

Burke City Council
Regular Meeting
September 9, 2019

The regular meeting of the Burke City Council was called to order by Mayor Thomas Glover at 7:01 PM in the Municipal Building Meeting Room. Council members present were Wyatt Reis, Mark Green, Garry Wetzler, Vickie Dobesh, Tyler Van Metre and Todd Halsne. Also present was Finance Officer Mike Glover, Superintendent of Utilities Wade Broome, City Attorney Rachelle Norberg, David Green, Jamie Hood, Jessie Eliason.

Approve Agenda:

Motion by Garry Wetzler, second by Mark Green to approve the agenda with the addition of OkTOberfest & Burke Lake Contract. Motion carried.

Conflict of Interest:

None

Public Input:

None

Approve Minutes:

Minutes of the August 12th, 2019 Regular Meeting:

Motion by Wyatt Reis, second by Todd Halsne to approve the minutes of the August 12, 2019 Regular Meeting. Motion carried.

Minutes of the August 19th, 2019 Special Meeting:

Motion by Mark Green, second by Tyler Van Metre to approve the minutes of the August 19, 2019 Special Meeting. Motion carried.

Approve Reports:

Motion by Vickie Dobesh, second by Garry Wetzler to approve the August, 2019 financial statement. Motion carried.

The August 2019 expense and revenue budget analysis were given for informational purposes.

The August delinquent list was given for informational purposes.

Claims:

The claims were presented for approval. After some discussion motion by Tyler Van Metre, second by Todd Halsne to approve and authorize payment of claims presented by the Finance Officer with the addition of Voyager Fuel Card, Missouri River Energy Services, WAPA, Rosebud Electric Maintenance Contract and Wheeling and Gregory County Sheriff's Office Contract, which started on the 20th of August (12 days). Motion carried.

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So far, the expenses from the tornado clean-up is just under \$90,000.

Payroll: Finance Office-2,387.61; Electric-2,384.05; Streets-2,953.00; Shop-2,364.20; Sewer-1,297.02; Library-637.54; First Fidelity Bank, WH & OASI- 3,480.06; SD Retirement System- 1,669.56; AFLAC-93.21; Lincoln National Life Insurance Co.- 190.38.

General Fund: Appera, Rugs & Air Freshners-138.38; Be Creative Advertising Services, Website Management-75.00; Burke True Value, Repairs & Maintenance-322.75; Burke Gazette, Publishing-565.43; Burke One Stop, Diesel Fuel-1,018.75; Center Point Large Print, Books-44.34; Coach's Lawn Service, Spray Cracks in Road at Burke Lake-480.00; CHS, Diesel Fuel-1,245.00; CSR Enterprises, LLC, Tornado Clean Up-3,760.00; Jessie Eliason, Civic Center Cleaning Contract-500.00; Jamie Hood, Civic Center Cleaning Contract-500.00; First Fidelity Bank, ACH Processing Fee-25.00; Golden West Communications, Phones, Internet and Cable-527.02; Greens Grocery, Supplies-78.63; Green's Grocery, Food For Tornado Clean Up-1,435.00; Gregory Building Center, Maintenance & Repair-54.30; Gregory County Sheriff's Dept, Contract-1,500.00; Karla Johnson Municipal Building Cleaning Contract -350.00; Jim's Garbage, Garbage Pick-Up-300.00; H & J Sales, Inc., Chains for Chain Saws-793.00; Hawkeye Tree & Stump Services, Tornado Clean Up-15,450.00; Koenig Lumber, Install Cameras at Municipal Building-2,422.61; KWYR, Radio Spots-75.00; Main Street Auto Parts, Maintenance & Repairs-187.61; Mathis Implement, Sweeper Repairs-242.05; Meyerink Farm Service, Inc., Loader Repairs-75.07; Nelson's Machine & Welding, Maintenance & Repairs-58.15; OB Steffen, Tornado Clean Up-8,561.00; Office Products Center, FO Supplies & Printer for Library-338.06; Opperman, Inc., Tornado Clean Up-26,293.75; US Postal Service, FO Box Rent-94.00; Rosebud Farmers COOP, Diesel Fuel-327.36; Runnings Supply Inc., Maintenance & Repairs-119.99; Schweigert Construction, Inc., Tornado Clean Up-6,974.25; SDPAA, Insurance Renewal-26,734.24; SDML, Annual Conference Registration-100.00; Steffen Farms LLC, Tornado Clean Up-5,375.00; Ultieg Engineer's Inc., Engineering Fees-4,021.00; Visa, Library Books & Police Other-149.19; WellMark BC/BS, Health Insurance-2,462.03; Voyager Fleet Systems, Fuel-502.09; Wells Utilities, Tornado Clean Up-6,000.00.

