

Regular Meeting July 12, 2021

Burke City Council
Regular Meeting
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The regular meeting of the Burke City Council was called to order by Council President Wyatt Reis at 7:02 PM in the Civic Center Meeting Room. Council members present were Megan Lindholm, Mark Benter, Todd Halsne, Tyler Van Metre and Vickie Dobesh. Also present was Finance Officer Mike Glover, Superintendent of Utilities Wade Broome, City Attorney Rachelle Norberg, Chief of Police Mark Green, Dr. Megan Smith, Kelsea Sutton, Mistie Drey and Kent Wells. Eric Crouch and Lynne Norton from Crouch Recreation joined via phone for the opening of the Splash Pad proposals and bids. Mayor JJ Wolf joined the meeting in progress.

Council President Reis lead the group in the Pledge of Allegiance

Approve Agenda:

Motion by Mark Benter, second by Tyler Van Metre to approve the agenda as presented. Motion carried.

Conflict of Interest:

None.

Public Input:

None.

Approve Minutes:

Minutes of the June 14, 2021 Regular Meeting:

Motion by Tyler Van Metre, second by Mark Benter to approve the minutes of the June 14, 2021 Regular Meeting. Motion carried.

Approve Reports:

Motion by Todd Halsne, second by Mark Benter to approve the June 2021 financial statement. Motion carried.

The June 2021 expense and revenue budget analysis lists were given for informational purposes.

Claims:

The claims were presented for approval. After some discussion motion by Vickie Dobesh, second by Todd Halsne to approve and authorize payment of claims presented by the Finance Officer with the addition of the Rosebud Electric Maintenance Contract & Wheeling, MRES, WAPA and SD One Call, bills that have not come in yet. Motion carried.

Payroll: Finance Office-2,969.05; Electric-2,665.45; Police-1,875.29; Streets-3,141.34;

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Shop-2,568.45; Sewer-1,427.86; Library-600.69; First Fidelity Bank, WH & OASI-4,646.11; SD Retirement System- 2,403.04; AFLAC-67.21; Lincoln National Life Insurance Co.- 190.38; City of Burke-127.52; AFLAC-67.21; WellMark BC/BS – 821.29.

General Fund: American Legal, ½ of Codification of Ordinances-2,810.00; Anson Insurance Services, Inc, Add New Bucket Truck-182.00; Appera, Rugs, Mops, Towels & Air Fresheners-318.01; Be Creative Advertising Services, Website Management-75.00; Bruns Market, Supplies-118.65; Burke Building Center, Maintenance & Repairs-351.86; Burke True Value, Repairs & Maintenance-651.06; Burke Gazette, Publishing-308.42; Coach's Lawn Service, LLC, Aerate Big Baseball Field-240.00; Connecting Point, Fix Computers-55.00; CHS, Fuel-2,100.17; First Fidelity Bank, ACH Processing Fee-25.00; Mike Glover, Mileage Budget Training-129.36; Golden West Communications, Phones, Internet and Fax-486.03; Gregory County Sheriff's Dept, June Contract-766.00; Karla Johnson Municipal Building Cleaning Contract -350.00; Jim's Garbage, Garbage Pick-Up-300.00; Hillyard/Sioux Falls, Cleaning Solution & Dispenser-347.28; Jamie Hood, Summer Reading Program Supplies-74.22; Johnson Auto Repair, Repair Pickup-875.62; Main Street Auto Parts, Maintenance & Repairs-675.21; Office Products Center, Copier Contract & Police Supplies-134.99; Pfeifer Implement, Filter & Oil for Bobcat-85.43; US Postal Service, Postage for Utility Bills-400.00; Runnings Supply, Inc.-Maintenance-10.99; SD Unemployment Ins. Division, 2nd Quarter-5.55; Verizon Wireless, Police Phone-47.21; Visa, Books, Room FO & Police Supplies-1,161.68; WellMark BC/BS, Health Insurance-3,361.04; Voyager Fleet Systems, Fuel-595.92; Tania Witt, New Athletic Field Marker-277.92; Jessie Eliason, Civic Center Cleaning Contract-500.00; Jamie Hood, Civic Center Cleaning Contract-500.00; Rural Office of Community Services, Burke Nutrition Site Donation-2,500.00; .

