

Burke City Council  
Regular Meeting  
March 14, 2022

The regular meeting of the Burke City Council was called to order by Council President Wyatt Reis at 6:01 PM in the Municipal Building Meeting Room. Council members present were Mark Benter, Megan Lindholm Todd Halsne, Tyler Van Metre and Vickie Dobesh. Also present was Finance Officer Mike Glover, Superintendent of Utilities Wade Broome, City Attorney Rachelle Norberg, Chief of Police Mark Green, Brad Lingen from MRES, Billie Sutton, Andrew Steffen, Bryson Vasquez & Amanda Vasquez. Mayor JJ Wolf joined the meeting in progress.

Council President Reis lead the group in the Pledge of Allegiance.

**Approve Agenda:**

Motion by Tyler Van Metre, second by Megan Lindholm to approve the agenda with the addition of Park Picnic Shelters. Motion carried.

**MRES AMI Presentation:**

Brad Lingen from Missouri River Energy Services gave a presentation on AMI, Advanced Metering Infrastructure. The presentation showed what options the AMI system has and the benefits of using an AMI system. The Council ask questions after the presentation. The Council will take some time and think about all the information they just received. They thanked Brad for coming out to the meeting.

**Conflict of Interest:**

None.

**Public Input:**

None.

**Approve Minutes:**

Minutes of the February 14, 2022 Regular Meeting:

Motion by Megan Lindholm, second by Mark BenteraHhhh to approve the minutes of the February 14, 2022 Regular Meeting. Motion carried.

**Approve Reports:**

Motion by Vickie Dobesh, second by Todd Halsne to approve the February 2022 financial statement. Motion carried.

The February 2022 expense and revenue budget analysis lists were given for informational purposes.

**Claims:**

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The claims were presented for approval. After some discussion motion by Tyler Van Metre, second by Vickie Dobesh to approve and authorize payment of claims presented by the Finance Officer. Motion carried.

Payroll: Finance Office-3,117.54; Electric-2,323.71; Police-2,203.22; Streets-2,834.21; Shop-2,705.35; Sewer-1,497.34; Library-401.73; First Fidelity Bank, WH & OASI-4,659.57; SD Retirement System- 2,579.00; AFLAC-67.21; Lincoln National Life Insurance Co.- 190.38; WellMark BC/BS – 883.66.

General Fund: Appera, Rugs, Mops, Towels & Air Fresheners-214.31; Be Creative Advertising Services, Website Management-75.00; Brosz Engineering, Work on Street Sealing Numbers-1,500.00; Bruns Market, Supplies-39.45; Burke True Value, Repairs & Maintenance-415.47; Burke Building Center, Maintenance & Repairs-107.88; Burke Gazette, Publishing-159.58; Connecting Point, Connect Care Install-132.00; Dakota Supply Group, Big Ballfield Lights-12,925.00; First Fidelity Bank, Revenue Bond Payment-22,500.00; First Fidelity Bank, ACH Processing Fee-25.00; Golden West Communications, Phones, Internet and Fax-485.74; Gregory County Sheriff's Dept, February Contract-805.00; Karla Johnson Municipal Building Cleaning Contract -350.00; Jim's Garbage, Garbage Pick-Up-230.00; KWYR, Radio Spots-140.00; Main Street Auto Parts, Maintenance & Repairs-290.92; Mcleod Printing & Supply, Disconnect Notices-179.90; Nelson Machine & Welding, Maintenance-45.95; Office Products Center, FO Chair & Copier Contract-539.69; US Postal Service, Stamps & 2 PO Box Rent-492.00; Amanda Vasquez, Supplies for Library-109.82; Verizon, Police Cell Phone-47.07; Visa, Books-350.38; WellMark BC/BS, Health Insurance-3,651.16; Voyager Fleet Systems, Fuel-650.01; Jessie Eliason, Civic Center Cleaning Contract-500.00; Jamie Hood, Civic Center Cleaning Contrct-500.00.

