

Burke City Council
Regular Meeting
March 11, 2019

The regular meeting of the Burke City Council was called to order by Mayor Thomas Glover at 7:02 PM in the Municipal Building Meeting Room. Council members present were Wyatt Reis, Joel Johnson, Vickie Dobesh, Tyler Van Metre and Todd Halsne. Also present was Finance Officer Mike Glover, Supt of Utilities Wade Broome, Chief of Police Mike Deneui, City Attorney Rachelle Norberg, Charlene Juran, Chad Stensland-Ultieg Engineer, Kelly Wollman, Kent Wells, Brad Ellwangner, Darwin Grim and Cody Spann. Absent was Garry Wetzler.

Approve Agenda:

Motion by Joel Johnson, second by Vickie Dobesh to approve the agenda with the addition of Highway Lights and Burke Lake Spraying. Motion carried.

Conflict of Interest:

None

Public Input:

No one signed up.

Approve Minutes:

Motion by Tyler Van Metre, second by Wyatt Reis to approve the minutes of the February 11, 2019 Regular Meeting. Motion carried.

Approve Reports:

Motion by Todd Halsne, second by Vickie Dobesh to approve the February, 2019 financial statement. Motion carried.

The February 2019 expense and revenue budget analysis and delinquent list were given for informational purposes.

Claims:

The claims were presented for approval. After some discussion motion by Joel Johnson, second by Tyler Van Metre to approve and authorize payment of claims presented by the Finance Officer. Motion carried.

Payroll: Finance Office-2,435.68; Electric-2,163.16; Police-2,698.49; Streets-2,689.06; Shop-2,461.05; Sewer-1,297.02; Library-633.38; First Fidelity Bank, WH & OASI-4,080.22; SD Retirement System- 2,253.81; AFLAC-93.21; Lincoln National Life Insurance Co.- 236.53.

General Fund: Appeara, Rugs, Mops, Paper Towels & Air Freshners-151.12; Burke Body

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Shop, Repair Damage to Vehicle; Burke Building Center, Repairs & Maintenance-9.67; Burke True Value, Repairs & Maintenance-117.18; Burke Gazette, Publishing-176.75; Burke Riding Club, SD Community Foundation Grant-2,799.56; Center Point Large Print, Books-78.30; Connecting Point, Update Internet Protection-72.50; Connecting Point, Trend Micro Update-46.00; Country Pride, Diesel Fuel-1,268.12; First Fidelity Bank, ACH Processing Fee-25.00; Golden West Communications, Phones, Internet and Cable-518.97; David Green, Clothing Allowance-63.89; Greens Grocery, Supplies-35.73; Clint Hitchcock, Civic Center Cleaning Contract-1,000.00; Karla Johnson Municipal Building Cleaning Contract -350.00; Gregory County Register of Deeds, Filing Fee-30.00; Jim's Garbage, Garbage Pick-Up-230.00; JP Cooke Co., Dog Tags-69.50; KWYR Radio, Radio Spots-60.00; Main Street Auto Parts, Maintenance & Repairs-405.99; Office Products Center, FO Supplies-115.97; US Postal Service, Postage-400.00; US Postal Service, Box Rent Shop-64.00; Rosebud Farmers COOP, Propane-356.00; Runnings Supply, Inc, Police Supplies-76.96; S & S Construction, Repairs-235.00; SD DOT, Salt-549.00; Tran Source, Loader Repairs-106.19; Visa, Library Books & Police & Other-799.59; ; WellIMark BC/BS, Health Insurance-4,008.21; Voyager Fleet Systems, Fuel-451.54.

Electric Fund: City of Burke, Utilities-4,425.69; Missouri River Energy Services, Dues-75.00 Power-22,075.51 Rosebud Electric Coop, Utilities, Wheeling and Contract-7,421.95; SD State Treasurer, Sales Tax-3,086.22; Dept. of Energy, Power-13,089.45.

Water Fund: City of Burke, Utilities-902.40; Rosebud Electric COOP, Utilities-104.76; Tripp County Water Dist., Minimums-2100.00; Bulk Water-3,557.25; Sensus USA, Inc., 2019 Support Contract-1,715.95.

Sewer Fund: Rosebud Electric COOP, Utilities-74.58.

Supt. of Utilities:

Bucket Truck

This item was tabled until next month.

Building Permits:

Building Permit #2019-3-11A for Tyler Van Metre was presented for approval. Motion by Joel Johnson, second by Todd Halsne to approve building permit #2019-3-11A of Tyler Van Metre to construct a 41'x63' house and garage at 521 E 10th St. Motion carried with Van Metre abstaining.