Electric Fund: City of Burke, Utilities-1,902.51; Charles Mix Electric Association, Tornado Assistance-5,017.72; Dakota Supply Group, Electrical Supplies-809.24; ECHO Group, INC., Electrical Supplies-1,643.97; Marcus Jeffords, Utility Deposit Refund-40.00; Austin McGee, Utility Deposit Refund-40.00; Missouri River Energy Services, Power-8,978.97; SD One Call, Message Fees June-18.90; Purvis Electric, Tornado Help-5,518.61; Brady Purvis, Tornado Help-1,152.00; Rosebud Electric Coop, Utilities, Repairs & Maintenance-4,286.08; SD State Treasurer, Sales Tax-2,989.60; Dept. of Energy, Power-11,530.60; Wesco Distribution Inc., Electrical Supplies-2,173.20; Miller Plumbing, Refund on Over Payment-1,808.31.

Water Fund: City of Burke, Utilities-130.52; Core & Main, Fire Hydrant-2,591.10; H & H Contracting, Water Tower Maintenance & Repair-3,503.70; Rosebud Electric COOP, Utilities-23.16; SD DENR, Water Samples-15.00; Tripp County Water Dist., Minimums-2100.00; Bulk Water-6,432.75.

Sewer Fund: Core & Main LP, Repairs & Maintenance-303.80; Rosebud Electric COOP, Utilities-159.86; Wells Utilities, LLC, Install Sewer Clean Out-561.22.

2019 OkTOberfest:

Alec Brady from the Burke Community Club met with the Council to go over the plans for the 2019 OkTOberfest. The event will be held on October 5, 2019. Alec asked the Council if it was ok to block off Main Street from Stella's to the VFW. The Council was fine with the closing of Main Street on Saturday October 5, 2019 from 12 – 7 PM.

Finance Officer Mike Glover, will get the public hearing notice in the paper for the Community Club's special event liquor license for October 5, 2019.

Civic Center Cleaning Contract:

Jamie Hood & Jessie Eliason met with the Council to discuss the cleaning contract for the Civic Center. Both Jamie & Jessie are willing to do other small jobs if they are available. But also understand that once Winter hits there won't be anything to do until the Civic Center is rebuilt. Both ladies agreed to clean the bathrooms at the City Park and the big baseball field until they are winterized. They will also continue to mow around the Civic Center, and clean the chairs & tables from the Civic Center. The council was in agreement to leave Jamie & Jessie's pay the same for the month of September and re-evaluate the situation at the October regular meeting.

Library Position:

Jamie Hood expressed to the Council that she might be interested in the Librarian position. A short discussion followed. Jamie told the council that she would think about it and get back to the council.

Supt. of Utilities:

Water loss for August was 20.59% with 588,678 gallons lost.

Building Permits:

Building Permit #2019-9-9A for Tom Glover was presented for approval. Motion by Tyler Van Metre, second by Mark Green to approve building permit #2019-9-9A of Tom Glover to construct a 12' x 16' deck on back of house and move a 12' x 16' lawn shed onto his property. Motion carried.

Building Permit #2019-9-9B for Sharon Neuharth was presented for approval. Motion by Garry Wetzler, second by Todd Halsne to approve building permit #2019-9-9B of Sharon Neuharth to construct a 16' x 18' garage at 801 Franklin St. Motion carried.

Building Permit #2019-9-9C for Bruce Wiedeman was presented for approval. Motion by Garry Wetzler, second by Tyler Van Metre to approve building permit #2019-9-9C of Bruce Wiedeman to construct a 14' x 34' porch at 833 Franklin St. Motion carried.

Building Permit #2019-9-9D for Burke Pump N Stuff was presented for approval. Motion by Mark Green, second by Todd Halsne to approve building permit #2019-9-9D of Burke Pump N Stuff to construct a 25' x 40' addition to the existing building at 1124 Washington

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St. Motion carried.

Building Permit #2019-9-9E for Travis Serr was presented for approval. Motion by Wyatt Reis, second by Todd Halsne to approve building permit #2019-9-9E, with appropriate variance signatures of Travis Serr to move in a 60' x 80' new house and construct a 30' x 60' shed at 622 Main St. Motion carried.

