

Burke City Council
Regular Meeting
August 12, 2019

The regular meeting of the Burke City Council was called to order by Mayor Thomas Glover at 5:31 PM in the Municipal Building Meeting Room. Council members present were Wyatt Reis, Mark Green, Garry Wetzler, Vickie Dobesh, Tyler Van Metre and Todd Halsne. Also present was Finance Officer Mike Glover, David Green, City Attorney Rachelle Norberg, Brad Stangoehr, Jolene Van Metre, Julie Bartling, Kathy Petersen, Chad Moore, Lynn Bren, George Kenzy, Kent Wells, Katie Adams, Fin Adams, Mistie Sachtjen, Andrew Steffen and Kaityln Steffen.

Approve Agenda:

Motion by Garry Wetzler, second by Tyler Van Metre to approve the agenda as presented. Motion carried.

Conflict of Interest:

Tyler Van Metre on item #20 East 10th St. Electrical

Public Input:

George Kenzy – Thanked the City workers for their work on the cleanup.

Kathy Petersen – Thanked the City on the cleanup and gave a brief update on the Golf Course, the Golf Course lost approximately 110 trees.

Jolene Van Metre – Thanked the City workers for their cleanup efforts.

Approve Minutes:

Minutes of the July 8th, 2019 Regular Meeting:

Motion by Mark Green, second by Wyatt Reis to approve the minutes of the July 8, 2019 Regular Meeting. Motion carried.

Minutes of the July 16th, 2019 Special Meeting:

Motion by Mark Green, second by Vickie Dobesh to approve the minutes of the July 16, 2019 Special Meeting. Motion carried.

Approve Reports:

Motion by Garry Wetzler, second by Tyler Van Metre to approve the July, 2019 financial statement. Motion carried.

The July 2019 expense and revenue budget analysis were given for informational purposes.

Claims:

The claims were presented for approval. After some discussion motion by Wyatt Reis, second by Todd Halsne to approve and authorize payment of claims presented by the

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Finance Officer with the addition of Rosebud Electric Wheeling. Motion carried.

Payroll: Finance Office-2,387.60; Electric-2,547.57; Police-4,310.48; Streets-3,422.06; Shop-2,383.55; Sewer-1,297.02; Library-633.32; First Fidelity Bank, WH & OASI-5,169.03; SD Retirement System- 2,589.80; AFLAC-93.21; Lincoln National Life Insurance Co.- 236.53.

General Fund: Appera, Rugs, Mops, Paper Towels & Air Freshners-197.51; Barco Municipal Products, Inc., Magnetic Locator-799.00; Be Creative Advertising Services, Website Management-74.35; Burke Building Center, Repairs & Maintenance, 3 Civic Center Door-3,650.26; Burke Fire Department, Annual Donation-7,000.00; Burke True Value, Repairs & Maintenance & 6 White Tables-1,620.48; Burke Gazette, Publishing & Envelopes-212.27; Center Point Large Print, Books-44.34; Colonial Research Chemical, Grease-166.21; Commercial Asphalt, Hot Mix-2,040.48; Jessie Eliason, Civic Center Cleaning Contract-500.00; Jamie Hood, Civic Center Cleaning Contract-500.00; First Fidelity Bank, ACH Processing Fee-25.00; Golden West Communications, Phones, Internet and Cable-522.49; Greens Grocery, Supplies & Summer Reading Program-71.28; Karla Johnson Municipal Building Cleaning Contract -350.00; Jim's Garbage, Garbage Pick-Up-300.00; Gregory County Treasurer, Culverts-1,991.40; H & J Sales, Inc., Weed Eater Blades-20.00; Johnson Auto Repair, Repairs-46.00; KWYR, Radio Spots-100.00; Main Street Auto Parts, Maintenance & Repairs-167.24; NASASP, Annual Dues-39.00; Gunvordahl, Gunvordahl & Norberg, Legal Fees May, June, July-332.85; OCCS, Code Enforcement-606.64; Office Products Center, FO Supplies & Printer for Police-398.97; Opperman, Inc., Gravel for E. 10th St-4,090.30; US Postal Service, Postage & Stamps-700.00; Runnings Supply Inc., Maintenance & Repairs-161.49; Ann Schwader, Burke Walks-95.85; Schweigert Construction, Inc., Build E. 10th Strret-20,851.26; Taylor Plumbing & Heating, Repairs to AC Units for Gym at Civic Center-2,871.55; Ultieg Engineer's Inc., Engineering Fees-6,898.00; Visa, Library Books & Police Other-165.09; WelllMark BC/BS, Health Insurance-4,008.21; Voyager Fleet Systems, Fuel-474.14; Yankton Fire & Safety, Inspect Fire Extinguishers-350.00.

