

Burke City Council  
Regular Meeting  
September 12, 2022

The regular meeting of the Burke City Council was called to order by Mayor JJ Wolf at 7:01 PM in the Municipal Building Meeting Room. Council members present were Tyler Van Metre, Megan Lindholm, Wyatt Reis, Andrew Steffen, Mark Benter & Todd Halsne. Also present was Finance Officer Mike Glover, City Attorney Rachelle Norberg, Chief of Police Mark Green, Superintendent of Utilities Wade Broome, Erin Schulte and George Kenzy.

Mayor Wolf led the group in the Pledge of Allegiance

**Approve Agenda:**

Motion by Tyler Van Metre, second by Megan Lindholm to approve the agenda as presented. Motion carried.

**Conflict of Interest:**

None

**Public Input:**

Erin Schulte – Informed the Council about the Burke Lake Committee and what they are trying to do.

**Approve Minutes:**

Minutes of the August 9, 2022 Regular Meeting:

Motion by Megan Lindholm, second by Mark BenteraHhhh to approve the minutes of the August 9, 2022 Regular Meeting. Motion carried.

Minutes of the August 15, 2022 Special Meeting:

Motion by Tyler Van Metre, second by Todd Halsne to approve the minutes of the August 15, 2022 Special Meeting. Motion carried.

**Approve Reports:**

Motion by Wyatt Reis, second by Mark Benter to approve the August 2022 financial statement. Motion carried.

The August 2022 expense and revenue budget analysis lists were given for informational purposes.

**Claims:**

The claims were presented for approval. After some discussion motion by Tyler Van Metre, second by Megan Lindholm to approve and authorize payment of claims presented by the Finance Officer, with the addition of SD One Call & Rosebud Electric. Motion carried.

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Payroll: Finance Office-3,117.54; Electric-2,831.09; Police-2,203.23; Streets-4,013.68; Shop-2,705.36; Sewer-1,475.72; Library-503.31; First Fidelity Bank, WH & OASI-5,248.35; SD Retirement System- 2,577.08; AFLAC-67.21; Lincoln National Life Insurance Co.- 190.38; WellMark BC/BS-883.66; City-231.03.

General Fund: ANOVA, Trash Cans, Benches, Picnic Tables Park-11,308.76; Anson Insurance Services, Inc., Insurance Renewal-28,928.00; Appera, Rugs, Mops, Towels & Air Fresheners-451.28; Be Creative Advertising Services, Website Management-75.00; Bruns Market, Supplies-139.08; Burke Building Center, Repairs & Picnic Shelters-570.66; Burke School District, Swim Bus Rent-556.25; Burke True Value, Repairs & Maintenance-132.08; Burke Gazette, Publishing-178.87; Burke One Stop, LLC., Fuel-124.42; Code Enforcement Specialists, Code Enforcement-1,456.45; Connecting Point, Connect Care-66.00; CSR Enterprises, Stump Grinding-110.00; Arley Fadness, Library Book-21.50; First Fidelity Bank, Revenue Bond Payment-22,500.00; First Fidelity Bank, ACH Processing Fee-25.00; Golden West Communications, Phones, Internet and Fax-593.88; Gregory County Sheriff's Dept, Aug Contract-757.00; Karla Johnson Municipal Building Cleaning Contract -350.00; Jim's Garbage, Garbage Pick-Up-400.00; Koenig Lumber, Security Cameras for City Park-5,481.10; KWYR, Radio Spots-265.00; Main Street Auto Parts, Maintenance & Repairs-50.32; Nelson Machine & Welding, Repairs-60.95; Office Products Center, FO Supplies-135.05; US Postal Service, FO Box Rent-108.00; Pump N Stuff, Fuel for Swim Bus-291.96; Purvis Electric, Picnic Shelters, Splash Pad, & Repairs-10,513.32; Rosebud Farmers COOP, Repairs-130.00; Ann Schwader, Reimburse for Plastic Bags Container-211.17; Verizon Wireless, Police Phone-47.06; Visa, Books, SDML Conf Reg & Police Supplies-704.75; WellllMark BC/BS, Health Insurance-3,651.16; Voyager Fleet Systems, Fuel-632.85; Tamara Larsen, Civic Center Cleaning Conrct-1,000.00; Wesco Distribution, Inc., Street Lights-1,227.53; Bryson Vasquez, Swim Bus Driver-750.00.

