

Regular Meeting April 13, 2023

Burke City Council
Regular Meeting
April 13, 2023

The regular meeting of the Burke City Council was called to order by Mayor JJ Wolf at 6:00 PM in the Municipal Building Meeting Room. Council members present were Tyler Van Metre, Andrew Steffen, Megan Lindholm, Wyatt Reis, & Todd Halsne. Also present was Finance Officer Mike Glover, City Attorney Rachelle Norberg, Chief of Police Mark Green, Superintendent of Utilities Wade Broome, Kelsea Sutton, Mistie Drey, Ann Schwader, Tom Glover, Borden Rolf, Kathy Abraham & Tina Brumbaugh. Absent was Mark Benter.

Mayor Wolf led the group in the Pledge of Allegiance

Approve Agenda:

Motion by Wyatt Reis, second by Todd Halsne to approve the agenda as presented. Motion carried.

Executive Session:

Motion by Tyler Van Metre, second by Megan Lindholm to go into executive session at 6:01 pm to conduct Mayoral candidate interviews. Motion carried.

Council President Wyatt Reis declared the executive session over at 6:33 pm, with no action taken.

Conflict of Interest:

None

Public Input:

None.

Approve Minutes:

Minutes of the March 13, 2023 Regular Meeting:

Motion by Todd Halsne, second by Tyler Van MetreaHhhh to approve the minutes of the March 13, 2023 Regular Meeting. Motion carried.

Minutes of the March 20, 2013 Special Meeting:

Motion by Wyatt Reis, second by Megan Lindholm to approve the minutes of the March 20, 2023 Special Meeting. Motion carried.

Approve Reports:

Motion by Megan Lindholm, second by Todd Halsne to approve the March 2023 financial statement. Motion carried.

The March 2023 expense and revenue budget analysis lists were given for informational purposes.

Claims:

The claims were presented for approval. After some discussion motion by Tyler Van Metre, second by Andrew Steffen to approve and authorize payment of claims presented by the Finance Officer. Motion carried.

Payroll: Finance Office-3,385.57; Electric-2,889.13; Police-2,304.18; Streets-3,122.88; Shop-3,126.58; Sewer-1,616.96; Library-841.13; First Fidelity Bank, WH & OASI- 5,259.90; SD

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Retirement System- 2,813.89; AFLAC-67.21; Lincoln National Life Insurance Co.- 190.38; WellMark BC/BS-930.18.

General Fund: 4K Design, Lettering for back of Police Pickup-100.00; Appera, Rugs, Mops, Towels & Air Fresheners-575.11; Axon Enterprises, Inc., Annual Taser Payment-523.55; Be Creative Advertising Services, Website Management-75.00; Book Systems, Inc., Library Software Renewal-995.00; Brosz Engineering, Street Sealing Bid Process-1,500; Bruns Market, Supplies-127.10; Burke Building Center, Maintenance & Repairs-99.94; Burke True Value, Repairs & Maintenance-315.00; Burke Gazette, Publishing & Timecards-736.78; Burke Music Boosters, Band Calendar-10.00; CHS Inc., Diesel Fuel-2,357.02; Sue Chytka, Election Worker & Meals-190.00; Connecting Point, Connect Care-86.00; First Fidelity Bank, ACH Processing Fee-25.00; Golden West Communications, Phones, Internet and Fax-484.04; Gregory County Sheriff's Dept, March Contract-475.00; Karla Johnson Municipal Building Cleaning Contract-450.00; Jim's Garbage, Garbage Pick-Up-330.00; KWYR, Radio Spots-160.00; L-Tron Corporation, Police Pickup Printer/Scanner-1,218.75; Main Street Auto Parts, Maintenance & Repairs-1,348.67; Nelson Machine & Welding, Repairs-323.90; Office Products Center, Copier Contract & Supplies-71.38; Official Security LLC, Ammunition-510.00; Opperman, Inc., Hauling Omega Mix-927.24; Rosebud Farmers COOP Association, Propane-538.73; SD Unemployment Insurance Division, 1st Quarter-299.12; Spencer Quarries, Omega Mix-7,561.60; Suzanne Steffen, Election Worker-175.00; Taylor Plumbing & Heating, Replace Filter on Water Fountain-214.65; Amanda Vasquez, Library Supplies-40.71; Verizon Wireless, Police Phone-46.93; Visa, Books, Shop Other & Police Supplies-1,048.87; WellMark BC/BS, Health Insurance-3,924.60; Voyager Fleet Systems, Fuel-569.94; Tamara Larsen, Civic Center Cleaning Contract-1,000.00; Sandy Wetzler, Election Worker-175.00.

Electric Fund: City of Burke, Utilities-4,057.49; SD State Treasurer, Sales Tax-3,793.84; Missouri River Energy Services, Power Purchases-13,663.10; Rosebud Electric COOP, Maint Contract & Wheeling-6,476.36; WAPA, Power Purchases-15,464.68.

Water Fund: City of Burke, Utilities-814.86; Core & Main, Water Project Supplies-13,959.56; Rosebud Electric COOP, Utilities-123.86; SD DANR, Water Samples-15.00; US Bank, Loan Payment-1,372.19; Tripp County Water Dist., Minimums-2,100.00; Bulk Water-3,816.15; Wells Utilities, Fix Water Leak-2,211.73.

Sewer Fund: Rosebud Electric COOP, Utilities-75.48; US Bank, Loan Payment-2,642.52.