Electric Fund: City of Burke, Utilities-2,835.25; Missouri River Energy Services, Power Purchases-25,059.82; Dakota Supply Group, Supplies-68.78; SD State Treasurer, Sales Tax-2,113.40; Rosebud Electric, Wheeling & Maint Contract May-4,354.67 & June-Wheeling, Maint Contract & Install Line at Rodeo Arena & Repairs-16,172.95; SD One Call, June Message Fees-22.05; Wesco Distribution, Inc., Street Lights & Supplies-1,960.65 WAPA, Power Purchases-10,559.58.

Water Fund: City of Burke, Utilities-171.56; Core & Main, Water Supplies-667.22; First National Bank, Loan Payment-1,372.19; Menning Excavating, 8th St Project-246,264.25; Rosebud Electric COOP, Utilities-22.08; SD DENR, Water Samples-15.00; Tripp County Water Dist., Minimums-2,100.00; Bulk Water-12,782.25; Wells Utilities, LLC, Repairs-255.10.

Sewer Fund: First National Bank, Loan Payment-2,642.52; Rosebud Electric COOP, Utilities-154.94; Sanitation Products, In., New Nozzle Vet Vac Truck-1,054.78.

Supt of Utilities:

The water loss for June was 12.14%. With 628,260 gallons lost.

Building Permits:

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Building Permit #2021-7-12B for David & Amanda Klein was presented for approval. Motion by Wyatt Reis, second by Mark Benter to approve Building Permit #2021-7-12B for David & Amanda Klein to move a 12' x 16' lawn shed onto their property at 226 W 5th St. Motion carried

Building Permit #2021-7-12A for Lonnie Liewer was presented for approval. Motion by Mark Benter, second by Megan Lindholm to approve building permit #2021-7-12A of Lonnie Liewer to pour a 22'x32' concrete slab and a 5' x 60' sidewalk at 701 Jackson St. Motion carried.

Building Permit #2021-6-14B for Larea Matucha was presented for approval. Motion by Tyler Van Metre, second by Vickie Dobesh to approve building permit #2021-6-14B of Larea Matucha to construct a 12' x 40' Lean To Parking Area at 401 Jefferson St. Motion carried.

Next Wade informed the Council that Summer help employee Steve Kautz is asking the council for a raise. After some discussion, motion by Vickie Dobesh, second by Mark Benter to raise Steve Kautz hourly wage to \$15 per hour. Motion carried.

**Surplus 12 1100 x 20 Tires & Rims :
Surplus Equipment Resolution #2021-7**

The surplus equipment resolution #2021-7 was offered by Tyler Van Metre and second by Mark Benter and is as follows:

WHEREAS, the Burke City Council has determined that the following equipment is no longer needed, necessary or suitable for the purpose for which it was acquired:

THEREFORE, BE IT RESOLVED, that the Burke City Council has declared 6 - 1100 x 20 Military Tread tires and split rims and 6 1100 x 20 regular tread tires and split rims surplus and appraise the value of the 12 tires at 0.00 and offer to the public by sealed bid. Upon roll call vote, Lindholm-aye; Van Metre-aye; Benter-aye; Reis-aye; Halsne-aye; Dobesh-aye; Resolution #2021-7 was passed and adopted on this 12th day of July, 2021. The City Council will open the sealed bids during the regular council meeting on August 9th, 2021.

Police:

Chief Green gave his monthly report.

Chief Green ask to have \$8,000 to \$10,000 budgeted in 2022 for new radios and \$1,000 to help pay for the 911 services in the County. The Council was fine with budgeting for these items.

Hiring Additional Help for Special Events:

Chief Green asked for permission to hire extra help for special events, if needed, like the Rodeo and Dog Days. Motion by Wyatt Reis, second by Mark Benter to approve hiring extra help, on an as needed basis, at \$16 per hour for special events. Motion carried.

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Code Enforcement:

Nothing new at this time.

Economic Development:

Burke Estates Plat:

Jack Gunvordahl presented the council with a plat of the Burke Estates Development for approval. By approving the plat it does not obligate the City to do anything. The City of Burke is an adjoining land owner and must approve the plat. Motion by Vickie Dobesh, second by Megan Lindholm to approve the Burke Estates Plat. Motion carried.

