

Burke City Council
Regular Meeting
February 11, 2019

The regular meeting of the Burke City Council was called to order by Council President Wyatt Reis at 7:01 PM in the Municipal Building Meeting Room. Council members present were Joel Johnson, Vickie Dobesh, Garry Wetzler, Tyler Van Metre and Todd Halsne. Also present was Finance Officer Mike Glover, Supt of Utilities Wade Broome, Chief of Police Mike Deneui, City Attorney Rachelle Norberg, Charlene Juran, Kaitlyn Steffen & Andrew Steffen, Raymond Roggow, Chad Stensland and Justin Thede. Absent was Mayor Thomas Glover.

Approve Agenda:

Motion by Garry Wetzler, second by Tyler Van Metre to approve the agenda with the addition of Active Transportation Assessment. Motion carried.

Conflict of Interest:

Wyatt Reis – Burke Lake

Public Input:

Charlene Juran, street lights around the Burke Housing Apartments. Some of the lights are not working or need new bulbs. Charlene stated the south east corner is especially dark. Wade said that he believes the underground wiring to the pole is shot as he has changed the bulb many times and it blows the bulb really quick. To fix it he has to wait until the frost is out of the ground, but it will get fixed this spring.

Approve Minutes:

Motion by Tyler Van Metre, second by Joel Johnson to approve the minutes of the January 14th Regular Meeting with the addition of part-time truck driver help wage is set at \$15/hr. under the Payroll Resolution #2019-1. Motion carried.

Approve Reports:

Motion by Vickie Dobesh, second by Garry Wetzler to approve the January, 2019 financial statement. Motion carried.

The January 2019 expense and revenue budget analysis and delinquent list were given for informational purposes.

Claims:

The claims were presented for approval. After some discussion motion by Joel Johnson, second by Tyler Van Metre to approve and authorize payment of claims presented by the Finance Officer and the MRES claim yet to received. Motion carried.

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Payroll: Finance Office-2,477.15; Electric-2,538.03; Police-2,867.27; Streets-2,499.96; Shop-2,342.74; Sewer-1,274.46; Library-1,011.22; First Fidelity Bank, WH & OASI-4,179.43; SD Retirement System- 2,546.47; AFLAC-93.21; Lincoln National Life Insurance Co.- 236.53.

General Fund: ABC, Repairs to Civic Center Alarm System-240.00; Apparea, Rugs, Mops, Paper Towels & Air Freshners-151.12; Burke Backpack Program, Donation-2,000.00; Burke True Value, Repairs & Maintenance-96.39; Burke Gazette, Publishing-379.69; Center Point Large Print, Books-172.56; Community Memorial Hospital, 2019 Donation-5,000.00; Dakota Senior Meals, 2019 Donation-2,000.00; First Fidelity Bank, ACH Processing Fee-25.00; Golden West Communications, Phones, Internet and Cable-517.59; David Green, 2018 Clothing Allowance-26.60; Greens Grocery, Supplies-41.92; Clint Hitchcock, Civic Center Cleaning Contract-1000.00; Karla Johnson Municipal Building Cleaning Contract -350.00; Jim's Garbage, Garbage Pick-Up-230.00; KWYR, Radio Spots-50.00; Main Street Auto Parts, Maintenance & Repairs-1,128.64; Michael Todd Co., Street Signs & Posts-380.90; Nelson Machine & Welding, Tires, Rims & Repairs-2,819.22; Office Products Center, FO Supplies-228.98; Purvis Electric, Civic Center-53.32; OVERDRIVE, 2019 Digital Fees-600.00; Rosebud Farmers COOP, Propane-472.06; Landon Schoenefeld, Snow Removal-135.00; SD Dept of Revenue, Title & Plates for Recycling Trailer-21.20; Taylor Plumbing & Heating, New Thermostat & labor Civic Center Front Room-784.16; Visa, Library Books & Police Other-601.46; WellMark BC/BS, Health Insurance-4,008.21; Voyager Fleet Systems, Fuel-289.37; Ann Schwader, Lettering for Recycling Trailer-232.70; SD Retirement, Filing Fee-13.41; SDML, District 4 Meeting Registration-192.00.

Electric Fund: City of Burke, Utilities-4,010.03; Cooper Power Systems, LLC, 2 Pole Mount Controls-6,936; Missouri River Energy Services, Dues-75.95 Power-16,358.06; Rosebud Electric Coop, Utilities, Wheeling and Contract-7,367.12; Rushmore Electric Power COOP Assn, Program & Test Controls-1,334.00; SD State Treasurer, Sales Tax-3,328.00; Dept. of Energy, Power-14,618.46.