Supt of Utilities:

The water loss for March was 18.53%. With 286,300 gallons lost.

Building Permits:

Building Permit #2023-3-13A for David & Lisa Bruns was presented for approval. Since the greenhouse was constructed before the building permit was approved a \$50 additional fee was added to the original \$25 fee. Motion by Megan Lindholm, second by Tyler Van Metre to approve building permit #2023 -3-13A of David & Lisa Bruns to construct a greenhouse in the Bruns Market parking lot. Motion carried.

Building Permit #2023-4-13A for Dan & Anna Kerner-Andersson was presented for approval. Motion by Wyatt Reis, second by Todd Halsne to approve building permit #2023 -4-13A of Dan & Anna Kerner-Andersson to construct a 40'x64' building at 510 E 8th St.

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Motion carried.

City Wide Cleanup Days:

The city will have cleanup days again this year, but the dates are to be determined.

Award of 2023 Asphalt Surface Treatment Project:

Motion by Wyatt Reis, second by Megan Lindholm to award 2023 asphalt surface treatment project to Astech Corporation in the amount of \$112,051.40. Motion carried.

This year's project will cover 23 blocks.

Police:

Chief Green gave his monthly report.

Hotspot for Police Pickup:

Chief Green asked the council if it was ok to add a hotspot to the police cell phone plan. It would cost \$5 more per month. The council was fine with adding the hotspot.

National Night Out:

Chief Green informed the council about a National Night Out that is held during the first week in August. Chief Green is going to plan for some activities for the community.

Code Enforcement:

The Spring review should be happening soon.

Economic Development:

Kelsea Sutton gave an update on the 775 house.

Canvass 2023 Municipal Election Results:

The Burke City Council met as a canvass board to review and certify the election results of the April 11th, 2023 election.

The results of the Councilman Ward I are as follows: Todd Halsne 29 votes and Bryson Vasquez 18 votes. Motion by Tyler Van Metre, second by Wyatt Reis to certify the election results as presented. Motion carried.

Petition for Burke Camping Committee:

Kelsea Sutton, Mistie Drey & Ann Schwader presented the council with a petition with 40 signatures asking the council to form a committee to investigate getting rid of camping in the city park. They would also like one of the three of them put on the committee. After a presentation by Kelsea & discussion between the 3 & the council, the council stated that the city already has a Parks committee, so they do not feel like they need to create a new committee. The parks committee will look into the camping at the city park a little more before the sewer hook ups are installed. Motion by Wyatt Reis, second by Megan Lindholm to table the camping committee decision until the next meeting. Motion failed 2-3.

Burke Wellness Coalition – Recycling Trailer:

Ann Schwader met with the council to discuss the recycling trailer. After the discussion motion by Tyler Van Metre, second by Megan Lindholm to pay \$50 per trip to volunteers that haul the recycling trailer to the Winner Recycling Center. Motion carried.

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Cross Walks:

Next Ann Schwader discussed re-installation of the crosswalks that had been installed previously. The council agreed to get the crosswalks re-installed.

Open Bids for City Shop:

Mayor Wolf called for the bids for the new City Shop Building. There were 2 bids for the whole project & 3 bids for separate parts of the project. The bids were as follows:

Hanson Construction for the whole project - \$276,359.68;

Burke Building Center for the whole project - \$314,250;

Divine Concrete for concrete portion only - \$84,242.32;

Purvis Electric for electrical portion only - \$10,432.16;

Taylor Plumbing & Heating for Heating portion only - \$6,485.27.

After opening the bids, the council decided to have the building committee meet next week to review the bids before awarding the bid.

Boys & Girls Ball Team Insurance:

Motion by Megan Lindholm, second by Tyler Van Metre to approve the access accident insurance for the boys and girls ball teams for the players and coaches during the 2023 season. Motion carried.

Swim Bus for 2023:

After a brief discussion, the Council was in favor of continuing the Swim Bus to Bonesteel.

Motion by Todd Halsne, second by Wyatt Reis to approve the swim bus program to Bonesteel for the 2023 summer, pending the approval from the school for use of their bus/van. Motion carried. Bryson Vasquez has agreed to be the driver again. Finance Officer Mike Glover will check with the school to make sure the city can use a bus.

Arbor Day Proclamation:

Finance Officer Mike Glover presented and Mayor Wolf signed the 2023 Arbor Day Proclamation for the City of Burke. Motion by Megan Lindholm, second by Wyatt Reis to approve the 2023 Arbor Day Proclamation. Motion carried.

City Park Camping Fees:

Finance Officer Mike Glover asked the council if they wanted to offer a different rate if someone wanted to stay in the park for a whole month. After some discussion the council agreed to leave the daily rate the same no matter how many days, they stay in the City Park. Currently the camping fees are \$10 per night.

Quote from Crouch Rec for Basketball Hoops, Tennis Net & Volleyball Net:

Finance Officer Mike Glover presented the council with a quote from Crouch Rec for purchasing and installation of the basketball hoops, tennis net & volleyball net at the City Park. The quote was for \$15,489.20. Motion by Tyler Van Metre, second by Andrew Steffen to approve the quote from Crouch Rec for the purchase & installation of the basketball hoops, tennis net & volleyball net in the amount of \$15,489.20. Motion carried.

Open Bids for the Surplused Street Sweeper:

No bids were received for the old street sweeper.

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Adjournment:

Mayor Wolf declared the meeting adjourned at 7:55 pm.

ATTEST:

Mike Glover, Finance Officer

JJ Wolf, Mayor