FIT Investment Money: Rachelle Norberg informed the Council that her & Billie are still gathering information on the legal aspect of investing the City's money. This item will be on the August agenda.

1999 F550 Bucket Truck Bid Opening:

Mayor Wolf called for the sealed bids for the 1999 F550 Bucket Truck. There were 2 sealed bids submitted. They were as follows: Wells Utilities - \$3,500 & Jerry's Electric & Services, LLC - \$3,210. Motion by Vickie Dobesh, second by Megan Lindholm to accept the bid from Wells Utilities in the amount of \$3,500 for the 1999 F550 Bucket Truck. Motion carried.

City Land by Taylor Plumbing & Heating:

Finance Officer, Mike Glover informed the Council that Kenny Taylor is interested in purchasing the small chunk of land the city owns to the west of the Taylor Plumbing & Heating business on Highway 18. Discussion followed. The Council would like to gather more information before making any decisions. Mike & Rachelle Norberg will do some checking.

Special Event Liquor License:

Finance Officer, Mike Glover presented the Council with a special event liquor license applications for the Burke VFW. The application is for the street dance during Dog Days. Motion by Wyatt Reis, second by Tyler Van Metre to approve the Special Event Liquor License application for the VFW for August 7, 2021 for the Dog Days Street dance on Main Street between 9th & 10th Street. Motion carried.

Public Hearing for Special Event Liquor Licenses:

Mayor Wolf opened the public hearing at 7:40 PM for the special event Wine License for the Burke Community Club on August 7, 2021. With no one appearing or in opposition to the license applications, Mayor Wolf closed the public hearing at 7:41 PM.

Motion by Tyler Van Metre, second by Mark Benter to approve the special event Wine License of the Burke Community Club for August 7, 2021. Motion carried.

Dakota Senior Meals:

Finance Officer Mike Glover presented a letter from the Rural Office of Community Services, Inc., Dakota Senior Meals division requesting \$1,461.60 in funds for the 2022 year. Motion by Vickie Dobesh, second by Todd Halsne to give \$2,500 to the Dakota

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Senior Meals in 2022. Motion carried.

MRES Education Program:

Finance Officer Mike Glover asked the council if they wanted to sponsor the Bright Energy Solutions Power Team-School Program. This program is taught to our 5th grade students by Mrs. Karbo. Motion by Vickie Dobesh, second by Mark Benter to approve sponsoring the Bright Energy Solutions Power Team-School Program for 2021-22 school year. Motion carried.

Water Surcharge Ordinance 15-3-37.7A 2nd Reading:

Finance Officer, Mike Glover, presented Ordinance 15-3-37.7A for the second reading. Motion by Mark Benter, second by Megan Lindholm to approve the second reading of the Water Surcharge Ordinance 15-3-37.7A. Upon roll call vote; Lindholm-aye; Benter-aye; Reis-aye; Halsne-aye; Dobesh-aye; Van Metre-aye. The Water Rate Ordinance 15-3-37.7A was passed and adopted on this 12th day of July, 2021.

Close Street Between Bill's Bar & Old BG's Building:

Mike Glover informed the council that Alec Brady has asked to close 8th St between Bill's Bar & the Old BG's Building on August 7, 2021 during Dog Days for the Turtle Races. Motion by Megan Lindholm, second by Wyatt Reis approve closing 8th St between Bill's Bar & the Old BG's Building for the Turtle Races during Dog Days on August 7, 2021. Motion carried.

Splash Pad – Open Proposals & Bids:

Kelsea Sutton & Mistie Drey gave an update on the fundraising. As of Monday morning 7/12/2021, the funds needed for the matching grant have been raised (\$225,000).

Open Proposals:

There was only 1 proposal received for the Splash Pad & installation. It is from Crouch Recreation. The amount was \$177,015.00. Motion by Tyler Van Metre, second by Megan Lindholm to accept the proposal from Crouch Recreation in the amount of \$177,015.00. Motion carried. The installation will begin in October and finish in the Spring of 2022.

Open Sealed Bids for 5 Separate Items:

There was 1 bid received for the 6' sidewalk & Thickened Edge. The bid was from Crouch Recreation, Inc. For the sidewalk the bid was for \$25,058 (\$9.35 per Square Foot & 2,680 Sq Ft). For the Thickened Edge the bid was \$15,862 (\$77 per linear foot & 206 linear feet). A total bid of \$41,738.40, Crouch Recreation representatives were on the phone and explained that by accepting both bids did not mean the City had to install the thickened edge right away or at all.

