

Regular Meeting March 8, 2021

Burke City Council  
Regular Meeting  
March 8, 2021

The regular meeting of the Burke City Council was called to order by Mayor Thomas Glover at 6:59 PM in the Civic Center Meeting Room. Council members present were Megan Lindholm, Wyatt Reis, Vickie Dobesh, Mark Benter and Todd Halsne. Tyler Van Metre and Wade Broome joined via phone. Also present was Finance Officer Mike Glover, City Attorney Rachelle Norberg, Chief of Police Mark Green, David Green, Brad Stanghor, Corey Maynard, JJ Wolf, Rich Stephens and Kelsea Sutton.

Mayor Glover lead the group in the Pledge of Allegiance

**Approve Agenda:**

Motion by Vickie Dobesh, second by Mark Benter to approve the agenda as presented. Halsne-aye, Lindholm-aye, Reis-aye, Benter-aye, Dobesh-aye & Van Metre-aye. Motion carried.

**Conflict of Interest:**

None.

**Public Input:**

None.

**Approve Minutes:**

Minutes of the February 8, 2021 Regular Meeting:

Motion by Todd Halsne, second by Mark BenteraHhhh to approve the minutes of the February 8, 2021 Regular Meeting. Lindholm-aye, Halsne-aye, Dobesh-aye, Reis-aye, Benter-aye & Van Metre-aye. Motion carried.

Minutes of the February 22, 2021 Special Meeting:

Motion by Megan Lindholm, second by Tyler Van Metre to approve the minutes of the February 22, 2021 Special Meeting. Lindholm-aye, Halsne-aye, Dobesh-aye, Reis-aye, Benter-aye & Van Metre-aye. Motion carried.

**Approve Reports:**

Motion by Wyatt Reis, second by Vickie Dobesh to approve the February 2021 financial statement. Lindholm-aye, Halsne-aye, Dobesh-aye, Reis-aye, Benter-aye & Van Metre-aye. Motion carried.

The February 2021 expense and revenue budget analysis list were given for informational purposes.

The February 2021 delinquent list was discussed. There will no longer be a list provided

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for the Council. There were 6 accounts that were on the delinquent list at the time of the meeting.

The SD FIT investment the City has will be on the April regular meeting agenda.

**Claims:**

The claims were presented for approval. After some discussion motion by Vickie Dobesh, second by Megan Lindholm to approve and authorize payment of claims presented by the Finance Officer with the addition of SD One Call, Missouri River Energy Services, Ulteig Engineering and Rosebud Electric bills that have not come in yet. Lindholm-aye, Halsne-aye, Dobesh-aye, Reis-aye, Benter-aye & Van Metre-aye. Motion carried.

Payroll: Finance Office-2,969.05; Electric-2,476.69; Police-2,225.99; Streets-2,721.93; Shop-2,568.45; Sewer-1,427.86; Library-600.20; First Fidelity Bank, WH & OASI-4,486.36; SD Retirement System- 2,408.54; AFLAC-67.21; Lincoln National Life Insurance Co.- 190.38; WellMark BC/BS - 470.59.

General Fund: Appera, Rugs, Mops, Towels & Air Fresheners-246.43; Be Creative Advertising Services, Website Management-75.00; Burke Building Center, Maintenance & Repairs-24.44; Burke True Value, Repairs & Maintenance-313.56; Burke Gazette, Publishing-156.51; Burke Riding Club, SD Community Foundation Grant-3,916.45; Chuck's Paint & Blinds, Library Blind & Installation-398.00; CHS, Diesel Fuel-648.22; Display Sales, US & SD Sate Flags-480.00; First Fidelity Bank, ACH Processing Fee-25.00; Golden West Communications, Phones, Internet and Fax-428.34; Green's Grocery, Supplies-54.04; Gregory County Sheriff's Dept, February Contract-667.00; Karla Johnson Municipal Building Cleaning Contract -350.00; Jim's Garbage, Garbage Pick-Up-230.00; KWYR, Radio Spots-140.00; Main Street Auto Parts, Maintenance & Repairs-1,165.58; Nelson's Machine & Welding, Maintenance & Repairs-355.85; Office Products Center, FO Supplies & Copier Contract-47.31; US Postal Service, PO Box Rent Police & Postage for Utility Bills-466.00; Rosebud Farmers COOP Association, Propane-421.24; Ulteig Engineering, Engineering for 8<sup>th</sup> & 9<sup>th</sup> St Project-15,186.00; Verizon Wireless, Police Phone-47.21; Visa, Podium CC, Class Registration & Library Books-730.32; WellllMark BC/BS, Health Insurance-3,361.04; Voyager Fleet Systems, Fuel-511.88; Jessie Eliason, Civic Center Cleaning Contract-500.00; Jamie Hood, Civic Center Cleaning Contrct-500.00.

