

Regular Meeting July 11, 2022

Burke City Council
Regular Meeting
July 11, 2022

The regular meeting of the Burke City Council was called to order by Mayor JJ Wolf at 7:00 PM in the Municipal Building Meeting Room. Council members present were Megan Lindholm, Wyatt Reis, Andrew Steffen, Mark Benter & Todd Halsne. Also present was Finance Officer Mike Glover, Superintendent of Utilities Wade Broome, City Attorney Rachelle Norberg, Chief of Police Mark Green, Mistie Drey, Kelsea Sutton, Scott Jones, Larry Frank, Janet Oliver, Justin Hathaway, Corey Maynard & Brad Stangohr. Absent was Tyler Van Metre

Mayor Wolf led the group in the Pledge of Allegiance

Approve Agenda:

Motion by Todd Halsne, second by Andrew Steffen to approve the agenda with the addition of Bill's Bar & Burke Men's Club. Motion carried.

Conflict of Interest:

None.

Public Input:

Suzette Johnson asked the Council if the City were interested in selling the parcel of land that is next to their property on the east side of town by the old City dump.

Justin Hathaway asked the Council what their plans are for Stella's liquor license. Justin would like to have the liquor license. Stella's liquor operating contract doesn't expire until December 31, 2022 and they are currently current on all their payments.

Scott Jones was in attendance to answer any questions concerning his building permit application for a privacy fence.

Building Permit #2022-6-13A for Scott Jones was presented for approval. Mr. Jones is wanting to place a privacy fence around his shed & fuel tank at 1135 Lincoln St. After some discussion motion by Wyatt Reis, second by Mark Benter to approve building permit 2022-6-13A for Scott Jones to construct a 14' x 16' x 6' privacy fence at 1135 Lincoln St. Motion carried.

Approve Minutes:

Minutes of the June 13, 2022 Regular Meeting:

Motion by Megan Lindholm, second by Wyatt ReisaHhhh to approve the minutes of the June 13, 2022 Regular Meeting. Motion carried.

Approve Reports:

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Motion by Mark Benter, second by Megan Lindholm to approve the June 2022 financial statement. Motion carried.

The June 2022 expense and revenue budget analysis lists were given for informational purposes.

Claims:

The claims were presented for approval. After some discussion motion by Megan Lindholm, second by Todd Halsne to approve and authorize payment of claims presented by the Finance Officer, with the addition of MRES, WAPA, SD One Call & Rosebud Electric. Motion carried.

Payroll: Finance Office-3,117.54; Electric-2,892.52; Police-2,203.22; Streets-4,304.74; Shop-2,705.35; Sewer-1,475.72; Library-543.86; First Fidelity Bank, WH & OASI-5,346.18; SD Retirement System- 2,577.08; AFLAC-67.21; Lincoln National Life Insurance Co.- 190.38; WellMark BC/BS-883.66; City-132.81.

General Fund: Appera, Rugs, Mops, Towels & Air Fresheners-221.31; Be Creative Advertising Services, Website Management-75.00; Bob Boes Trucking, Hauling Agrilime-954.40; B & B Trucking, Hauling Agrilime-1,860.80; Bruns Market, Supplies-161.83; Burke Building Center, Civic Center Front Doors, Repairs, Old Community Room Kitchen & Picnic Shelters-11,896.18; Burke True Value, Repairs & Maintenance-803.68; Burke Gazette, Publishing-111.12; Burke One Stop, LLC., Fuel-76.71; CHS, Diesel Fuel-4,022.77; Connecting Point, Connect Care & Annual Contract-1,131.00; Crouch Recreation, Splash Pad-124,573.40; Dakota Supply Group, Picnic Shelter Supplies-172.44; First Fidelity Bank, ACH Processing Fee-25.00; Golden West Communications, Phones, Internet and Fax-593.83; Gregory County Sheriff's Dept, June Contract-865.00; Karla Johnson Municipal Building Cleaning Contract -350.00; Jim's Garbage, Garbage Pick-Up-300.00; KWYR, Radio Spots-100.00; Main Street Auto Parts, Maintenance & Repairs-628.11; Michael Todd Co., Street Signs-4,652.64; Minnesota Paving & Materials, Agrilime-611.49; Norberg, Gunvordahl & Gunvordahl, Retainer Fee & Legal Work-3,180.00; Opperman, Inc., Hauling Patch Mix-968.84; PU Pump'n, Porta Potty-Park-435.00; Purvis Electric, Picnic Shelters & Old Comm Room Kitchen-6,266.16; Runnings Supply, Inc., Repairs-116.36; SD Unemployment Ins Division, 2nd Quartere-109.16; Kaitlyn Steffen, Summer Reading Supplies-211.83; T & M Concrete, Concrete Work Picnic Shelters-54,954.00; Taylor Plumbing & Heating, Old Comm Room Kitchen-131.57; Highland Products Group, LLC, Picnic Tables-12,871.00; Verizon Wireless, Police Phone-47.16; Visa, Books, FO & HR School Rooms, Police Supplies-873.86; WellMark BC/BS, Health Insurance-3,651.16; Voyager Fleet Systems, Fuel-994.38; Tamara Larsen, Civic Center Cleaning Contrct-1,000.00.

