

Regular Meeting October 10, 2022

Burke City Council
Regular Meeting
October 10, 2022

The regular meeting of the Burke City Council was called to order by Mayor JJ Wolf at 7:00 PM in the Municipal Building Meeting Room. Council members present were Tyler Van Metre, Megan Lindholm, Wyatt Reis, Andrew Steffen, Mark Benter & Todd Halsne. Also present was Finance Officer Mike Glover, City Attorney Rachelle Norberg, Chief of Police Mark Green, Superintendent of Utilities Wade Broome, Tanya Broome and David Indahl.

Mayor Wolf led the group in the Pledge of Allegiance

Approve Agenda:

Motion by Tyler Van Metre, second by Andrew Steffen to approve the agenda with the addition of City Park/Splash Pad. Motion carried.

Conflict of Interest:

None

Public Input:

None.

Approve Minutes:

Minutes of the September 12, 2022 Regular Meeting:

Motion by Todd Halsne, second by Megan Lindholm to approve the minutes of the September 12, 2022 Regular Meeting. Motion carried.

Approve Reports:

Motion by Megan Lindholm, second by Wyatt Reis to approve the September 2022 financial statement. Motion carried.

The September 2022 expense and revenue budget analysis lists were given for informational purposes.

Claims:

The claims were presented for approval. After some discussion motion by Megan Lindholm, second by Wyatt Reis to approve and authorize payment of claims presented by the Finance Officer, with the addition of SD One Call, Bruns Market & Rosebud Electric. Motion carried.

Payroll: Finance Office-3,117.54; Electric-2,533.13; Police-2,203.21; Streets-3,215.52; Shop-2,705.35; Sewer-1,475.72; Library-796.21; First Fidelity Bank, WH & OASI- 4,952.12; SD Retirement System- 2,584.78; AFLAC-67.21; Lincoln National Life Insurance Co.- 190.38; WellMark BC/BS-883.66; City-216.05.

General Fund: Appera, Rugs, Mops, Towels & Air Fresheners-390.73; Be Creative Advertising Services, Website Management-75.00; Brosz Engineering, Inc., Inspect Street Sealing-4,971.00; Bruns Market, Supplies-100.66; Burke Building Center, Maintenance-69.99; Burke True Value, Repairs & Maintenance-145.56; Burke Gazette, Publishing-477.98; Burke One Stop, LLC.,

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Fuel-105.83; Community Memorial Hospital, Random Drug & Alcohol Test-160.00; Connecting Point, Connect Care-66.00; First Fidelity Bank, ACH Processing Fee-25.00; Golden West Communications, Phones, Internet and Fax-589.87; Gregory County Sheriff's Dept, Sept Contract-1,385.00; Karla Johnson Municipal Building Cleaning Contract -350.00; Jim's Garbage, Garbage Pick-Up-400.00; Johnson Auto Repair, Repairs-66.99; Klein's True Value, No Parking Sign-3.38; KWYR, Radio Spots-160.00; Meyerink Farm Services, Inc., Pallet Forks-1,150.00; Office Products Center, Copier Contract-35.00; ProRate Services, LLC, Random Drug Tests-40.00; PU Pump'N, Porta Pots for City Park-640.00; Purvis Electric, Replace Park Bathroom Lights-871.42; Runnings Supply, Inc., Repairs-9.54; Rosebud Farmers COOP, Repairs-150.23; SD Unemployment Insurance Division, 3rd Quarter-39.93; Taylor Plumbing & Heating, Change Filters at CC-297.62; Verizon Wireless, Police Phone-47.03; Visa, Books-598.46; WellMark BC/BS, Health Insurance-3,651.16; Voyager Fleet Systems, Fuel-687.04; Tamara Larsen, Civic Center Cleaning Contrct-1,000.00; David Indahl, Mowing Contract-1,167.00.

Electric Fund: Jeff Bartling, MRES Rebate-575.00; City of Burke, Utilities-2,905.96; SD State Treasurer, Sales Tax-2,949.34; Missouri River Energy Services, Power Purchases-7,889.86; Rosebud Electric COOP, Maint. Contract, Wheeling & Repairs-4,715.62; WAPA, Power Purchases-12,565.76; US Dept of Energy, 2023 Billing Fee-675.00; SD One Call, Message Fees-Sept-12.60.

Water Fund: City of Burke, Utilities-130.52; Core & Main LP, Supplies-423.42; Rosebud Electric COOP, Utilities-23.16; US Bank, Loan Payment Franklin St-1,372.19; Tripp County Water Dist., Minimums-2,100.00; Bulk Water-12,154.87; Wells Utilities, Fix Water Leak-448.98.

Sewer Fund: Rosebud Electric COOP, Utilities-21.00; US Bank, Loan Payment Franklin St-2,642.52.

Supt of Utilities:

The Street sealing & Fogging is done.

The water loss for September was 23.94%. With 1,178,200 gallons lost. The city had a couple of water leaks during the month. The City's meters and Tripp County Water's meters are not read on the same day.

Street Sweeper:

Superintendent of Utilities, Wade Broome is planning on stopping at Lake Andes on Wednesday to look at the broom attachment.