Electric Fund: City of Burke, Utilities-3,921.26; Rosebud Electric, Maint. Contract-800.00; SD State Treasurer, Sales Tax-2,706.43; SD One Call, January Message Fees-2.10; WAPA, Power Purchase-13,674.45; Missouri River Energy Services, January Power Purchase-10,283.78.

Water Fund: City of Burke, Utilities-770.80; Rosebud Electric COOP, Utilities-113.94; SD DENR, Water Samples-15.00; Tripp County Water Dist., Minimums-2,100.00; Bulk Water-4,238.52; Sensus USA, Inc., Annual Support Contract-1,715.95.

Sewer Fund: Rosebud Electric COOP, Utilities-71.30.

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**Supt. of Utilities:**

David Green filled in for Wade. The City has purchased a load of Cold Mix and has started patching pot holes. Some items mentioned that need to be done at the Big Baseball field are, replace first base dugout, replace light pole destroyed in tornado and installing the new batting cage

The water loss for February was 20.43%. With 351,260 gallons lost.

**8<sup>th</sup> & 9<sup>th</sup> Street Project:**

Brad Stanghor and Corey Maynard, Engineers from Ulteig Engineering met with the Council to give an update on the 8<sup>th</sup> & 9<sup>th</sup> St project scheduled for this summer. The project plans have been approved by DOT & SD DENR. Now they are waiting to receive the acceptance letter in the mail. Once that is received, which should be later this week, the bid notice will be put in the paper. If everything goes according to plan, the bid notice will go in the paper on March 17<sup>th</sup> & 24<sup>th</sup> and bids will be opened at a Special Meeting on April 1, 2020. The bid will be awarded at the April 12, 2021 Regular Meeting.

Resolution No. 2021-3-8 Sales Tax Revenue Bonds:

Motion by Vickie Dobesh, second by Mark Benter to approve Resolution No. 2021-3-8 Sales Tax Revenue Bonds. Upon roll call vote: Lindholm-aye, Halsne-aye, Dobesh-aye, Reis-aye, Benter-aye & Van Metre-aye. Motion carried. Resolution No. 2021-3-8 Sales Tax Revenue Bonds was passed and adopted on this 8<sup>th</sup> day of March 2021.

**Code Enforcement:**

With Spring just around the corner, an inspection of the town will be taking place fairly soon.

**Economic Development:**

The property at 633 Washington Street is completely done. All the dirt work has been completed. Part of the requirement for getting the BBB (Bulldoze, Build & Beautify) grant, a structure must be built back on the property within 18 months.

Motion by Megan Lindholm, second by Wyatt Reis to transfer the property at 633 Washington St. to the Burke Business Promotion Corporation. Lindholm-aye, Halsne-aye, Dobesh-aye, Reis-aye, Benter-aye & Van Metre-aye. Motion carried.

The City Attorney will handle this transfer.

**Splash Pad Committee:**

Kelsea Sutton gave an update on the Splash Pad. Kelsea has completed and submitted the grant application for a \$100,000 WellMark Grant. Kelsea stated she should know if they get the grant by May 17<sup>th</sup>.

**Street Bump Out on the First Fidelity Bank Block:**

Kelsea Sutton met with the Council. She has nothing new at this time.

**Police:**

Chief Green gave his monthly report.

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Chief Green is still waiting on quotes for the signage on the Police Pickup. Chief Green has completed Taser Training. There are 2 options for purchasing a Taser. Purchase with a one-time payment for \$2,439.31 or a 5-year plan of \$523.55 per year. It is a little more for the 5-year plan, but included in the 5-year plan is unlimited cartridges, batteries and a warranty that isn't included in the one-time purchase. The Police Department has been approved for the 10-333 program and we be receiving a rifle.

Chief Green asked if the Council was ok with him purchasing a spike strip. They cost approximately \$300. The Council was fine with the purchase.