Electric Fund: City of Burke, Utilities-2,582.54; Mark Green, Energy Rebate-1,600.00; Denny Hoffman, Utility Service Refund-14.44; SD One Call, May & June Message Fees-3.15 & 7.35; SD State Treasurer, Sales Tax-2,149.15; Missouri River Energy Services, Power Purchases-18,337.19; WAPA, Power Purchases-10,559.58.

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Water Fund: City of Burke, Utilities-132.80; H & H Contracting, Clean 100,000 Gallon Watertower-3,590.40; Rosebud Electric COOP, Utilities-22.08; SD DANR, Annual Fee-95.00; SD DENR, Water Samples-15.00; US Bank, Loan Payment-1,372.19; Tripp County Water Dist., Minimums-2,100.00; Bulk Water-9,329.19.

Sewer Fund: City of Burke, Utilities-25.56; Rosebud Electric COOP, Utilities-86.06; US Bank, Loan Payment-2,642.52.

Supt of Utilities:

The water loss for June was 21.48%. With 811,300 gallons lost. The City's meters and Tripp County Water's meters are not read on the same day. This is the main reason for the discrepancies.

Building Permit:

Building Permit #2022-7-11A for Kathy & Lawrence Oliver was presented for approval. Motion by Mark Benter, second by Wyatt Reis to approve building permit #2022-7-11A of Kathy & Lawrence Oliver to construct a 32' x 47' & a 12' x 16' addition to the house at 1101 Lincoln St. Motion carried, with Todd Halsne abstaining.

Building Permit #2022-7-11B for the Burke VFW Post 9950 was presented for approval. Motion by Mark Benter, second by Andrew Steffen to approve building permit #2022-7-11B of the Burke VFW Post 9950 to construct a 40' x 60' building at 942 Main St. Motion carried, with Wyatt Reid abstaining.

Building Permit #2022-7-11C for Nancy Benter was presented for approval. Motion by Wyatt Reis, second by Todd Halsne to approve building permit #2022-7-11C of Nancy Benter to construct a 8' x 24' & a 8' x 9' wood deck on to the house at 145 W 5th St. Motion carried, with Mark Benter abstaining. The decks were built before getting approval & the \$50 fine was paid with the application.

Building Permit #2022-7-11D for Cheryl Inglett was presented for approval. Motion by Todd Halsne, second by Megan Lindholm to approve building permit #2022-7-11C of Cheryl Inglett to construct a 4' tall & 75' long 2 rail vinyl fence on the property at 146 W 5th St. Motion carried, with Mark Benter abstaining.

8th & 9th St. Citizens' Concerns:

Brad Stangohr & Corey Maynard from Ulteig Engineering were in attendance to discuss concerns about water issues on 8th St near the corner of Jefferson St. Janet Oliver & Larry Frank were also in attendance. Janet Oliver has had issues with water running into her garage when it rains. The issues have started since the 8th St project was completed. Brad & Corey did an inspection to the area before the meeting & met with Janet. They determined that one of the handicapped ramps on the corner of 8th & Jefferson St didn't have the appropriate slope to it. This issue is covered under the warranty of the project. Ulteig will contact Menning Excavating to have the ramp repoured. The city will do some dirt work in Janet's yard to get the water to run away from her house. Another item that

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Ulteig mentioned was that once the County installs the new culverts on the east side of County Road (344th Ave) the water should flow a lot better. More discussion followed about the issues. The council thank Brad & Corey for coming out & meeting with the concerned citizens & the council.