Water Fund: City of Burke, Utilities-893.30; Rosebud Electric COOP, Utilities-113.12SD DENR, Water Samples-30.00; Tripp County Water Dist., Minimums-2100.00; Bulk Water-3,640.50.

Sewer Fund: Rosebud Electric COOP, Utilities-64.74.

Supt. of Utilities:

Engineers for the proposed 8th & 9th Street projects.

The Engineers from Ultieg Engineering presented information about the proposed 8th & 9th Street project. They also presented information about the Ultieg Engineering Company. After some discussion, the council thank them for coming. A decision will be made at a later date.

Bucket Truck:

Wade Broome presented to the council some information about a new Bucket Truck. Wade found a 2018 F-550 Demo model that has a price of \$119,000 delivered and only had 5,000 to 10,000 miles on it. A new 2018 model that has not been used is \$138,000 delivered. After a bucket truck is past 15 years old, they are no longer able to be inspected. Which would also lead to them being a liability to the City if we continued to use it. Wade found a used bucket truck for \$79,900 that was a 2015 model with 122,000 miles on it. After some discussion motion by Tyler Van Metre, second by Todd Halsne to table the Bucket Truck until next month. This will Wade time to look for some more used Bucket truck options. Motion carried.

Next Wade reported on the street extension for East 10th Street. Wade will get some numbers put together and report back at the March regular council meeting.

Water loss for January was 21.97% and the gallons lost were 355,450. Compared to January 2018 the percentage loss was down 14.78% and gallons loss were down 420,390 gallons.

Economic Development:

Todd Halsne reported that there was some discussion at the last Burke Business Promotion Corporation meeting of extending Jackson Street south of the Hospital out to the highway. Which would provide a direct route to the hospital.

Police Report:

Chief Deneui gave his monthly report.

Code Enforcement:

Nothing new to report. Code Enforcement Officer Mike Olson will be coming back this spring to continue his work.

Burke Lake:

Justin Thede met with council to present them with the official contract with the GF&P for maintenance work at the Burke Lake Recreation area. Finance Officer Mike Glover will have the Mayor sign the contract and send it back to Justin. The council agreed to start advertising for sealed bids for mowing at the Burke Lake on February 20th and open the bids at the March 11, 2019 regular meeting.

Public Hearing for Vacating of Alley in Block 3, OT Burke:

Council President Wyatt Reis opened the public hearing for vacating the alley in Block 3, OT Burke at 8:08 PM. Kaitlyn & Andrew Steffen were in attendance in support of the vacating. With no one in opposition to the vacating of alley in Block 3, OT Burke, Council President Reis closed the public hearing at 8:09 PM.

Vacating of Alley in Block 3, OT Burke Resolution #2019-2A:

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The forgoing Resolution #2019 2A was offered by Wyatt Reis, second by Joel Johnson. Upon roll call vote; Wetzler-aye, Van Metre-aye, Johnson-aye, Halsne-aye, Dobesh-aye and Reis-aye. Resolution #2019-2A was carried unanimously and was adopted on February 11th, 2019.

RESOLUTION #2019-2A

WHEREAS, a Petition For Vacation of Alley, executed by Andrew Steffen and Kaitlyn Steffen, husband and wife, as joint tenants with rights of survivorship and not as tenants in common, praying for the vacation of an alley located between Lots Seven (7) to Twelve (12) inclusive, Block Three (3) and All of Block Three (3) lying West of Lincoln Street, all in the original town, now city, of Burke, Gregory County, South Dakota. Subject to easements and rights-of-way of record, owned by Andrew Steffen and Kaitlyn Steffen, husband and wife, as joint tenants with rights of survivorship and not as tenants in common, was presented to this governing body on the 14th day of January, 2019, and on that date, by Resolution, the City Council ordered the said Petition to be filed with the Finance Officer of the City of Burke, South Dakota.

AND WHEREAS, the Finance Officer caused a notice on said Petition to be published in the Burke Gazette, a legal and weekly newspaper printed and published in the City of Burke, Gregory County, South Dakota, for two (2) successive weeks.

AND WHEREAS, not less than thirty (30) days from the date of the first publication of such notice has elapsed.

AND WHEREAS, the said City Council has this date heard, investigated and considered the testimony of the parties interested, and being fully advised in the premises, and it appearing that it is to the best interest of all parties concerned that the said alley be vacated.