Motion by Tyler Van Metre, second by Megan Lindholm to accept the bid for the 6' sidewalk & thickened edge from Crouch Recreation, Inc. in the total amount of \$41,738.40. Motion carried.

4" Waterline to Splash Pad:

There was 1 bid received for installation of the 4" waterline from 7th St to the Splash Pad. The bid was from Wells Utilities in the amount of \$15,598.64. The bid is based off the

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distance of 378 feet, but the unit price will not change.

4" Pipe to Bury Electrical Line:

There was 1 bid received for installation of the 4" pipe to bury the electrical line. The bid was from Wells Utilities in the amount of \$7,270.42. The bid is based off the distance of 285 feet, but the unit price will not change.

6" Drainage Pipe:

There was 1 bid received for installation of the 6" drainage pipe from Splash Pad to the ditch by the County Road. The bid was from Wells Utilities in the amount of \$8,303.07. The bid is based off the distance of 206 feet, but the unit price will not change.

Motion by Wyatt Reis, second by Megan Lindholm to accept all 3 bids from Wells Utilities to install the 4" waterline for \$15,598.64, install the 4" pipe to bury the electrical line for \$7,270.42 and install the 6" drainage pipe for \$8,303.07. Motion carried. Wells Utilities is hoping to start the work in the middle of September.

2022 BUDGET:

Finance Officer Mike Glover asked the Council if there was anything specific, they wanted in the 2022 budget. Some items mentioned was budget for street improvements, water main replacement by school, new picnic shelter/pavilion at park & remodel of kitchen in old community room. Also added to the budget in 2022 will be a donation to the Burke Business Promotion Corporation. Mike will do a preliminary budget and get it out to the council.

8th & 9th Street Project:

Wade & Mike have started to receive complaints from citizens about the lack of work on 8th Street. Both Wade and Mike have reached out to the Ulteig Engineers and voiced their concerns. They are supposed to be getting back to us on Tuesday. Phase 1 of the project was scheduled to be done at the beginning of July.

Bid Baseball Field:

Mike informed the council that the big baseball field has been aerated. The softball and little league fields will be done yet this fall as well. The South-Central Storm Amateur Baseball team has said that if the field is playable in 2022, they would play a couple games in Burke. The Council was in agreement to do what it takes to get the field back to playing condition. Mike presented an estimate from Coach's Lawn Service for spraying and fertilizing the outfield at the bid baseball field. The estimate is for \$600 to \$700. The outfield of the big baseball field has had no maintenance for the last 10-12 years. Spraying & fertilizing of the outfields in all 3 fields is not in the contract of the Ball Park Mowing contract.

Motion by Tyler Van Metre, second by Vickie Dobesh to approve Coach's Lawn Service to spray & fertilize all 3 ball field outfields. Motion carried.

Discussion was held about reseeding the outfield at the Big Baseball Field and possibly installing sprinklers in the outfield. The Council was in agreement to wait and see how the field looks after spraying & fertilizing.

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Next Wade informed the Council that Rosebud Electric is able to install the new light pole and they might have a pole in stock. The replacement of the pole should get completed this fall. Discussion was also held about updating the lights at all 3 fields.

Executive Session:

Motion by Wyatt Reis, second by Tyler Van Metre to go into executive session at 9:12 pm for contract negotiations. Motion carried.

Mayor Wolf declared the executive session over at 9:34 pm with the following action taken.

Motion by Todd Halsne to approve paying Police Chief Mark Green \$18 per hour when he attends school in Pierre. Todd Halsne rescinded his motion.

Motion by Tyler Van Metre, second by Wyatt Reis to approve paying Police Chief Mark Green \$15 per hour when he attends school in Pierre, approve Police Chief Mark Green to use the Police vehicle to attend school in Pierre and to increase Police Chief Mark Green’s hourly wage to \$23 per hour starting January 1, 2022 after completion of his schooling. Motion carried.

Adjournment:

Mayor Wolf declared the meeting adjourned at 9:43 pm.

ATTEST:

Mike Glover, Finance Officer

JJ Wolf, Mayor