

Regular Meeting June 14, 2021

Burke City Council
Regular Meeting
June 14, 2021

The regular meeting of the Burke City Council was called to order by Mayor JJ Wolf at 7:03 PM in the Civic Center Meeting Room. Council members present were Wyatt Reis, Mark Benter, Todd Halsne, Tyler Van Metre and Vickie Dobesh, Megan Lindholm joined the meeting in progress. Also present was Finance Officer Mike Glover, Superintendent of Utilities Wade Broome, City Attorney Rachelle Norberg, Chief of Police Mark Green, Renee Sutton, Gary Engelmeyer, David Green, Denny Purvis and Dr. Megan Smith. Kelsea Sutton and Mistie Drey joined via phone for the Splash Pad subject.

Mayor Wolf lead the group in the Pledge of Allegiance

Approve Agenda:

Motion by Mark Benter, second by Todd Halsne to approve the agenda as presented.
Motion carried.

Conflict of Interest:

None.

Public Input:

None.

Approve Minutes:

Minutes of the May 10, 2021 Regular Meeting:

Motion by Wyatt Reis, second by Mark BenteraHhhh to approve the minutes of the May 10, 2021 Regular Meeting. Motion carried.

Approve Reports:

Motion by Vickie Dobesh, second by Todd Halsne to approve the May 2021 financial statement. Motion carried.

The May 2021 expense and revenue budget analysis lists were given for informational purposes.

Claims:

The claims were presented for approval. After some discussion motion by Mark Benter, second by Vickie Dobesh to approve and authorize payment of claims presented by the Finance Officer with the addition of the Rosebud Electric Maintenance Contract & Wheeling and ALTEC for Bucket Truck, bills that have not come in yet. Motion carried.

Payroll: Finance Office-3,560.10; Electric-2,793.20; Police-1,279.87; Streets-2,926.32; Shop-2,621.19; Sewer-1,714.84; Library-637.14; Council-8,457.75; First Fidelity Bank,

Regular Meeting June 14, 2021

WH & OASI- 6,250.87; SD Retirement System- 2,791.89; AFLAC-67.21; Lincoln National Life Insurance Co.- 190.38; City of Burke-67.21; WellMark BC/BS – 1,416.72.

General Fund: Appera, Rugs, Mops, Towels & Air Fresheners-188.29; Aaron Hogrefe, Bobcat Grapple Fork Bucket-4,000.00; Be Creative Advertising Services, Website Management-75.00; Bruns Market, Supplies-75.98; Burke Building Center, Maintenance-47.97; Burke True Value, Repairs & Maintenance-275.37; Burke Golf Club, Annual Donation-1,500.00; Burke Gazette, Publishing-306.84; Burke Riding Club, SD Comm. Foundation Grant-1,500.00; David Indahl, Mowing Contract-1,166.00; First Fidelity Bank, ACH Processing Fee-25.00; Fitness on Main, Donation to Splash Pad from City-12,000.00; Fitness on Main, Donation to Splash Pad from Burke Wellness Coalition-1,300.00; Mike Glover, Mileage & Meals HR & FO School-188.29; Golden West Communications, Phones, Internet and Fax-486.19; Gregory County Sheriff's Dept, May Contract-1,016.00; The Insurance Center, Ball Teams Insurance-200.00; John Jensen, Spraying Weeds-358.00; Karla Johnson Municipal Building Cleaning Contract -350.00; Jim's Garbage, Garbage Pick-Up-300.00; KWYR, Radio Spots Graduation-40.00; Main Street Auto Parts, Maintenance & Repairs-239.93; NASASP, Annual Dues-39.00; Office Products Center, Copier Contract-35.00; Gunvordahl, Gunvordahl, Norberg, City Attorney Contract & Hours-3,466.00; Pfeifer Implement, Angle Broom for Bobcat-5,812.74; US Postal Service, Stamps & Box Rent Library-396.00; Jeff Quinn, Magic Show Summer Reading Program-400.00; SDML, Elected Officials Workshop-50.00; SDML, Budget Workshop-25.00; State Flag Account, Flags for Main Street-186.68; Ulteig Engineering, Engineering 8th & 9th St. Project-2,707.06; Verizon Wireless, Police Phone-47.22; Visa, Books & Police Postage-525.52; WellMark BC/BS, Health Insurance-3,361.04; Voyager Fleet Systems, Fuel-463.40; Jessie Eliason, Civic Center Cleaning Contract-500.00; Jamie Hood, Civic Center Cleaning Contrct-500.00.

Electric Fund: City of Burke, Utilities-2,209.34; Debra Dubielczyk, Utility Service Refund-34.26; Missouri River Energy Services, Power Purchases May-2,677.34 & April-5,166.93; SD One Call, May Message Fees-10.50 & April-5.25; SD State Treasurer, Sales Tax-2,181.43; Rosebud Electric, Wheeling & Maint. Contract April-4,796.92; WAPA, Power Purchases May-10,728.87 & April-12,050.97.