Police:

Chief Green gave his monthly report.

Code Enforcement:

Nothing new at this time.

Economic Development:

Kelsea Sutton gave an update.

City Park Picnic Shelter/Splash Pad Update:

Mistie Drey & Kelsea Sutton gave an update on the progress on the Splash Pad & City Park. The Picnic Shelters are in the process of being built. Bathrooms are getting a facelift. Everything is on schedule to be completed by Dog Days weekend.

On Saturday August 6th there will be a grand opening for the Splash Pad & updated City Park. It will be held after the parade. Next Mistie presented some information on a new basketball/tennis court & installing a sand volleyball court. The basketball court is a 50' x 100' flex-court, the cost is between \$75,000 to \$100,000. The sand volleyball court is estimated to cost between \$45,000 to \$60,000.

Memorial Bench in Front of Civic Center:

The family of Mick Harris would like to donate a bench to be placed outside the Civic Center. A picture of a bench that is very similar to the one that will be donated was presented. Motion by Wyatt Reis, second by Megan Lindholm to approve the placing of the memorial bench in front of the Civic Center. Motion carried.

Special Event Liquor License:

Finance Officer, Mike Glover presented the Council with a special event liquor license application for the Burke VFW. The application is for the street dance during Dog Days. Motion by Todd Halsne, second by Andrew Steffen to approve the Special Event Liquor License application for the VFW for August 6, 2022 for the Dog Days Street dance on Main Street between 9th & 10th Street. Motion carried.

Special Event Wine License:

Finance Officer, Mike Glover presented the Council with a special event wine license application for the Burke Community Club. The application is for the wine tasting event at the Civic Center during Dog Days. Motion by Todd Halsne, second by Mark Benter to approve the Special Event Wine License application for the Burke Community Club for August 6, 2022 for the Dog Days wine tasting event at the Civic Center. Motion carried.

Dakota Senior Meals:

Finance Officer Mike Glover presented a letter from the Rural Office of Community

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Services, Inc., Dakota Senior Meals division requesting \$2,002.84 in funds for the 2023 year. Motion by Mark Benter, second by Todd Halsne to give \$2,500 to the Dakota Senior Meals in 2023. Motion carried.

MRES Education Program:

Finance Officer Mike Glover asked the council if they wanted to sponsor the Bright Energy Solutions Power Team-School Program. This program is taught to our 5th grade students. Motion by Todd Halsne, second by Megan Lindholm to approve sponsoring the Bright Energy Solutions Power Team-School Program for 2022-23 school year. Motion carried.

2023 BUDGET:

Finance Officer Mike Glover asked the Council if there was anything specific, they wanted in the 2023 budget. Some items mentioned was budget for new street sweeper, new basketball/tennis court, sand volleyball court at City Park and donation to the ambulance department. Mike will do a preliminary budget and get it out to the council.

Property at 1026 Franklin St:

Mayor Wolf had been contacted by the home owner at 1026 Franklin St about water running into his yard from the Street. The home owner was not in attendance to discuss this matter.

Library:

Finance Officer, Mike Glover informed the council that current Librarian, Jamie Hood will be resigning from her position. Motion by Wyatt Reis, second by Megan Lindholm to advertise for a part time head librarian position. Motion carried.

Bills Bar/Burke Men's Association:

Finance Officer, Mike Glover informed the council of the wishes of Bill's Bar to close 8th St between Bill's Bar & the Old BG's Building on August 6, 2022 during Dog Days for a bean bag tournament. The Burke Men's Association wishes to close Main St between 9th & 10th St for the street dance. The council was fine with the closing of the streets.

Adjournment:

Mayor Wolf declared the meeting adjourned at 9:18 pm.

ATTEST:

Mike Glover, Finance Officer

JJ Wolf, Mayor