Electric Fund: City of Burke, Utilities-3,704.78; Missouri River Energy Services, Power Purchases-20,508.61; Missouri River Energy Services, School Kits for 5<sup>th</sup> Graders-439.70; SD One Call, Feb Message Fees-2.10; SD State Treasurer, Sales Tax-3,111.11; Rosebud Electric, Wheeling, Maint. Contract & Repairs-6,469.03; WAPA, Power Purchases-13,674.45.

Water Fund: City of Burke, Utilities-715.50; Rosebud Electric COOP, Utilities-111.48; SD DENR, Water Samples-15.00; Sensus USA, Inc., Annual Support Contract-1,715.95; Tripp County Water Dist., Minimums-2,100.00; Bulk Water-4,418.83.

Sewer Fund: Rosebud Electric COOP, Utilities-65.56.

### **Supt of Utilities:**

The water loss for February was 25.02% with 447,650 gallons lost.

### **Street Sealing:**

Wade presented a more detailed quote/estimate for the Street Sealing from Brosz Engineering. Total cost would be approximately \$122,000. Prices could rise because of the current gas & oil prices. Motion by Wyatt Reis, second by Mark Benter to approve

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having Brosz Engineering in charge of the Street Sealing & Fogging for 2022. Motion carried.

**Police:**

Chief of Police Mark Green gave his monthly report.

**Code Enforcement:**

Council member Vickie Dobesh informed the council about some complaints she has received about the business at 1124 Washington St. Their garbage is blowing all over the place on windy days. Chief Green said he would talk to the manager about the issue.

**Economic Development:**

City Land by Golf Course:

Discussion continued about developing the land by the golf course. Billie Sutton was in attendance representing the Burke Riding Club. Billie informed the Council that the Riding Club didn't have any issues with the rodeo grounds being annexed into the City limits. Next discussion was held about who would supply power to the potential houses south of the golf course. The Council asked Superintendent of Utilities Wade Broome to check on this.

**Bid Opening for Civic Center Cleaning:**

Mayor Wolf called for the bids for the Civic Center Cleaning. There were 4 bids submitted. The 4 bids were: Josey & Tamara Larsen - \$1,000 per month, Bryson & Amanda Vasquez - \$1,200 per month, Clint Hitchcock - \$1,200 per month & Jessica Tesch - \$1,400. After a lengthy discussion, motion by Megan Lindholm, second by Tyler Van Metre to reject all bids and to discuss this matter more at the special council meeting on March 21, 2022. Motion carried.

**Civic Center Front Doors:**

Finance Officer, Mike Glover provided a quote from the Burke Building Center for replacing the front doors at the Civic Center. The quote is \$7,423.62, which includes all material, weatherstripping & labor. If we wanted to reuse the glass, deduct \$675.00. If we want to replace the ADA opener, add \$2,990.00. After some discussion, motion by Vickie Dobesh to replace the Civic Center front doors. Vickie withdrew her motion. After some more discussion motion by Wyatt Reis, second by Tyler Van Metre to approve replacing the front doors at the Civic Center with new glass & new ADA opener. Motion carried.

**Municipal Building Roof:**

Discussion was held about replacing the roof on the Municipal Building. The council was in agreement to see if the Burke Building Center would be able to come up with some options for replacing the roof.

**2021 Annual Report:**

Finance Officer Mike Glover presented the 2021 annual report to the council. After some discussion motion by Vickie Dobesh, second by Wyatt Reis to approve the 2021 annual report.

**COVID-19 ARPA Funds:**

Finance Officer, Mike Glover asked the council what category they would like to spend the city’s allotment of money on. The council was in agreement to spend the money on infrastructure. Mike needs to know this for a report he must fill out.

**Picnic Shelters at City Park:**

Mike Glover asked the council if they wanted the lights at the new picnic shelters on switches, a photo cell or a timer. The council was in agreement to use a photo cell that can be turned off in the fall & turned on in the spring.

**Adjournment:**

Mayor Wolf declared the meeting adjourned at 8:27 pm.

**ATTEST:**

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Mike Glover, Finance Officer

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JJ Wolf, Mayor