Electric Fund: City of Burke, Utilities-3,013.58; SD State Treasurer, Sales Tax-3,292.51; Missouri River Energy Services, Power Purchases-21,040.23; Rosebud Electric COOP, Maint Contract, Wheeling & Repairs-5,789.71; WAPA, Power Purchases-12,159.64; SD One Call, Message Fees-Aug-14.70 & July-8.40; Zeb Carlson, Utility Service Refund-40.00.

Water Fund: AWWA, Membership Dues-227.00; City of Burke, Utilities-130.52; Core & Main LP, Supplies-1,059.54; Rosebud Electric COOP, Utilities-23.16; SD DANR, Water Samples-15.00; Tripp County Water Dist., Minimums-2,100.00; Bulk Water-13,108.29.

Sewer Fund: Rosebud Electric COOP, Utilities-21.00.

### **Supt of Utilities:**

The water loss for August was 20.5%. With 1,087.950 gallons lost. The City's meters and Tripp County Water's meters are not read on the same day. This is the main reason for the discrepancies.

Building Permits:

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Building Permit #2022-9-12A for Elaine Mahanke was presented for approval. Motion by Megan Lindholm, second by Andrew Steffen to approve building permit #2022-9-12A of Elaine Mananke to construct a 8' x 22' retaining wall at 418 Franklin St. Motion carried.

Building Permit #2022-9-12B for Clinton Benter was presented for approval. Motion by Wyatt Reis, second by Todd Halsne to approve building permit #2022 -9-12B of Clinton Benter to construct an 8' x 24' roof over patio at 918 Jackson St. Motion carried.

Building Permit #2022-9-12C for Brad Hutchison was presented for approval. Motion by Wyatt Reis, second by Mark Benter to approve building permit #2022-9-12C of Brad Hutchison to construct a 60' x 100' steel building to the west of existing building at 445 W 7<sup>th</sup> St. Motion carried.

**Street Sweeper:**

Superintendent of Utilities, Wade Broome is waiting on a response from Lake Andes to set up a time to look at the broom attachment.

**Concrete Quote from Divine's Concrete:**

Finance Officer Mike Glover presented the council with a quote from Divine's Concrete for pouring a concrete slab for where the batting cage will go. The size of the slab is 20'x100'. The quote was for \$12,088.00. The South Central Storm Amateur baseball team has received funds from the Burke Men's Association. They are also going to ask for funding from the Burke Community Foundation. The Long Term Recovery Group is also willing to help with funding for this project. Getting the batting cage back up & operational will benefit all of our local teams. The Softball, Little League, Teeners, Legion & Amateur teams will all benefit from the batting cage. Motion by Wyatt Reis, second by Tyler Van Metre to approve the quote for Divine's Concrete to pour the concrete slab for the batting cage. Motion carried.

Wade isn't sure on an exact date for the chip sealing.

**Police:**

Chief Green gave his monthly report.

**Code Enforcement:**

Discussion was held about the latest update. The Council was in agreement to continue with the abatement process for 3 property owners that have received letters and have failed to do anything to fix the problem or contact the Code Enforcement people. The 3 properties are 2 roofs that need repair & 1 unfinished addition to a house.

**Economic Development:**

Nothing new.

**George Kenzy Tree Grove:**

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George Kenzy met with the council to discuss a tree grove he wants to plant on the north side of East 10<sup>th</sup> Street. The grove would be approximately 80 from the street. The council was fine with the tree grove.