Next Wade reported on a meeting he and Todd Halsne had with Marty Zehr about Marty grinding the City's tree piles from the tornado damage.

Wade will resume looking for a bucket truck.

The Volvo Payloader will be put on the October regular meeting agenda.

Police Report:

Finance Officer Mike Glover informed the Council that the City has received 2 applicants for the Chief of Police position. After some discussion it was decided to hold a special meeting on Monday September 23rd at 7 PM to conduct interviews.

Sheriff's Contract:

Councilman Wyatt Reis informed the Council that Sheriff Drey was wanting to know if the Sheriff's Department could use the City of Burke's pickup to patrol Burke, if one of the County's vehicles is broke down. After some discussion motion by Wyatt Reis, second by Tyler Van Metre to approve the Gregory County Sheriff's office using the City of Burke's Police pickup only if the Sheriff's vehicle to broke down and use it only for City business and only take it out of the City of Burke in an emergency. Motion carried.

Economic Development:

Nothing new at this time.

Code Enforcement:

Mr. Olson will be in town next week.

Fee for Unoccupied Houses:

Council Woman Vickie Dobesh asked about charging a fee to homeowners that have houses that have been sitting empty for a certain length of time. Mike will check with other cities and see if any of them have a similar ordinance and report back at the October meeting.

Insurance Update on Tornado Damage:

Mike has recently talked with the Pierre office of the South Dakota Public Assurance Alliance and by the end of this week our insurance adjuster should have his report done and that will be sent to Pierre and by the end of next week the City should receive the report.

Mike also received word from the Emergency Management office in Pierre that none of the individuals that filled out the questionnaire for FEMA will receive any help. It is possible

that some of the businesses could qualify for a low interest loan.

Civic Center Update:

Discussion was held about what to do at the Civic Center. After a lengthy discussion, it was decided to find an architect to design the new Civic Center gym with the addition of 1 more bay (20 or 25 feet long) to the south of the gym. Adding a stage, a storage room and making the basketball floor longer. The Council wants to know what it will cost to expand the gym so we know if it is possible to do this.

Mike will check with the company that did the original plans, Mannes Architects out of Yankton, and see if they are still in business and interested in doing the design again.

Resolution 2019-09 Conflict of Interest Policy:

Finance Officer Mike Glover presented the Council with a Conflict of Interest Policy. After having the Council review the Policy motion by Todd Halsne, second by Mark Green to approve Resolution 2019-09; A Resolution adopting a conflict of interest policy for elected and appointed officials of the City of Burke. Upon roll call vote, Wetzler-aye, Van Metre-aye, Green-aye, Reis-aye, Halsne-aye and Dobesh-aye. Resolution 2019-09, Conflict of Interest Policy was passed and adopted on this 9th day of September, 2019.

2020 Appropriation Ordinance:

The 2020 Appropriation Ordinance was presented for approval upon the second reading. Motion by Tyler Van Meter, second by Todd Halsne to approve the 2020 annual appropriation ordinance upon the second reading. Upon roll call vote, Wetzler-aye, Van Metre-aye, Green-aye, Reis-aye, Halsne-aye, Dobesh-aye. The 2020 annual appropriations ordinance was passed and adopted on this 9th day of September, 2019.

Noxious Weed Policy:

Mike presented the Council with a noxious weed policy. After reviewing the policy, the council would like Mike to make a couple changes before adopting the policy. Mike will make the changes and bring the policy back to the council at the October regular meeting.

Extending the Electrical System Ordinance 15-2-11.1:

Finance Officer Mike Glover presented the Council with ordinance 15-2-11.1 for consideration upon the first reading. This ordinance sets specific guidelines when it comes to extending the electrical system within the Burke City limits.

Motion by Wyatt Reis, second by Mark Green to approve Ordinance 15-2-11.1, Extending the Electrical System, upon the first reading. Motion carried. The second reading will be held at the October 7, 2019 regular meeting.

October Meeting Date:

The regular council meeting in October falls on Columbus/Native American Day. Motion by Garry Wetzler, second by Todd Halsne to move the October regular council meeting to October 7, 2019 at 7 pm. Motion carried.

Burke Lake Contract:

Council member Vickie Dobesh informed the Council that Justin Thede from GF & P was asking how the Burke Lake contract was going this year. For the most part it was going pretty well. Discussions about a contract for next year will need to take place pretty soon.

Adjournment:

Mayor Glover declared the meeting adjourned at 9:38 PM.

ATTEST:

Mike Glover, Finance Officer

Thomas Glover, Mayor