### **Ballpark Mowing Bid Opening:**

Two bids were submitted for the Ballpark Mowing contract.

One was from David Indahl for \$3,500 per year.

The second was from Coach's Law Service LLC for \$4,958.76 per year.

Motion by Mark Benter, second by Vickie Dobesh to accept the bid of David Indahl in the amount of \$3,500 per year for a 3-year contract (2021, 2022 & 2023). Lindholm-aye, Halsne-aye, Dobesh-aye, Reis-aye, Benter-aye & Van Metre-aye. Motion carried.

### **Civic Center Signage, Floor Cleaning Machine and Other Items:**

Finance Officer Mike Glover has talked with Steve Koenig and he stated that he can do the sign with the individual letters attached directly to the brick wall. Steve thinks it would look really sharp. Each letter will need 2 to 4 holes drilled in the brick for attaching. The Council would like to proceed with this. Mike is waiting on a price. He will also get a price from Steve for attaching the sign. The City is planning on unveiling the sign during Dog Days 2021.

Next Finance Officer Mike Glover updated the Council on some information he has received from the sales man at Hillyard in Sioux Falls on the 2 floor cleaner machines the City received quotes on. He said that the used Orbital model has a full warranty, but he highly recommends that the City purchase the Disc model. This model will suit us much better than the orbital model. The price of the 2 are really close. 22" Disc floor cleaner and 22" orbital floor cleaner. When you take out the sales tax the 22" Disc model is \$7,497.18. Motion by Tyler Van Metre, second by Todd Halsne to approve purchasing the Hillyard model HIL56010 Scrub Ride Disc Trident R22SC 22" BTTY with 2 - 12-volt 130-amp batteries. Lindholm-aye, Halsne-aye, Dobesh-aye, Reis-aye, Benter-aye & Van Metre-aye. Motion carried.

Other items:

Other items in the Civic Center needing attention are: The hand sink in the kitchen is leaking, the vinyl base trim is coming loose in spots where it is attached to the cement block, the counter top in the kitchen has moved away from the wall, double doors going into the gym are still sticking, the southwest door in the gym won't completely shut, down spout by front doors is leaking, and need to get replace the weather stripping on the front doors.

Mike will make a list of items that are still covered from the rebuild and send to Puetz Construction. The other items will be taken care of by someone local. Also need to check

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on installing a photo cell for the exterior lights.

**Privacy Fence Building Permit Ordinance 16-8A-1A 2<sup>nd</sup> Reading:**

Privacy Fence Building Permit Ordinance 16-8A-1A was presented to the Council for the second reading. Motion by Vickie Dobesh, second by Mark Benter to approve the second reading of Privacy Fence Building Permit Ordinance 16-8A-1A. Upon roll call vote; Lindholm-aye; Dobesh-aye; Van Metre-aye; Benter-aye; Reis-aye; Halsne-aye. The Privacy Fence Building Permit Ordinance 16-8A-1A was passed and adopted on this 8<sup>th</sup> day of March, 2021.

**2021 Election/Election Board:**

There will not be an election this year and therefore is no need for an Election Board. Wyatt Reis, Todd Halsne and Mark Benter are all back on the Council as no one ran against any of them. Three people took out petitions for Mayor. Only one petition was approved. JJ Wolf will be the new Mayor of Burke starting at the regular meeting in May.

**COVID-19:**

Tyler Van Metre provided an update on the vaccinations for COVID-19. Anyone 65 and older can get the vaccine and anyone aged 16-64 with 1 underlying medical condition as defined by the Department of Health is able to get the vaccination.

**LiveTicket.Tv Advertising:**

Finance Officer Mike Glover informed the Council that he had a representative from LiveTicket stop in the office asking if the City wanted to sponsor the Burke Cougar Live Stream. There are 2 different levels the City can look at. After some discussion motion by Wyatt Reis, second by Mark Benter to approve sponsoring the Burke Cougar Live Stream at the \$375 per year level. Lindholm-aye, Halsne-aye, Dobesh-aye, Reis-aye, Benter-aye & Van Metre-aye. Motion carried.

Half of the cost for sponsoring/advertising goes to the Burke School.

**Adjournment:**

Mayor Glover declared the meeting adjourned at 8:42 pm.

**ATTEST:**

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Mike Glover, Finance Officer

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Thomas Glover, Mayor