

Burke City Council
Regular Meeting
August 9, 2022

The regular meeting of the Burke City Council was called to order by Mayor JJ Wolf at 7:00 PM in the Municipal Building Meeting Room. Council members present were Tyler Van Metre, Megan Lindholm, Wyatt Reis, Andrew Steffen, Mark Benter & Todd Halsne. Also present was Finance Officer Mike Glover, City Attorney Rachelle Norberg, Chief of Police Mark Green, David Green, Bobbi Carter, Lafe Gildemaster and Billie Sutton.

Mayor Wolf led the group in the Pledge of Allegiance

Approve Agenda:

Motion by Megan Lindholm, second by Mark Benter to approve the agenda as presented. Motion carried.

Conflict of Interest:

Wyatt Reis – DOT Contract for HWY 18 Lighting.
Andrew Steffen – Head Librarian Position.

Public Input:

None

Approve Minutes:

Minutes of the July 11, 2022 Regular Meeting:

Motion by Mark Benter, second by Wyatt ReisaHhhh to approve the minutes of the July 11, 2022 Regular Meeting with the spelling correction of Reis not Reid on page 156. Motion carried.

Approve Reports:

Motion by Tyler Van Metre, second by Megan Lindholm to approve the July 2022 financial statement. Motion carried.

The July 2022 expense and revenue budget analysis lists were given for informational purposes.

Claims:

The claims were presented for approval. After some discussion motion by Todd Halsne, second by Mark Benter to approve and authorize payment of claims presented by the Finance Officer, with the addition of SD One Call. Motion carried.

Payroll: Finance Office-3,117.55; Electric-2,824.47; Police-2,203.21; Streets-3,724.62; Shop-2,705.35; Sewer-1,475.10; Library-503.31; First Fidelity Bank, WH & OASI-5,149.80; SD Retirement System- 2,604.75; AFLAC-67.21; Lincoln National Life Insurance

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Co.- 190.38; WellMark BC/BS-883.66; City-192.65.

General Fund: Altec Industries, Inc., Inspect Bucket Truck-1,460.65; American Playground Company, Wood Chips-5,790.83; Appera, Rugs, Mops, Towels & Air Fresheners-366.60; Be Creative Advertising Services, Website Management-75.00; Bruns Market, Supplies-164.80; Burke Building Center, Civic Center Front Doors, Repairs, Old Community Room Kitchen & Picnic Shelters-24,767.79; Burke Fire Dept, Annual Donation-7,000.00; Burke True Value, Repairs & Maintenance-652.17; Burke Gazette, Publishing-171.12; Burke One Stop, LLC., Fuel-71.10; Connecting Point, Connect Care-66.00; Dakota Supply Group, Ballfield Lights-2,985.51; First Fidelity Bank, ACH Processing Fee-25.00; Golden West Communications, Phones, Internet and Fax-593.87; Gregory County Sheriff's Dept, July Contract-850.00; Karla Johnson Municipal Building Cleaning Contract -350.00; H & J Sales, Repairs-199.00; Jim's Garbage, Garbage Pick-Up-303.00; KWYR, Radio Spots-100.00; Main Street Auto Parts, Maintenance & Repairs-209.99; Midwest Seamless, Labor Picnic Shelters-21,601.38; Nelson Machine & Welding, Repairs-628.13; Office Products Center, FO Supplies-461.12; US Postal Service, Stamps & Postage for Utility Bills-750.00; Purvis Electric, Civic Center Bathrooms-623.41; Runnings Supply, Inc., Repairs-86.65; Spencer Quarries, Inc., Patch Mix-5,431.80; Taylor Plumbing & Heating, Repairs-63.16; Verizon Wireless, Police Phone-47.16; Visa, Books & Park Sign-298.22; WellMark BC/BS, Health Insurance-3,651.16; Voyager Fleet Systems, Fuel-832.77; Yankton Fire & Safety Co., Fire Extinguisher Inspections-354.75; Tamara Larsen, Civic Center Cleaning Contract-1,000.00; David Indahl, Mowing Contract-1,167.00.

Electric Fund: Elishia Bova, Utility Service Refund-125.00; City of Burke, Utilities-3,704.39; LaCreek Electric, Forward Elishia Bova's Credit-756.83; SD State Treasurer, Sales Tax-2,461.98; Missouri River Energy Services, Power Purchases-25,889.96; Rosebud Electric COOP, Wheeling, Maint Contract & Repairs Aug-6,110.00 & July-13,325.73; WAPA, Power Purchases-10,743.33.