Water Fund: City of Burke, Utilities-222.10; Core & Main, Water Supplies-479.80; Rosebud Electric COOP, Utilities-68.84; SD DENR, Water Samples-15.00; Tripp County Water Dist., Minimums-2,100.00; Bulk Water-6,258.98.

Sewer Fund: Rosebud Electric COOP, Utilities-145.92.

Supt of Utilities:

The water loss for May was 2.45%. With 61,960 gallons lost.

Building Permits:

Building Permit #2020-8-10A for Mark & Clarissa Green was presented for extension. Motion by Tyler Van Metre, second by Mark Benter to extend Building Permit #2020-8-10A for another year. Motion carried

Regular Meeting June 14, 2021

Building Permit #2021-6-14A for Rachelle Norberg was presented for approval. Motion by Wyatt Reis, second by Tyler Van Metre to approve building permit #2021-6-14A of Rachelle Norberg to pour a 24'x24' concrete slab for a carport and install said carport at 126 W 5th St. Motion carried.

Building Permit #2021-6-14B for Larea Matucha was presented for approval. After some discussion, motion by Wyatt Reis, second by Todd Halsne to table the decision on building permit #2021-6-14B until the July 12th, 2021 regular meeting. Motion carried. The building permit was turned in to the Finance Office on June 14th, 2021 in the morning. It clearly states on the building permit application that the applications must be turned in 1 week prior to the council meeting to allow for inspection of the proposed project.

Broom Attachment for Bobcat:

Superintendent of Utilities, Wade Broome, informed the Council that the current angle broom attachment the city has for the skid steer is shot. The angle broom was basically built by the city crew and is very old and isn't worth fixing. Wade has received a quote from Pfeifer Implement in Sioux Falls for an 84" Angle Broom attachment. The quote is for \$5,812.74. The angle broom gets used quite a bit when cleaning streets after chip sealing them. Motion by Vickie Dobesh, second by Wyatt Reis to approve the purchase of the 84" Angle Broom attachment for the Bobcat Skid Steer. Motion carried.

Seasonal Help:

Discussion was held about the summer help for mowing and cleaning of the bathrooms. Right now, Steve Kautz is handling the mowing and helping with cleaning of the bathrooms. The Council was in agreement to not advertise any more this year and stick with Steve Kautz to handle the mowing and cleaning. The Council was also in agreement to put the bathroom cleaning out to bid next spring.

**Surplus 1999 Ford F550 Bucket Truck:
Surplus Equipment Resolution #2021-6**

The surplus equipment resolution #2021-6 was offered by Tyler Van Metre and second by Mark Benter and is as follows:

WHEREAS, the Burke City Council has determined that the following equipment is no longer needed, necessary or suitable for the purpose for which it was acquired:

THEREFORE, BE IT RESOLVED, that the Burke City Council has declared the 1999 Ford F550 Bucket Truck surplus and appraise the value of the Bucket Truck at \$4,500 minimum and offer to the public by sealed bid. Upon roll call vote, Van Metre-aye; Benter-aye; Reis-aye; Halsne-aye Dobesh-aye; Resolution #2021-6 was passed and adopted on this 14th day of June, 2021. The City Council will open the sealed bids during the regular council meeting on July 12th, 2021.

Police:

Chief Green gave his monthly report.

Regular Meeting June 14, 2021

Chief Green informed the Council that there is 24/7 program training in Oacoma that he would like to attend. Motion by Mark Benter, second by Tyler Van Metre to approve Chief Green to attend the training in Oacoma. Motion carried.

Code Enforcement:

Nothing new at this time.

Economic Development:

Nothing new at this time

Burke Riding Club:

Renee Sutton and Denny Purvis met with the Council to discuss extending the Electrical System at the Rodeo grounds. Denny explained what they would like to do. They would like to extend power to the south side of the arena by trenching a line, installing a pole and a new transformer. This will help supply the proper power load for the big screen and other items during the rodeos that take place. Also, this would allow for easily adding camping spots in the future if needed. The approximate cost would be \$8,000 to \$10,000. The city owns the land that the Rodeo arena is located on. After some discussion, motion by Vickie Dobesh, second by Tyler Van Metre to approve extending the Electrical system at the Rodeo arena. Motion carried.

Splash Pad:

The Council discussed the splash pad and other improvements proposed at the City Park. Currently the City has \$12,000 budgeted to replace the current picnic shelter. Councilman Van Metre thought the city should donate some money to help with the matching money for the Wellmark Grant. After some discussion, motion by Tyler Van Metre, second by Todd Halsne to donate \$12,000 to the Splash Pad to help match the \$100,000 Wellmark grant. Motion carried.

Next Kelsea Sutton informed the Council that the Splash Pad is ready to send out RFPs (Request for Proposal). A public notice will also have to be put in the paper. A notice for public bids for portions of Phase 1 of the Splash Pad project is also ready to be put out for bid. After a brief discussion, motion by Vickie Dobesh, second by Tyler Van Metre to approve advertising and sending out RFPs for the splash pad and advertising for sealed bids for additional items of phase 1 of the City Park Splash Pad Project. Motion carried. The notice for RFPs will go in this week's paper and the Notice of Bids will go in next week's paper.

