving the redistricting and present it at the next council meeting.

### **Monthly Meeting Date:**

Mayor Wolf informed the Council that he has had a couple people ask him if the Council would be willing to move the City Council regular meeting to a different day that doesn't fall on the same day as the school board meetings. After some discussion the Council was in agreement to leave the Council meetings on the 2<sup>nd</sup> Monday of the month. This works the best for receiving and paying the bills on time.

### **October Meeting Date:**

Regular Meeting September 13, 2021

The October regular meeting is scheduled for Monday the 11<sup>th</sup>, which is a Holiday. Motion by Wyatt Reis, second by Todd Halsne to move the October regular Council meeting to Tuesday October 12 at 7 pm. Motion carried.

**COVID-19 ARPA Funding:**

Finance Officer, Mike Glover informed the Council that he has registered the City of Burke in the portal to receive the ARPA funds. The city will receive \$52,396.20 this fall and the other \$52,396.20 next fall. Mike will look into items the money can be spent on. The city will have until December 2024 to spend the money.

**Hearing For Special Assessment Roll For 8<sup>th</sup> & 9<sup>th</sup> Street Curb & Gutter Project:**

Mayor JJ Wolf opened the public hearing for the 8<sup>th</sup> & 9<sup>th</sup> Street Curb & Gutter Assessment Roll at 7:56 PM. The Finance Officer read the Resolution. With no one appearing at the hearing Mayor Wolf closed the public hearing at 7:57 PM. Motion by Vickie Dobesh, second by Tyler Van Metre to approve the 8<sup>th</sup> & 9<sup>th</sup> Street Special Assessment Roll as presented. Upon Roll call vote, Van Metre-aye, Benter-aye, Reis-aye, Halsne-aye, Dobesh-aye, the 8<sup>th</sup> & 9<sup>th</sup> Street Curb & Gutter Assessment Roll was approved and adopted on this 13<sup>th</sup> day of September, 2021.

**City Land:**

Mike Glover informed the Council that Emmett Kotrba has finished surveying the 2 land parcels the council has asked him to survey. Both properties have the appropriate staking in place. After some discussion the Council was in agreement to think about the land and Mike will put this subject on the agenda for the October regular meeting.

**Medical Marijuana:**

City Attorney Rachelle Norberg informed the Council of what other Cities are coming up with for an ordinance on Medical Marijuana. Discussion followed on what the Council wants in their ordinance. The city is going to allow 1 license in city limits with a fee of \$5,000.00 non-refundable for the license. The Council asked Rachelle to draft an ordinance and present it at the next regular Council meeting in October.

**Adjournment:**

Mayor Wolf declared the meeting adjourned at 8:25 pm.

**ATTEST:**

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Mike Glover, Finance Officer

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JJ Wolf, Mayor