Water Fund: City of Burke, Utilities-131.28; Core & Main, LP, Supplies-435.34; Rosebud Electric COOP, Utilities-22.08; SD Ass'n of Rural Water Systems, Annual Fee-420.00; US Bank, Loan Payment-5,694.60; Tripp County Water Dist., Minimums-2,100.00; Bulk Water-13,950.56.

Sewer Fund: Burke True Value, Repairs-60.99; Rosebud Electric COOP, Utilities-21.00.

Supt of Utilities:

The water loss for July was 7.09%. With 400,250 gallons lost. The City's meters and Tripp County Water's meters are not read on the same day. This is the main reason for the discrepancies.

Building Permits:

Building Permit #2021-6-14B for Larea Matucha was presented for an extension. Motion by Tyler Van Metre, second by Todd Halsne to approve extending building permit #2021-6-14B of Larea Matucha to construct a 12' x 40' Lean to Parking Area at 401 Jefferson St. Motion carried.

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Building Permit #2022-8-9A for Tom & Nancy Esterling was presented for approval. Motion by Mark Benter, second by Andrew Steffen to approve building permit #2022 -8-9A of Tom & Nancy Esterling to construct a 12' x 24' storage shed with patio roof and a 25' x 40' vinyl privacy fence at 901 Jefferson St. Motion carried.

Building Permit #2022-8-9B for Jeff & Jody Young was presented for approval. Motion by Todd Halsne, second by Tyler Van Metre to approve building permit #2022-8-9B of Jeff & Jody Young to construct a 8' x 37' wood deck on to the house at 1009 Franklin St. Motion carried.

Street Sweeper:

Superintendent of Utilities, Wade Broome has done some research and found that a rebuilt street sweeper would cost between \$100,000 & \$120,000. An attachment for the Volvo loader would cost \$25,000. The City of Lake Andes has one of the attachments. Before a decision is made, some of the council members would like to go to Lake Andes & see the attachment in action.

Bobbie Carter – 802 Lincoln St – Alley & Street Maintenance:

Bobbie Carter met with the council to discuss the condition of the alley behind her house and the street in front of her house. Bobbie stated that the alley has numerous pot holes and there is a lot of sand in front of her house. At the time of the meeting the city maintenance crew had already filled the pot holes & scooped up some of the sand. The city will continue to monitor the situation. The council thanked Bobbie for coming to the meeting.

Police:

Chief Green gave his monthly report.

Next a quote for adding another camera at the Civic Center was presented. The quote was from Doug Koenig and the cost was \$661.70. The added camera would help in getting views of more property around the Civic Center. Motion by Mark Benter, second by Megan Lindholm to approve the quote from Doug Koenig to add another camera at the Civic Center. Motion carried.

Code Enforcement:

Nothing new at this time.

Economic Development:

Paperwork for the house to be built as part of the 775 project has been completed & construction should start soon.

Billie Sutton, representing the Long-Term Recovery group met with the council to discuss future projects the group has been asked to help with. They have an application form that needs to be filled out. Projects that involve the city would be updating the dugouts at the softball field & little league field, shade structures at both fields, continued updates at City Park and potential Main Street improvements. Other areas that have shown interest are putting electricity at the Burke Lake camping area and improvements at the rodeo

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grounds. The council thought these were good ideas and are willing to work with the Long-Term Recovery group moving forward.

Gildemaster Spice Co.:

Lafe Gildemaster owner of Gildemaster Spice Co. met with the council. Lafe has used the Civic Center commercial kitchen a couple times to make his sandwiches that he sells to convenient stores. Lafe is wanting to continue to make his sandwiches in the Civic Center, but to do so the State of South Dakota requires him to have a refrigerator to store his ingredients & a freezer to store the made sandwiches on site. Lafe is asking for permission to put a refrigerator & freezer in the front room storage area. Lafe stated this would just be temporary and he is hoping if things go well to move to a permanent spot. Motion by Tyler Van Metre, second by Megan Lindholm to approve Gildemaster Spice Co. placing a refrigerator & freezer in the Civic Center storage area. City Attorney will draw up a contract for a 6-month period & charge \$25 per month for the electricity on top of the normal fees for using the kitchen. Motion carried 5-1 with Benter voting nay.

City Park Picnic Shelter/Splash Pad Update:

Discussion was held about seeding the areas at the City Park. Motion by Wyatt Reis, second by Mark Benter to put the seeding at the City Park out to bid and to add the removal of the sand as an option in the bid. Motion carried.

