

Burke City Council
Regular Meeting
February 10, 2020

The regular meeting of the Burke City Council was called to order by Mayor Thomas Glover at 7:00 PM in the Municipal Building Meeting Room. Council members present were Wyatt Reis, Mark Green, Garry Wetzler, Vickie Dobesh, and Todd Halsne. Also present was Finance Officer Mike Glover, Superintendent of Utilities Wade Broome, City Attorney Rachelle Norberg, Chief of Police David Baker and Ulstieg Engineer Brad Stangoehr.

Approve Agenda:

Motion by Garry Wetzler, second by Mark Green to approve the agenda with the addition of District III Meeting. Motion carried.

Conflict of Interest:

Mark Green – Ambulance Department

Public Input:

None

Approve Minutes:

Minutes of the January 13, 2020 Regular Meeting:

Motion by Todd Halsne, second by Garry Wetzler to approve the minutes of the January 13, 2020 Regular Meeting. Motion carried.

Minutes of the January 21th, 2020 Special Meeting:

Motion by Todd Halsne, second by Wyatt Reis to approve the minutes of the January 21, 2020 Special Meeting. Motion carried.

Approve Reports:

Motion by Vickie Dobesh, second by Garry Wetzler to approve the January, 2020 financial statement. Motion carried.

Motion by Mark Green, second by Todd Halsne to approve the transfer of funds, in the amount of \$23,630 from the General Fund into the Water Fund. The dollar amount is payment from the insurance company to cover the expense of repairing the water tower from tornado damage. Motion carried.

The January 2020 delinquent list and expense and revenue budget analysis were given for informational purposes.

Claims:

The claims were presented for approval. After some discussion motion by Vickie Dobesh, second by Todd Halsne to approve and authorize payment of claims presented by the

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Finance Officer. Motion carried. Wyatt Reis Abstained.

Payroll: Finance Office-2,517.70; Electric-2,573.40; Police-2,309.56; Streets-2,607.50; Shop-2,493.60; Sewer-1,361.73; Library-1,150.88; First Fidelity Bank, WH & OASI-4,622.46; SD Retirement System- 1,735.96; AFLAC-93.22; Lincoln National Life Insurance Co.- 236.53.

General Fund: Appera, Rugs & Air Freshners-70.00; Be Creative Advertising Services, Website Management-75.00; Burke Building Center, Repairs-55.00; Burke True Value, Repairs & Maintenance-25.16; Burke Gazette, Publishing-214.83; Center Point Large Print, Books-44.34; CHS, Diesel Fuel-1,887.96; Michael Deneui, South Dakota Retirement System Refund-10,983.52; The Emblem Authority, Fabric Badges & Patches-364.50; First Fidelity Bank, ACH Processing Fee-25.00; Golden West Communications, Phones, Internet and Fax-328.41; David Green, Meals Water Conference-27.00; Greens Grocery, Supplies-62.03; Gregory County Sheriff's Dept, Contract-2,687.50; Jamie Hood, Leather Chair for Library-100.00; Karla Johnson Municipal Building Cleaning Contract -350.00; Jim's Garbage, Garbage Pick-Up-230.00; KWYR Radio, Radio Spots-49.00; ; Main Street Auto Parts, Maintenance & Repairs-832.12; Meyerink Farm Service, Inc., Plow Blades-1,530.56; Nelson's Machine & Welding, Maintenance & Repairs-48.43; Office Products Center, Copier Maintenance Contract-35.00; Puetz Corporation, Civic Center Demo-85,371.10; Rosebud Farmers COOP, Propane-339.20; Route 1, Police Laptop Computer-1,590.17; SD Dot, Salt-520.00; Trevor's Tech, Laptop Accessory-149.99; Usborne Books & More, Children's Books-522.64; Visa, Library Books, Chairs. & Police Other-1,038.66; WellMark BC/BS, Health Insurance-4,906.53; Voyager Fleet Systems, Fuel-553.45.

Electric Fund: City of Burke, Utilities-3,623.35; Rosebud Electric Coop, Utilities, Wheeling & Contract-6,896.30; SD State Treasurer, Sales Tax-3,099.65; Dept. of Energy, Power-14,618.46.

Water Fund: City of Burke, Utilities-706.20; H & H Contracting, Water tower Repairs-2,921.66; First National Bank, Loan Payment-1,372.19; Rosebud Electric COOP, Utilities-117.22; SD DENR, Water Samples-15.00; Tripp County Water Dist., Minimums-2100.00; Bulk Water-4,347.00; Wells Utilities, Fix Water Leak-357.14.

Sewer Fund: First National Bank, Loan Payment-2,642.52; Rosebud Electric COOP, Utilities-50.80.

Supt. of Utilities:

The water loss for January was 36.09%, with 697,208 gallons lost. There was a good-sized water leak by Hutch's Honey.

Next Wade talked about the need for the Burke School to upgrade their transformer. Until the school decides on what direction they are heading, the correct size isn't known at this time. If the transformer is close to the same size as the Hospital's is will cost just under \$10,000.

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Building Permits:

Building Permit #2020-2-10A for Missouri Valley Mutual Insurance Company was presented for approval. Motion by Wyatt Reis, second by Todd Halsne to approve building permit #2020-2-10A of Missouri Valley Mutual Insurance Company to construct a 24' x 55' building at 1102 South Main St. Motion carried.