FIT Investment Money:

Rachelle Norberg informed the Council that before they make a decision she would like to talk to Billie Sutton. She hasn't had time to do this yet. This item will be on the July agenda.

Water Surcharge Ordinance 15-3-37.7A:

Finance Officer, Mike Glover, presented Ordinance 15-3-37.7A for first reading. Ordinance 15-3-37.7A is an ordinance to install a \$5 surcharge per water meter. The money raised will be used to make loan payments on the water main replacement of the 8th & 9th St

Regular Meeting June 14, 2021

project. Motion by Tyler Van Metre, second by Todd Halsne to approve the first reading of the Water Surcharge Ordinance 15-3-37.7A. Motion carried. The second reading will be at the July 12th regular council meeting.

Public Hearing for Medical Marijuana Emergency Ordinance #2021-6-14:

Mayor Wolf opened the public hearing at 8:17 pm for the Medical Marijuana Emergency Ordinance. With no one appearing to comment on the ordinance, Mayor Wolf closed the public hearing at 8:18 pm.

Medical Marijuana Emergency Ordinance #2021-6-14 2nd Reading:

Medical Marijuana Emergency Ordinance #2021-6-14 was presented to the Council for the second reading. Motion by Todd Halsne, second by Tyler Van Metre to approve the second reading of the Medical Marijuana Emergency Ordinance #2021-6-14. Upon roll call vote: Lindholm-aye; Dobesh-aye; Van Metre-aye; Benter-aye; Reis-aye; Halsne-aye. The Medical Marijuana Emergency Ordinance #2021-6-14 was passed and adopted on this 14th day of June, 2021.

Special Event Liquor License:

Finance Officer, Mike Glover presented the Council with two special event liquor license applications for the Burke VFW. The applications are for two wedding receptions in the Civic Center. One is for Larsen/Nilson wedding and one is for Hutcheson/Heyden wedding. Motion by Wyatt Reis, second by Mark Benter to approve the Special Event Liquor License application for the VFW for June 26, 2021 for the Larsen/Nilson wedding reception/dance in the Civic Center. Motion carried.

Motion by Tyler Van Metre, second by Todd Halsne to approve the Special Event Liquor License application for the VFW for July 10, 2021 for the Hutcheson/Heyden wedding reception/dance in the Civic Center. Motion carried.

City Attorney – Rachelle Norberg:

Rachelle presented the council with a handout summarizing her current contract. The Council was very happy with Rachelle's work. Rachelle is proposing no changes to the contract. Motion by Vickie Dobesh, second by Wyatt Reis to renew the contract with Rachelle Norberg for legal work for 2021-2022. Motion carried.

Fireworks Permit:

Motion by Mark Benter, second by Vickie Dobesh to approve the fireworks permit for the Burke Men's Association for 2021, at the location of 315 East 13th St. Motion carried. Days and hours of lighting fireworks are June 27 thru July 5. Times are until 10:30 PM on June 27 thru July 2 & July 5 and until 12:00 AM on July 3 & 4.

8th & 9th Street Project:

The street project has started.

Statement of Extension for District III:

Motion by Todd Halsne, second by Mark Benter to approve the Statement of Extension of the Joint Cooperative Agreement with District III Planning and Development District for the

Regular Meeting June 14, 2021

year 2022. Motion carried. The 2022 dues are set at \$1,195 and will be billed at the end of 2021.

Audio/Video System:

Finance Officer, Mike Glover, has done some checking on the cost of Audio/Video Equipment for council meetings. The cost would be approximately \$5,500 to \$6,000. Mike has checked with other cities around our size to see if they are using this type of equipment for their meetings. Out of 12-15 cities that he talked to only two were using audio/video equipment. The rest have gone back to in person meetings only. Discussion was held on the topic. The Council was in agreement that they did not want any video equipment. But they were interested in a portable audio system that can be used if one or more of the Council members happen to be gone and still want to attend the meeting. The Council would like Mike to check on the prices of some audio systems. The Council isn't in a big hurry on this.

COVID-19:

Nothing new at this time.

Drainage on Lincoln St.:

Vickie informed the Council that a concerned resident talked to her about the culvert being plugged at 5th & Lincoln St. Vickie has already talked to Wade about this.

Work Progress on Big Baseball & Little League Field:

Vickie was asking for an update on the work at the ball fields. Vickie has already talked to Wade about these issues and some items have already been addressed.

Alley Behind Engelmeyers:

Wade has already taken care of this issue.

Executive Session:

Motion by Tyler Van Metre, second by Todd Halsne to go into executive session at 9:05 pm to consult legal counsel. Motion carried.

Mayor Wolf declared the executive session over at 9:11 pm with no action taken.

Adjournment:

Mayor Wolf declared the meeting adjourned at 9:12 pm.

ATTEST:

Mike Glover, Finance Officer

JJ Wolf, Mayor