Electric Fund: Michael Deneui, Utility Service Deposit Refund-88.94; City of Burke, Utilities-2,891.29; Dakota Supply Group, Electrical Supplies-404.69; Dennis Hoffman, Utility Service Refund-24.56; Missouri River Energy Services, Power-24,164.65; SD One Call, Message Fees June-4.20; Rosebud Electric Coop, Utilities, Repairs & Maintenance-9,107.15; Rushmore Electric Power COOP, Map Revisions & Updates-72.00; SD State Treasurer, Sales Tax-2,716.95; Dept. of Energy, Power-10,314.33; Wesco Distribution Inc., ID Flags & Meters-1,138.50.

Water Fund: City of Burke, Utilities-130.52; Core & Main, Water Supplies-99.74; Rosebud Electric COOP, Utilities-22.08; Runnings, Water Repairs-86.63; SD Assn of Rural Water Systems, Annual Dues-405.00; SD DENR, Water Samples-15.00; Tripp County Water Dist., Minimums-2100.00; Bulk Water-7,317.00; Wells Utilities, Install Water Main for E. 10th St. Water Line Main-11,428.59.

Sewer Fund: Core & Main LP, Repairs & Maintenance-542.59; Rosebud Electric COOP,

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Utilities-145.92.

Supt. of Utilities:

Water loss for July was 9.45% with 307,000 gallons lost.

Kent Wells was in attendance to ask the City Council to push the proposed Washington St Water Project to next year. After a brief discussion, motion by Todd Halsne, second by Tyler Van Metre to suspend the Washington St Water Project until next year. Motion carried.

Police Report:

Mayor Glover informed the Council that Chief of Police Michael Deneui has resigned effective July 31, 2019.

The Council was in agreement to advertise for a Chief of Police and a Deputy Police officer.

Discussion was held about entering into a contract with the Gregory County's Sheriff's Department for police coverage while the City of Burke is without a Chief of Police. The following Council Members, Wyatt Reis, Vickie Dobesh & Mark Green, will get on the agenda for the next County Commissioners meeting to discuss a potential contract.

Next Discussion was held about paying the Sheriff's Department for the extra Police help that was needed for the rodeo and Dog Days. After some discussion, motion by Vickie Dobesh, second by Todd Halsne to reimburse the Gregory County Sheriff's Department for the extra help on just Dogs Days. Motion carried.

8th & 9th Street Project Update:

Brad Stangohr provided an update on the County Road 23 Culvert Improvements. Brad is also helping the County on this project as well. With all the rain this spring & summer the county has been busy fixing the county roads.

Economic Development:

There will be a meeting this week to discuss the Tornado damage.

Code Enforcement:

All the properties that had August 1st deadlines received a courtesy notice informing them that abatement will start on or after August 15th, 2019.

Tornado Damage and Cleanup:

Mark Green gave an update on the clean up after the Tornado. The City of Burke is very grateful to all the surrounding communities and our own community for all the help in cleaning up our town.

Next discussion was held about having a deadline for residents to place trees and debris street side to be picked up. Motion by Mark Green, second by Todd Halsne to set the deadline to have trees and debris curbside at 9 am on Friday August 16th. Anything placed curbside after 9 am will not be picked up by the city. Motion carried.

Lynn Bren from South Dakota Public Assurance Alliance (SDPAA) and Chad Moore adjuster for SDPAA met with the Council. Lynn went over the City's policy. The City's limit is \$4.5 million, with a \$250 deductible. The limit on contents of the buildings is \$900,000. Chad Moore informed the Council what the engineer had found out about the Civic Center. In the gym at the Civic Center the middle 3 beams are structurally sound. All the rest of the gym, north, east & south walls and roof steel and insulation needs to come down. The west part of the Civic Center, meeting room, kitchen, storage room, bathrooms and Police office are structurally sound. All the ceiling tiles and grid and carpet will need to be replaced. The base cabinets in kitchen will need to be replaced and some of the sheet rock in the rooms will need to be replaced.

A brief discussion was held about what to do at the Civic Center. Options discussed were rebuilding just like what we have, rebuilding and making the gym area bigger, and knocking the whole thing down and starting over. The council was in agreement that before any decision is made that the council wants to know what the school is going to do and get the feelings of the residents in Burke. A public meeting will be scheduled in the near future.

Disaster Resolution #8-2019-6:

Finance Officer, Mike Glover presented and read the Disaster Resolution #8-2019-6. Motion by Mark Green, second by Todd Halsne to approve Disaster Resolution #8-2019-6 as read. Upon roll call vote; Wetzler-aye, Van Metre-aye, Green-aye, Reis-aye, Halsne-aye, and Dobesh-aye. The Disaster Resolution #8-2019-6 was passed and adopted on this 12th day of August, 2019.

Mayor Glover Recessed the meeting at 7:50 PM. The Burke City Council then joined the Burke School Board meeting in the Burke Public Library. Superintendent Erik Person gave the Council an update on the School buildings and then Mayor Glover gave the School Board an update on the Civic Center. Both parties agreed to keep each other informed on their future plans.

Mayor Glover reconvened the Burke City Council Meeting at 8:10 PM.

2020 APPROPRIATION ORDINANCE:

Finance Officer Mike Glover presented the council with the 2020 Appropriation Ordinance for consideration upon the first reading. There were a few discussions and adjustments made to the Ordinance. Motion by Todd Halsne, second by Garry Wetzler to approve the 2020 annual appropriation ordinance upon the first reading. Motion carried. The second reading will be held at the September 9, 2019 regular meeting.

Electrical Account #17:

Mike Glover, Finance Officer informed the Council that Account #17 has been over charged on their utility bill for a long time. The finance Office was not aware of the over charges. After a lengthy discussion, motion by Tyler Van Metre, second by Mark Green to reimburse Account #17 for past Electrical charges. Motion carried.

East 10th Street Electrical:

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A discussion was held to clarify the agreement on the installation of the Electrical system to the properties on the annexed land on East 10th St. After some discussion the council was in favor of leaving the agreement the same as what was discussed at the 7-16-19 Special Meeting. Both parties will cost share the expense to install all the electrical lines underground coming from the existing electrical poles.

Burke Public Library:

Finance Officer, Mike Glover informed the Council that Kathy McMillan has submitted her resignation effective November 1, 2019. Jack Broome presented Kathy's resignation letter to Mike and Jack has asked the Council to advertise and handle the hiring process. Motion by Mark Green, second by Vickie Dobesh to approve the City to advertise for a Librarian and handle the hiring process. Motion carried.

Executive Session:

Motion by Tyler Van Metre, second by Wyatt Reis to go into executive session at 9:24 PM to discuss Contracts. Motion carried.

Mayor Glover declared executive session over at 9:46 PM with no action taken.

Adjournment:

Mayor Glover declared the meeting adjourned at 9:47 PM.

ATTEST:

Mike Glover, Finance Officer

Thomas Glover, Mayor