Wade informed the Council that he would like to surplus the older, smaller snow blower. Mike will put it on the agenda for next month.

Police Department:

Chief Baker gave his monthly report.

Next Chief Baker asked to attend the 2020 South Dakota Police Chiefs' and Sheriffs' Spring Conference in Deadwood on April 21-23, 2020.

Motion by Vickie Dobesh, second by Mark Green to approve Chief Baker to attend the 2020 South Dakota Police Chiefs' and Sheriffs' Spring Conference in Deadwood on April 21-23, 2020. Motion carried.

Public Hearing for SRF Loan on Watermain Project on 8th Street:

Mayor Glover opened the public hearing at 7:40 pm. Brad Stanghor, Ultieg Engineer was in attendance to answer any questions. He also provided a map of the proposed water main replacement. The Council took some time and reviewed the map. With no one in attendance to ask any questions Mayor Glover closed the public hearing at 7:55 pm.

Resolution No. 2-2020:

Finance Officer Mike Glover read Resolution No. 2-2020 to the Council.

Motion by Mark Green, second by Vickie Dobesh to approve Resolution No. 2-2020. Upon roll call vote; Wetzler-aye, Green-aye; Reis-aye; Halsne-aye, Dobesh-aye. Resolution No. 2-2020 was adopted on this 10th day February 2020.

Code Enforcement:

Finance Officer Mike Glover gave an update to the Council. The properties at 102 W 10th St. and 626 Jefferson St have made arrangements with contractors to demolish both structures as soon as the contractors get time. Also, a notice was sent to a vehicle owner that has a van parked on the side of street that has no back window.

Economic Development:

The Coffee Eats & Treats has been sold.

Building Permit Ordinance 16-8A-1.1 Variances 1st Reading:

Mike Glover, Finance Officer, presented Ordinance 16-8A-1.1 Variances for second reading. Motion by Wyatt Reis, second by Todd Halsne to approve Ordinance 16-8A-1.1 Variances upon the second reading. Upon roll call vote; Wetzler-aye, Green-aye; Reis-aye; Halsne-aye, Dobesh-aye. The Building Permit Ordinance 16-8A-1.1 Variances was passed and adopted on this 10th day of February 2020.

Water Rates:

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A discussion was held on the current water rates for the City of Burke. Current rates are, minimum of \$14 and \$4.20 per 1,000 gallons. The cost of using 5,000 gallons of water is \$35.00. To be eligible for grants the state of South Dakota requires your rates to be at least \$45 for 5,000 gallons of water used. The Council will think about this and water rates will be on the March agenda.

SDML District 4 Meeting:

The 2020 District 4 Meeting will be held on Thursday March 26 at Plankinton.

2020 Audit:

Motion by Vickie Dobesh, second by Mark Green to authorize Schoenfish & Co., Inc. from Parkston, SD to conduct an audit of the city for 2018 & 2019. The cost for the audit will not exceed \$11,000. Motion carried.

Tax Abatement/Refund:

Finance Officer Mike Glover presented 12 properties that need to have their taxes abated/refunded. All 12 properties lost their structure (house, garage or business) during the tornado. The combined amount to abate/refund is \$6,406.26.

Motion by Vickie Dobesh, second by Garry Wetzler to approve the abatement/refund of the 12 properties that were presented. Motion carried.

Civic Center:

Finance Officer, Mike Glover presented the Council with a quote from Puetz Corporation for replacing the roof top units. The quote is for \$79,299.15. Motion by Todd Halsne, second by Wyatt Reis to approve the quote from Puetz Corporation to replace the roof top units for \$79,299.15. Motion carried.

An electrical company will be in Burke on Wednesday February 12 to test the 2 big units to see if they work or not.

Next Mike presented the Council will a sworn statement in proof of loss on the lower roof at the Civic Center. Total loss is \$54,052.34. The City will receive a check for \$41,287.43 and then once the roof is replaced and the invoices are submitted the City may be reimbursed up to \$12,764.91 more. Motion by Garry Wetzler, second by Vickie Dobesh to authorize Mayor Glover to sign the Sworn Statement in Proof of Loss. Motion carried.

Finance Officer Mike Glover passed out a project schedule from Puetz Corporation.

Community Access Grant Agreement:

Mike presented the Council with the Community Access Grant Agreement. The City was awarded a \$600,000 Community Access Grant for the 8th & 9th Street project. Motion by Todd Halsne, second by Vickie Dobesh to authorized Mayor Thomas Glover to sign the Community Access Grant Agreement. Motion carried.

Ambulance Department:

Mark Green informed the Council that the Ambulance Department is applying for a grant

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through the South Dakota Work Comp group to help purchase another Power Load System. The grant needs to be ran through the City. The Council was in agreement to allow the Burke Ambulance to run the grant through the City.

Ward III Council Position:

As of the time of the meeting, no one has been found to take over the open Council spot in Ward III.

District III Meeting:

Mayor Glover gave an update on the District III meeting he attended.

Adjournment:

Mayor Glover declared the meeting adjourned at 9:11 PM.

ATTEST:

Mike Glover, Finance Officer

Thomas Glover, Mayor