

Burke City Council
Regular Meeting
December 14, 2020

The regular meeting of the Burke City Council was called to order by Mayor Thomas Glover at 7:00 PM in the Civic Center Meeting Room. Council members present were Megan Lindholm, Wyatt Reis, Vickie Dobesh, Mark Benter and Todd Halsne. Tyler Van Metre joined via phone. Also present was Finance Officer Mike Glover, Supt of Utilities Wade Broome, City Attorney Rachelle Norberg, Chief of Police Mark Green, Brad Stango and Cory Maynard. Joining via the phone Mistie Drey and Kelsea Sutton.

Approve Agenda:

Motion by Wyatt Reis, second by Megan Lindholm to approve the agenda with the addition of January Meeting time and Pledge of Allegiance. Halsne-aye, Lindholm-aye, Reis-aye, Benter-aye & Van Metre-aye. Motion carried.

Conflict of Interest:

None.

Public Input:

None.

Approve Minutes:

Minutes of the November 9, 2020 Regular Meeting:

Motion by Todd Halsne, second by Tyler Van Metre to approve the minutes of the November 9, 2020 Regular Meeting. Lindholm-aye, Halsne-aye, Dobesh-aye, Reis-aye, Benter-aye & Van Metre-aye. Motion carried.

Minutes of the December 7, 2020 Special Meeting:

Motion by Vickie Dobesh, second by Todd Halsne to approve the minutes of the December 7, 2020 Special Meeting. Lindholm-aye, Halsne-aye, Dobesh-aye, Reis-aye, Benter-aye & Van Metre-aye. Motion carried.

Approve Reports:

Motion by Vickie Dobesh, second by Mark Benter to approve the November, 2020 financial statement. Lindholm-aye, Halsne-aye, Dobesh-aye, Reis-aye, Benter-aye & Van Metre-aye. Motion carried.

The November 2020 expense and revenue budget analysis list were given for informational purposes.

Claims:

The claims were presented for approval. After some discussion motion by Wyatt Reis, second by Tyler Van Metre to approve and authorize payment of claims presented by the

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Finance Officer with the addition of SD One Call bill that has not come in yet. Lindholm-aye, Halsne-aye, Dobesh-aye, Reis-aye, Benter-aye & Van Metre-aye. Motion carried.

Payroll: Finance Office-2,725.91; Electric-2,739.85; Police-2,693.34; Streets-2,674.37; Shop-2,493.6; Sewer-1,374.72; Library-555.89; Council-1,616.15 First Fidelity Bank, WH & OASI- 4,682.37; SD Retirement System- 2,338.09; AFLAC-67.21; Lincoln National Life Insurance Co.- 190.38.

General Fund: ABC Controls, CC Fire Alarm Contract-240.00; Appera, Rugs, Mops, Towels & Air Fresheners-244.71; Be Creative Advertising Services, Website Management-75.00; Boyd County Sheriff's Office, Training Registration-250.00; Burke Building Center, Maintenance & Repairs-36.74; Burke True Value, Repairs & Maintenance-426.98; Burke Gazette, Publishing-187.75; Center Point Large Print, Book-23.07; Clark Equipment, 2021 Bobcat Skid Steer-50,027.10; CHS, Fuel & Oil-1,958.66; Display Sales, Christmas Light Bulbs-379.00; First Fidelity Bank, ACH Processing Fee-25.00; Golden West Communications, Phones, Internet and Fax-484.27; David Green, Postage & Clothing Allowance-238.39; Green's Grocery, Supplies-22.73; Gregory County Sheriff's Dept, November Contract-875.00; Karla Johnson Municipal Building Cleaning Contract -350.00; Jim's Garbage, Garbage Pick-Up-230.00; KWYR, Radio Spots-140.00; Main Street Auto Parts, Maintenance & Repairs-451.87; Nelson's Machine & Welding, Maintenance & Repairs-330.82; Gunvordahl, Gunvordahl & Norberg, Legal Fees-1,036.96; Office Products Center, FO Supplies & Copier Contract-146.36; US Postal Service, Stamps-330.00; ProRate Services, 2021 Contract-75.00; SCS Protective Services, Police Supplies-541.52; T & W Glass & Glazing, Replace FO Window-1,109.12; Ulteig Engineering, Inc., 8th & 9th St Project-12,944.54; Verizon Wireless, Police Phone-47.17; Visa, Library Books, Shop Other & Police Equipment-1,282.68; WellMark BC/BS, Health Insurance-3,271.89; Voyager Fleet Systems, Fuel-315.29; Jessie Eliason, Civic Center Cleaning Contract-500.00; Jamie Hood, Civic Center Cleaning Contract-500.00; WW Tire Service, Inc., Tires-526.44.