**City Park Picnic Shelter/Splash Pad Update:**

Discussion was held about seeding the areas at the City Park. A decision was made to wait until the spring to plant the grass.

Discussion was held about the Burke Wellness Coalition wanting to place a dog waste station at the City Park. The council was not in favor of placing a dog waste station at the City Park.

**2022 OkTOberfest:**

The Burke Community Club has asked Finance Officer Mike Glover if the Community Club can block off Main Street from the Old BG's building south to the Burke True Value building for OkTOberfest on October 8, 2022. Motion by Megan Lindholm, second by Mark Benter to allow the Community Club to block off a portion of Main Street for OkTOberfest on October 8, 2022. Motion carried.

**Special Event Liquor License:**

Finance Officer, Mike Glover presented the Council with a special event liquor license application for the Burke Community Club. The application is for the 2022 OkTOberfest on October 8, 2022. Motion by Tyler Van Metre, second by Todd Halsne to approve the Special Event Liquor License application for the Burke Community Club for October 8, 2022 for the 2022 OkTOberfest on October 8, 2022. Motion carried.

**Special Event Liquor License:**

Finance Officer, Mike Glover presented the Council with a special event liquor license application for Bill's Bar II. The application is for the Kerner Wedding reception & dance on September 24, 2022. Motion by Megan Lindholm, second by Mark Benter to approve the Special Event Liquor License application for Bill's Bar II for September 24, 2022 for the Kerner wedding reception & Dance. Motion carried.

**Special Event Liquor License:**

Finance Officer, Mike Glover presented the Council with a special event liquor license application for the Burke VFW. The application is for the wedding reception & dance for Kaleen Rolf on September 17, 2022. Motion by Todd Halsne, second by Wyatt Reis to approve the Special Event Liquor License application for Burke VFW for September 17, 2022 for the Kaleen Rolf wedding reception & dance. Motion carried.

**2<sup>nd</sup> Reading of Electric Rate Ordinance 51.18.1:**

The Finance Officer presented the electric rate ordinance 51.18.1 for the second reading. Motion by Todd Halsne, second by Tyler Van Metre to approve the second reading of the electric rate ordinance 51.18.1. Upon roll call vote, Van Metre-aye; Halsne-aye; Lindholm-aye; Steffen-aye; Reis-aye; Benter-aye. Motion carried 6-0. Electric Rate Ordinance 51.18.1 was passed and adopted on this 12<sup>th</sup> day of September, 2022.

**2023 Appropriation Ordinance:**

The 2023 Appropriation Ordinance was presented for approval upon the second reading. Motion by Wyatt Reis, second by Todd Halsne to approve the 2023 annual appropriation ordinance upon the second reading. Upon roll call vote, Van Metre-aye, Benter-aye, Reis-aye, Halsne-aye, Lindholm-aye, Steffen-aye. Motion carried 6-0. The 2023 annual appropriations ordinance was passed and adopted on this 12<sup>th</sup> day of September, 2022.

**October Meeting Date:**

The October meeting date falls on a holiday, October 10, 2022. After some discussion the council has decided to leave the meeting on Monday October 10, 2022.

**Review Elevator Road:**

City Attorney Rachelle Norberg informed the council that Elevator Road/Railroad Street is technically not designated as a street. On the official plat map the street is described as Lot E of Railroad Right of Way. Rachelle asked the Council what they would like to do. After some discussion the council was in agreement to designate Lot E as a road. Motion by Tyler Van Metre, seconds by Todd Halsne to Vacate Lot E of Railroad Right of Way and dedicate it as a public road way. Motion carried. After more discussion it was determined that the south end of Washington Street is also not designated as a street. Motion by Mark Benter, second by Wyatt Reis to vacate Lots R15 & Lot F of Railroad Right of Way and dedicate it as a public roadway. Motion carried.

**Adjournment:**

Mayor Wolf declared the meeting adjourned at 8:19 pm.

**ATTEST:**

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Mike Glover, Finance Officer

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JJ Wolf, Mayor