BE IT RESOLVED by the City Council of the City of Burke, South Dakota, in regular session, that an alley located between Lots Seven (7) to Twelve (12) inclusive, Block Three (3) and All of Block Three (3) lying West of Lincoln Street, all in the original town, now city, of Burke, Gregory County, South Dakota. Subject to easements and rights-of-way of record, owned by Andrew Steffen and Kaitlyn Steffen, husband and wife, as joint tenants with rights of survivorship and not as tenants in common, is hereby declared vacated; excepting and reserving in the City of Burke and its agents, the right to construct, operate, and repair utilities and rural waterlines through said property, if any, together with the right of ingress thereto and egress therefrom, along, on and within said property, for any and all purposes connected with the proper maintenance, use, operation, repair, construction, reconstruction and patrolling thereof, or any other purposes and uses hereinbefore specified.

The foregoing Resolution was offered by Alderman Wyatt Reis and seconded by Alderman Joel Johnson. Upon roll call, the Resolution was carried unanimously, and declared adopted this 11th day of February, 2019

Thomas J. Glover, Mayor

ATTEST:

Michael Glover, City Finance Officer

City Website:

The Finance Officer, Mike Glover reported back to the council about what the \$75 charge per month by Be Creative Advertising Services would cover. Kelly Wollman owner of Be Creative Advertising Services via an email informed Mike that for \$75.00 per month would cover her keeping the City Website up to date. The Council has a few other questions, so Mike will get ahold of Kelly and she if she can come to the next regular council meeting in March

New Shop Building:

Discussion was held as to whether to build a new heated building south of the current green City building or look into purchasing the land and building of Johnson Implement. Discussion followed about the pros and cons of both options. Currently the only serious inquiries for Mr. Johnson's land and building have been for people's personal use and not for any prospective business. After some discussion it was decided by the council to have Wade and /or Mike get some figures from the Burke Building Center on what it would cost to build a new building and report back to the council at the March regular meeting.

SDML District 4 Meeting:

There were 3 couples and possibly 1 more that are going to the SDML District 4 meeting in Winner on March 13th, 2019. Motion by Vickie Dobesh, second by Tyler Van Metre to approve City personnel to attend the SDML District 4 meeting in Winner. Motion carried.

Vacating 10th St. Between Block 59 and Block 64, OT Burke:

Finance Officer, Mike Glover presented Council President Wyatt Reis with a Petition for Vacation of 10th St. from the Burke School District. The portion of 10th St they are wishing to vacate is located between Lincoln St. and Washington St., legal description is between Block 59 and Block 64, OT of Burke. Next Mike presented Resolution #2019-1B verifying the Petition to Vacate 10th St between Lincoln St and Washington St and announcing a public hearing.

The forgoing Resolution 2019-1B was offered by Tyler Van Metre, second by Garry Wetzler. Upon roll call vote, Wetzler-aye, Van Metre-aye, Johnson-aye, Halsne-aye, Dobesh-aye and Reis-aye. Resolution 2019-1A was carried unanimously and was adopted.

RESOLUTION #2019-1B

A verified Petition for vacation of a portion of a street known as 10th Street, executed by the Burke School District, praying for the vacation of a portion of a street known as 10th Street located between Blocks Fifty-Nine (59) and Sixty-Four (64) of the original town, now city, of Burke, Gregory County, South Dakota owned by the Burke School District, having presented to the City Council of the City of Burke, Gregory County, South Dakota:

WHEREAS, the said City Council deems it expedient that the matter should be proceeded with:

BE IT RESOLVED and ordered that said Petition be filed with the Finance Officer of the City of Burke, South Dakota, and the said Finance Officer shall give notice by publication as provided for in Section 9-45-8 of the South Dakota Codified Laws.

The forgoing Resolution was offered by Councilman Tyler Van Metre and seconded by Councilman Garry Wetzler. And upon roll call, the Resolution was carried unanimously and was adopted.

Mayor

ATTEST:

City Finance Officer

Abatement of Taxes at Lot 5 Block 37, OT Burke:

Motion by Garry Wetzler, second by Tyler Van Metre to approve the abatement of the taxes on the property at Lot 5 BLK 37, OT Burke. Motion carried.

Active Transportation Assessment:

Discussion was held about the report from the Community Assessment that was done last year. The Council agreed to have this item placed on the agenda for the March regular meeting.

Executive Session:

Motion by Joel Johnson, second by Todd Halsne enter into executive session at 9:18 PM to discuss legal matters and potential employees.

Council President Wyatt Reis declared the executive session over at 9:38 PM, with the

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following action taken.

Motion by Todd Halsne, second by Joel Johnson to pay Burke Auto Body for the repair to a citizen's vehicle that was backed into by a City employee while on the job. Motion carried with Dobesh abstaining.

Motion by Joel Johnson, second by Todd Halsne to extend the Deputy Police position opening until May 31, 2019 and to advertise in the SDML magazine. Motion carried.

Adjournment:

Council President Reis declared the meeting adjourned at 9:44 PM.

ATTEST:

Mike Glover, Finance Officer

Thomas Glover, Mayor