Electric Fund: Burke Building Center, Maintenance & Repairs-98.61; Burke School District, Lighting Rebate-2,373.00; Burke True Value, Maintenance & Repairs-92.74; City of Burke, Utilities-2,540.81; Missouri River Energy Services, Power Purchases-9,150.98; Rosebud Electric, Maint. Wheeling, Contract, & Repairs-8,047.83; Rosebud Electric, Wheeling October-3,989.59; Greg Petersen, Heat Pump Rebate-250.00; SD One Call, Oct & Nov Message Fees-13.65; SD State Treasurer, Sales Tax-2,081.36; SDML Electric Association, 2021 Dues-574.00; T & R Service, Electric Transformer & Supplies-2,670.00; WAPA, Power Purchase-10,878.69; WESCO Distribution, Inc., Electric Supplies-982.61.

Water Fund: City of Burke, Utilities-596.30; Rosebud Electric COOP, Utilities-98.36; SD DENR, Water Samples-15.00; Tripp County Water Dist., Minimums-2,100.00; Bulk Water-4,185.00.

Sewer Fund: Rosebud Electric COOP, Utilities-121.32; SD DENR, 2021 Certificate Renewals-66.00; SDWWA, 2021 Membership Renewal-20.00.

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Supt. of Utilities:

8th & 9th Street Project:

Brad Stangoehr, Engineer from Ulteig Engineering met with the Council to give them an update on the 8th & 9th St. Project. They are currently working on the design and should have a print out of the design by the January meeting. They are hoping to go to bid in March or April.

The water loss for November was .24%. With 4,432 gallons lost.

Building Permit:

Building Permit #2020-12-7A for Joe Schonebaum was presented for approval. Motion by Todd Halsne, second by Mark Benter to approve Building Permit #2020-12-7A of Joe Schonebaum to move a 12' x 16' storage shed on to his property at 425 Jefferson St. Lindholm-aye, Halsne-aye, Dobesh-aye, Reis-aye, Benter-aye & Van Metre-aye. Motion carried.

Splash Pad Committee:

Mistie Drey & Kelsea Sutton met with the Council to present 3 concepts for a potential Splash Pad and updates at the City Park. Brad Stangoehr from Ulteig Engineering looked at the concepts and answered some questions from the Council. All three designs had parking on the East side of the park, accessible from County Road 23. Mr. Stangoehr said this would not be possible, as the ditch on the West side of County Road 23 is where the majority of water runs. It would be extremely expensive to put parking there. Discussion followed about the 3 options. The Council wants the camping spots to be left in the Park, with the possibility of moving the camping spots to the north end of the Park.

Police:

Chief Green gave his monthly report.

Chief Green informed the Council of some surplus office furniture that is at the Huron Federal Surplus Property. The furniture is free. Chief Green is looking at getting a new desk. The Council was fine with Chief Green picking up a new office desk.

Next Chief Green ask the Council if he could attend a School Shooter Training in Butte, Ne on January 2, 2021. Motion by Wyatt Reis, second by Vickie Dobesh to approve Chief Green to attend the School Shooter Training and to pay the \$250.00 registration fee. Lindholm-aye, Halsne-aye, Dobesh-aye, Reis-aye, Benter-aye & Van Metre-aye. Motion carried.

Code Enforcement:

Nothing new to report.

Economic Development:

Nothing new to report.

2003 New Holland Skid Steer Bid Opening:

Mayor Glover called for the sealed bids for the 2003 New Holland Skid Steer. There were 3

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sealed bids submitted. They were as follows: Joel Johnson - \$9,001, Stanley Waterbury - \$13,050 & Blake Jacobsen - \$13,051.

Motion by Vickie Dobesh, second by Megan Lindholm to accept the sealed bid of \$13,051 from Blake Jacobsen for the 2003 New Holland Skid Steer. Lindholm-aye, Halsne-aye, Dobesh-aye, Reis-aye, Benter-aye & Van Metre-aye. Motion carried.

