

Burke City Council  
Regular Meeting  
April 8, 2019

The regular meeting of the Burke City Council was called to order by Mayor Thomas Glover at 7:02 PM in the Municipal Building Meeting Room. Council members present were Wyatt Reis, Joel Johnson, Garry Wetzler, Vickie Dobesh, Tyler Van Metre and Todd Halsne. Also present was Finance Officer Mike Glover, Supt of Utilities Wade Broome, Chief of Police Mike Deneui, City Attorney Rachelle Norberg, Brad Stangohr-Ultieg Engineer, Cory Smith, Clint Hitchcock, Jamie Hood, Jessie Eliason, Joe Kellen, Pam Osnes, Casey Burrus, Gary Burrus, Rochelle Tietgen, Sandy Williams, Cade Burrus, Garner Burrus, Corbin Rolf, Jay Broome, Sawyer Tietgen and Cody Williams.

**Approve Agenda:**

Motion by Tyler Van Metre, second by Wyatt Reis to approve the agenda with the addition of Rachelle Norberg. Motion carried.

**Conflict of Interest:**

Tyler Van Metre – Water & Sewer on East 10<sup>th</sup> St.  
Tom Glover – Prescribed Burn by Lagoons

**Public Input:**

Pam Osnes – Autism Awareness Month

Pam Osnes presented and read a Proclamation to the Council recognizing April as Autism Awareness Month.

Motion by Tyler Van Metre, second by Joel Johnson to authorize Mayor Glover to sign the 2019 World Autism Month Proclamation. Motion passed.

**Approve Minutes:**

Minutes of the March 11<sup>th</sup> Regular Meeting:

Motion by Joel Johnson, second by Todd Halsne to approve the minutes of the March 11, 2019 Regular Meeting. Motion carried.

Minutes of the March 18<sup>th</sup>, 2019 Special Meeting:

Motion by Garry Wetzler, second by Tyler Van Metre to approve the minutes of the March 18, 2019 Special Meeting. Motion carried.

Minutes of the March 29<sup>th</sup>, 2019 Special Meeting:

Motion by Todd Halsne, second by Garry Wetzler to approve the minutes of the March 29, 2019 Special Meeting. Motion carried.

**4-H Presentations on Burke Lake:**

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Two groups of 4-H kids gave presentations on Burke Lake. The first group consisting of Cade Burrus, Corbin Rolf and Jay Broome presented on the Water Quality of Burke Lake. The second group consisting of Garner Burrus, Sawyer Tietgen and Cody Williams presented on the Burke Lake Wildlife, Trees, Plants and Recreation. The presentations were very informative and both groups did an outstanding job.

**Approve Reports:**

Motion by Todd Halsne, second by Tyler Van Metre to approve the March, 2019 financial statement. Motion carried.

The March 2019 expense and revenue budget analysis and delinquent list were given for informational purposes.

**Claims:**

The claims were presented for approval. After some discussion motion by Joel Johnson, second by Garry Wetzler to approve and authorize payment of claims presented by the Finance Officer with the addition of the MRES & REA Wheeling bills that have not been received yet. Motion carried.

Payroll: Finance Office-2,387.60; Electric-2,284.67; Police-2,698.50; Streets-2,540.89; Shop-2,586.95; Sewer-1,430.37; Library-414.83; First Fidelity Bank, WH & OASI-4,160.57; SD Retirement System- 2,302.01; AFLAC-93.21; Lincoln National Life Insurance Co.- 236.53.

General Fund: Appeara, Rugs, Mops, Paper Towels & Air Freshners-151.12; Burke Building Center, Repairs & Maintenance-164.74; Burke True Value, Repairs & Maintenance-465.89; Burke Gazette, Publishing-165.69; Center Point Large Print, Books-44.34; CHS, Hydrostatic Lube Oil-66.75; Commercial Asphalt, Omega Mix For Patching-2,555.00; First Fidelity Bank, ACH Processing Fee-25.00; Golden West Communications, