

Burke City Council
Special Meeting
March 21, 2022

The special meeting of the Burke City Council was called to order by Mayor JJ Wolf at 7:01 PM in the Jack Broome Community Civic Center Meeting Room. Council members present were Tyler Van Metre, Mark Benter, Wyatt Reis, Todd Halsne and Vickie Dobesh. Also present was Finance Officer Mike Glover, City Attorney Rachelle Norberg, Superintendent of Utilities Wade Broome, Justin Hood (representing the Burke School District), Cory Smith, Jessica Tesch, Bryson Vasquez, Clint Hitchcock and Andrew Steffen. Absent was Megan Lindholm.

Mayor Wolf led the group in the Pledge of Allegiance.

Approve Agenda:

Motion by Vickie Dobesh, second by Todd Halsne to approve the agenda with the addition of Parkview water bill. Motion carried.

Public Input:

None

Conflict of Interest:

Council member Tyler Van Metre has a conflict of interest with the only appeal the board will hear. Cory Smith is Tyler’s brother-in-law.

Civic Center Cleaning Contract:

Discussion was held between the 3 people in attendance that submitted bids and the council. The other bidder Josey Larsen was unable to attend. After the discussion the council decided they will go into executive session at the end of the meeting to discuss the matter and make a decision. The Council thank the 3 bidders for coming to the meeting.

Mayor Wolf recessed the Special Council Meeting at 7:15 PM

Board of Equalization:

Mayor Wolf convened the Burke City Council as the Local Board of Equalization at 7:16 pm to review the assessment records and to consider any and all appeal forms from property owners.

The following appeal was heard:

Property Owner	Parcel Number	Building Value	Land Value
Cory & Megan Smith	7438	\$379,477	\$43,505

After reviewing the assessment record of parcel number 7438 and based on the

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information provided by owner, motion by Wyatt Reis, second by Vickie Dobesh to lower the assessed value of the building to \$325,000 and land value to \$27,000 for a total valuation of \$352,000. Motion carried, with Van Metre abstaining. This property is located at 505 E 10th St.

Having no more appeal forms or anyone else appearing before the Board of Equalization, motion by Wyatt Reis, second by Todd Halsne to approve the assessment records with the approved appeal. Motion carried with Van Metre abstaining.

Mayor Wolf declared the Equalization meeting adjourned at 7:44 PM.

Mayor Wolf re-convened the Special Council Meeting at 7:45 PM.

Bid Opening for Park Picnic Shelters:

Mayor Wolf called for the bids for the City Park Picnic Shelters. There were 2 bids submitted. One for the concrete work & one for the electrical work. There were no bids for the building of the structures. The bid for the concrete work was from T & M Concrete from Sioux Falls. The bid amount is \$33,732.00. This amount is significantly more than expected. The council is going to wait until the April 11th, regular meeting before making a decision on the concrete portion. The electrical bid was from Purvis Electric for \$9,174.42. Motion by Mark Benter, second by Wyatt Reis to accept the bid of Purvis Electric for the electrical portion of the picnic shelters. If no one bid on the building of the shelters the Burke Building Center would be willing to build them. Finance Officer, Mike Glover will double check with them to make sure & report back at the April meeting.

Resolution 2022-3-21:

Finance Officer, Mike Glover presented Resolution 2022-3-21, Designation of Authorized Representation for approval. Motion by Tyler Van Metre, second by Todd Halsne to approve Resolution 2022-3-21, a resolution for Designation of Authorized Representation. Upon roll call vote: Van Metre-aye, Benter-aye, Reis-aye, Halsne-aye & Dobesh-aye. Resolution 2022-3-21 was passed and adopted on this 21st day of March, 2022.

DESIGNATION OF AUTHORIZED REPRESENTATION
RESOLUTION NO. 2022-3-21

WHEREAS, the Governing Body of the City of Burke has entered into an agreement to establish the South Dakota Municipal Power Agency (SDMPA) and as a member thereof is entitled to a representative who shall represent the Municipal Utility in the business of SDMPA.

NOW, THEREFORE, BE IT RESOLVED that Mike Glover be and is hereby authorized and appointed as the representative of the City of Burke, to represent the Municipal Utility in the business of SDMPA, with the powers,

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duties and responsibilities as provided in said agreement. The alternate representative, Wade Broome, is hereby authorized and appointed with equal powers.

ATTEST:

Finance Officer

Jerry Wolf, Mayor

Date

Civic Center Concrete South of Building:

Motion by Todd Halsne, second by Vickie Dobesh to approve pouring cement next to the south side of the Civic Center where there is currently rock located. Motion carried.

Civic Center Usage:

Discussion was held about the usage of the Civic Center. Mike is going to add some conditions to the lease agreement that is used when parties lease the Civic Center.

Parkview Manor Water Bill:

Parkview Manor incurred a bill for bottled water during the 8th & 9th Street project when they were on temporary water and unable to drink the water out of the faucet. Menning Excavating, at the time agreed to pay the bill. But are now only willing to pay a third of the cost of the water. The cost of the water is \$230.87. This item will be put on the agenda for the April 11, 2022 meeting.

Executive Session:

Motion by Tyler Van Metre, second by Vickie Dobesh to go into executive session at 8:00 pm to discuss potential contracts. Motion carried.

Mayor declared the executive session ended at 8:24 pm, with the following action taken: Motion by Wyatt Reis, second by Vickie Dobesh to offer a contract for cleaning the Civic Center to Josey & Tamara Larsen in the amount of \$1000.00/month. Motion carried.

Adjournment:

Mayor Wolf declared the meeting adjourned at 8:25 PM.

ATTEST: _____
Mike Glover, Finance Officer

Jerry Wolf, Mayor