COVID-19:

Discussion followed on the current situation of the COVID-19 pandemic. Tyler Van Metre introduced Resolution 2020-12A, An Emergency Resolution to Require Face Coverings in an Indoor Public Place Where 6-Foot Social Distancing Cannot be Achieved to Slow the Community Spread of the Coronavirus (COVID-19). After a lengthy discussion Motion by Tyler Van Metre, second by Todd Halsne to approve Resolution 2020-12A, An Emergency Resolution to Require Face Coverings in an Indoor Public Place Where 6-Foot Social Distancing Cannot be Achieved to Slow the Community Spread of the Coronavirus (COVID-19). Upon roll call vote, Lindholm-nay, Benter-nay, Reis-nay, Halsne-aye, Dobesh-nay, Van Metre-aye. Motion failed 4-2.

2020 Supplemental Appropriation Ordinance 2nd Reading:

Motion by Mark Benter, second by Megan Lindholm to approve the 2020 Supplemental Ordinance upon the second reading. Upon roll call vote; Lindholm-aye; Benter-aye; Reis-aye; Halsne-aye; Dobesh-aye; Van Metre-aye. The 2020 Supplemental Appropriation Ordinance was passed and adopted on this 14th day of December, 2020.

2021 Drug & Alcohol Program Renewal:

Motion by Todd Halsne, second by Wyatt Reis to approve the 2021 drug and alcohol program renewal with Prorate Services, LLC. Lindholm-aye, Halsne-aye, Dobesh-aye, Reis-aye, Benter-aye & Van Metre-aye. Motion carried.

ABC Contract:

Motion by Vickie Dobesh, second by Todd Halsne to approve the 2021 ABC contract for the fire alarm monitoring system at the Civic Center. Lindholm-aye, Halsne-aye, Dobesh-aye, Reis-aye, Benter-aye & Van Metre-aye. Motion carried.

Water Rate Ordinance 15-3-37.7:

Water rate Ordinance 15-3-37.7 was presented to the Council for the second reading. Motion by Wyatt Reis, second by Mark Benter to approve the second reading of Water Rate Ordinance 15-3-37.7. Upon roll call vote; Lindholm-aye; Benter-aye; Reis-aye; Halsne-aye; Dobesh-aye; Van Metre-aye. The Water Rate Ordinance 15-3-37.7 was passed and adopted on this 14th day of December, 2020.

Contract Renewals:

The Municipal Building cleaning contract and the Civic Center cleaning contract need to be renewed. Motion by Mark Benter, second by Vickie Dobesh to renew the Municipal Building and Civic Center cleaning contracts for 2021. Lindholm-aye, Halsne-aye, Dobesh-aye, Reis-aye, Benter-aye & Van Metre-aye. Motion carried.

The Ballparks mowing contract with David Indahl expires on December 31st. The Council

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was in agreement to advertise for bids for mowing and field maintenance at the ballparks for 3-year period starting in 2021.

Amendment A:

City Attorney Rachelle Norberg gave update on Amendment A.

Finance Office Computers:

Finance Officer, Mike Glover presented the Council with an official quote from Connecting Point on 2 new computers for the Finance Office. The quote is for \$4,537.20. This includes travel time and mileage. Motion by Wyatt Reis, second by Megan Lindholm to approve purchasing two new computer systems for the Finance Office from Connecting Point in the amount of \$4,537.20. Lindholm-aye, Halsne-aye, Dobesh-aye, Reis-aye & Van Metre-aye. Motion carried. Benter-Abstained

January Regular Meeting Start Time:

After a brief discussion, the start time for the January regular meeting on January 11 has been moved to 5 pm.

Pledge of Allegiance:

Wyatt Reis asked the Council if they were fine with saying the Pledge of Allegiance before all Council meetings. The Council was all in agreement with allowing this.

Executive Session - SDCL 1-25-2:

Motion by Todd Halsne, second by Wyatt Reis to go into executive session at 9:15 pm to discuss employee salaries and legal matters. Motion carried.

Mayor Glover declared the executive session ended at 9:42 PM, with the no action taken.

Adjournment:

Mayor Glover declared the meeting adjourned at 9:44 pm.

ATTEST:

Mike Glover, Finance Officer

Thomas Glover, Mayor