Discussion was held about the signage at the Splash Pad. A new sign will be made and the location of the signs will be decided by the Parks committee.

Security Camera Quote:

Finance Officer Mike Glover presented a quote for security cameras at the City Park from Doug Koenig. The quote was for \$5,481.10, which includes installing 5 cameras and a system that can add up to a total of 8 cameras. Motion by Wyatt Reis, second by Mark Benter to approve the quote for security camera from Doug Koenig. Motion carried.

Special Event Liquor License:

Finance Officer, Mike Glover presented the Council with a special event liquor license application for the Burke VFW. The application is for the wedding reception & dance for Blake Jacobsen on August 27, 2022. Motion by Tyler Van Metre, second by Megan Lindholm to approve the Special Event Liquor License application for Burke VFW for August 27, 2022 for the Blake Jacobsen wedding reception & dance. Motion carried.

Special Event Liquor License:

Finance Officer, Mike Glover presented the Council with a special event liquor license application for Bill's Bar II. The application is for the wedding reception & dance for Christian Schweigert on August 20, 2022. Motion by Wyatt Reis, second by Todd Halsne to approve the Special Event Liquor License application for Bill's Bar II for August 20, 2022 for the Christian Schweigert wedding reception & Dance. Motion carried.

Electric Rates:

The council has previously discussed the electrical rates and the 16.5% increase from WAPA that will be taking place on January 1, 2023. The council was in agreement to

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increase the City of Burke's rates by 16.5%. Motion by Tyler Van Metre, seconded by Todd Halsne to approve the electric rate ordinance 51.18.1 upon the first reading. Motion carried. The new rates starting January 1, 2023 will be as follows:

Residential-minimum-\$16.90 per month, June, July, August .103 per KWH, September to May- first 800 KWH, .092 per KWH, over 800 KWH, .082 per KWH.

Commercial-minimum-single phase, \$28.00 per month, minimum-three phase-\$36.00, June, July, August-first 5000 KWH, .099 per KWH, over 5000 KWH .083 per KWH.

September to May- first 5000 KWH, .093 per KWH, over 5000 KWH-.078 per KWH. City meters, minimums, \$21.00 per month, June, July, August-first 5000 KWH .099 per KWH, over 5000 KWH .083 per KWH. September to May-first 5000 KWH, .093 per KWH, over 5000 KWH .078 per KWH. Street Lights, \$21 minimum, all months-.113 per KWH.

Security Lights, 100 Watt HPS-\$8.50 per month, 175 Watt-MV-\$8.50 per month and 400 Watt-HPS-\$12.25 per month. The second reading of the ordinance will be at the September 12, 2022 regular council meeting.

2023 APPROPRIATION ORDINANCE:

Finance Officer Mike Glover presented the council with the 2023 Appropriation Ordinance for consideration upon the first reading. There were a few discussions about some of the numbers. Motion by Wyatt Reis, second by Tyler Van Metre to approve the amended 2023 annual appropriation ordinance upon the first reading. Motion carried. The second reading will be held at the September 12, 2022 regular meeting.

Big Baseball Field:

Discussion was held about what is left to do at the big baseball field. A couple of things were discussed. One was pouring concrete where the batting cage is going to be placed. The concrete would help with the maintenance of the cage over the years. The council was in agreement to do this. Another item discussed was watering of the outfield. The school is going to put in a pit to water the practice football field. There might be an opportunity to run a line from the pit over to the outfield. Some more information needs to be gathered before any decision can be made.

DOT Contract for HWY 18 Lighting:

Motion by Todd Halsne, second by Megan Lindholm to authorize Mayor JJ Wolf to sign the contract with the SD DOT for the Highway 18 Lighting Project. Motion carried with Wyatt Reis abstaining.

City Land Parcel #172:

Discussion was held about whether or not the Council was interested in selling parcel #172, which is located on the south east side of town, outside city limits. Motion by Wyatt Reis, second by Todd Halsne to not sell city land parcel #172 at this time. Motion carried.

Head Librarian Position:

Motion by Wyatt Reis, second by Todd Halsne to go into executive session at 9:12 pm to review personnel applications for the Head Library position. Motion carried.

Mayor Wolf declared the executive session over at 9:18 pm. The following action was

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taken, Motion by Wyatt Reis, second by Todd Halsne to interview 2 candidates on Monday August 15, 2022 at 6 pm. Motion carried.

Adjournment:

Mayor Wolf declared the meeting adjourned at 9:20 pm.

ATTEST:

Mike Glover, Finance Officer

JJ Wolf, Mayor