Engineers for the proposed 8th & 9th Street project.

A brief discussion was held about the West 8th & 9th St project. Chad Stensland from Ultieg Engineering was present to answer some questions.

Motion by Wyatt Reis, second by Joel Johnson to hire Ultieg Engineering to provide a preliminary cost estimate on the West 8th & 9th St project. Motion carried.

Next Wade discussed where the 2019 water project would be. It is going to be on the south end of Washington Street between 8th St and Elevator Road by Pump N Stuff. Also covering 1 block West of Washington St on 10th St and 1 block east of Washington St on

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Elevator Road next to Pump N Stuff.

Some issues at the Civic Center were discussed. The council determined that they would like Civic Center custodian Clint Hitchcock to attend the Special Council Meeting on Monday March 18th.

Water loss for February was 25.18% and 398,158 gallons.

Police Report:

Sheriff's Office

Executive Session

Motion by Joel Johnson, second by Wyatt Reis to go into executive session at 7:13 PM to discuss personnel per SDCL 1-25-2. Motion carried.

Mayor Glover declared the executive session over at 7:58 PM with no action taken. The Sheriff's Department will follow up with the council.

Chief Deneui gave his monthly report.

Chief Deneui asked for approval for attending a Crisis Intervention Team Training May 20-24 in Aberdeen, SD. Motion by Vickie Dobesh, second by Tyler Van Metre to approve Chief Mike Deneui to attend the Crisis Intervention Team Training May 20 -24 in Aberdeen, SD. Motion carried.

City Website:

Kelly Wollman owner of Be Creative Advertising Services met with the Council. After a brief discussion, motion by Tyler Van Metre, second by Vickie Dobesh to hire Be Creative Advertising Services to create and maintain the City of Burke's website. Motion carried.

Burke Lake:

Burke Lake Mowing Bid Opening

Mayor Glover called for the Burke Lake Mowing bids at 8:17 PM. There were 2 bids submitted. The first one was from Coach's Lawn Service for \$6,400 and the second bid was from David Indahl for \$5,500.

Motion by Joel Johnson, second by Tyler Van Metre to accept the bid of David Indahl for \$5,500 for the mowing of the Burke Lake for the 2019 year. Motion carried

Next the Spraying of the Burke Lake was discussed. Motion by Wyatt Reis, second by Joel Johnson to advertise for bids on spraying at the Burke Lake. Motion carried.

Civic Center Floor Waxing:

Finance Officer, Mike Glover presented 2 quotes he received from Kotab Kleaning and Sparkle for stripping and waxing the Civic Center floors. Kotab Kleaning quoted a price of \$.51 a square foot and Sparkle quoted a price of \$.55 per square foot.

Motion by Wyatt Reis, second by Todd Halsne to hire Kotab Kleaning to strip and wax the floors in the Civic Center. Motion carried.

2019 Election:

There will not be a city election in 2019. There was only one petition returned to the

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finance office in each ward and for the Mayor. The ones filing a petition were Todd Halsne in Ward I, Wyatt Reis in Ward II, Mark Green in Ward III and Tom Glover for Mayor.

Active Transportation Assessment:

Discussion was held about the assessment that was conducted by the SDSU students last spring. Some recommendations from the assessment have been done. There have been 2 crosswalks placed in town, 10th St south of the school is in the process of being closed, solar radar signs have been purchased and will be installed this spring and there will be new sidewalks on west 8th & 9th streets when that street project is done in a couple years. The council was in agreement that before more sidewalks are put in, they would like the City to require curb & gutter be placed on every property in town that doesn't have curb & gutter. This would also help with maintaining of the streets.

New Shop Building:

This item was tabled until the April regular meeting.

Code Enforcement:

The property at 501 Main St has been sold and will be cleaned up.
The property at 517 Jackson has been sold and will be cleaned up.

Economic Development:

Todd Halsne reported that the Economic group has toured the Gregory County Locker and the set up looks really good.

Highway Lights:

Councilman Wyatt Reis informed the council that the City of Burke has been approved by the SD Department of Transportation, Road Design for the Roadway Lighting project. The SD DOT will replace/upgrade the lights along highway 18. During this upgrade they will replace the 6 current lights with 32 new lights. The project is estimated to take place in 2022 or 2023. This project will also address one of the recommendations on the Active Transportation Assessment by making this stretch of highway 18 safer.

Adjournment:

Mayor Glover declared the meeting adjourned at 9:55 PM.

ATTEST:

Mike Glover, Finance Officer

Thomas Glover, Mayor