Quote for replacing the center stripping on Mainstreet:

Chief of Police Mark Green has received a quote from Traffic Solutions to paint the yellow double stripe line on Mainstreet. The quote is for \$3,365.00. The paint is very expensive and hard to get. This company is the same company that will be doing the local highways.

Motion by Tyler Van Metre, second by Megan Lindholm to approve the quote from Traffic Solutions to paint the double yellow lines on Mainstreet. Motion carried.

Police:

Chief Green gave his monthly report.

Code Enforcement:

Nothing new.

Economic Development:

They have started digging the basement for the house the BPPC is building.

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Liquor Operating Agreements:

The current liquor operating agreements with Bill's Bar II, Stella's & the Burke VFW will expire on December 31, 2022. Finance Officer Mike Glover is asking the council to review the current agreements & make any changes needed. David Indahl representing Bill's Bar II & Tanya Broome representing Stella's were in attendance to participate in the discussions. After some discussion the following items were decided on & will be put into the agreements.

Motion by Tyler Van Metre, second by Wyatt Reis to set the hours of operation for Sundays at 7 am to 12 am. Motion carried. Monday through Saturday is 7 am to 2 am per city ordinance.

Motion by Mark Benter, second by Andrew Steffen to set the prices for the agreements as follows: Stella's & Bill's Bar to remain the same at \$4,500 per year & set the Burke VFW's at \$1,200 per year. Motion carried. The prices may be paid monthly, quarterly, semiannually or all at once.

Motion by Wyatt Reis second by Megan Lindholm to set the length of the agreements at 2 years. Motion carried.

It was mentioned that the council had made a motion in July of 2018 that all alcohol establishments must be closed on Memorial Day & Christmas Day.

City Attorney Rachelle Norberg will draw up the new agreements with the changes agreed upon & have the appropriate parties sign the agreements.

2023 Liquor Licenses:

The on-off sale license for Bill's Bar II & Stella's and the on-sale license for the Burke VFW for 2023 were presented for approval.

Motion by Tyler Van Metre, second by Megan Lindholm to approve the following 2023 licenses: 2023 on-off sale liquor license for Stella's, 2023 on-off sale liquor license for Bill's Bar II and 2023 on-sale liquor license for VFW. Motion carried.

Main Street Pop Up Demo – Kelsea Sutton:

There was nothing to report at this time. Kelsea Sutton will be at the next meeting.

Library Trustee Appointment:

Motion by Wyatt Reis, second by Todd Halsne to appoint Clarissa Green to the Burke Public Library Board for a 3-year term. Motion carried.

Special Event Liquor License:

Finance Officer, Mike Glover presented the Council with a special event liquor license application for the Burke VFW. The application is for the wedding reception & dance for Will Davis on October 22, 2022. Motion by Megan Lindholm, second by Mark Benter to approve the Special Event Liquor License application for Burke VFW for October 22, 2022 for the Will Davis wedding reception & dance. Motion carried.

Trunk or Treat:

Kate Witt has asked Finance Officer, Mike Glover if the Methodist church can host their Trunk or Treat on October 26th and close the street in front of the Methodist Church.

Motion by Tyler Van Metre, second by Megan Lindholm to allow the closing of 8th street in front of the Methodist Church on October 26th for Trunk or Treat. Motion carried.

Health Insurance Renewal:

Karla Johnson was in attendance to present the renewal information for the City of Burke’s Health Insurance plan. The current plan is increasing 7.11%. After a brief discussion, motion by Megan Lindholm, second by Todd Halsne to renew the current health insurance plan, WellMark Blue Cross/Blue Shield Enhanced Blue 1500, for 2023. Motion carried.

Plat Approval for Johnson Fifth Subdivision:

There has been a change to the Johnson Fifth Subdivision Plat that had previously been approved. Finance Officer, Mike Glover presented the revised Plat of the Johnson Fifth Subdivision for approval. Motion by Todd Halsne, second by Wyatt Reis to approve Plat of the Johnson Fifth Subdivision. Motion carried.

City Park Picnic Shelter/Splash Pad Update:

Finance Officer Mike Glover gave a quick summary of the final financial numbers for the Splash Pad & Picnic Shelters. The total cost of building the 2 picnic shelters was \$150, 211.06, with \$73,735.25 of the expenses covered by the Land, Water & Conservation Fund Grant. The cost of the Splash Pad was \$258,303.99, which doesn’t include some added costs the Splash Pad Committee paid for. When you combine the 2 projects costs, you come up with a total cost of \$408,515.05. Of the total cost the city has invested approximately \$92,000 to the 2 projects. Which means 77% of the cost of the 2 projects has come from grants and donations from the community.

The final numbers for the splash pad are also in. The splash pad used 221,500 gallons of water from June trough September. The cost to the city was \$547.11. Next year will give a clearer picture of what the splash pad will use for water.

Adjournment:

Mayor Wolf declared the meeting adjourned at 7:56 pm.

ATTEST:

Mike Glover, Finance Officer

JJ Wolf, Mayor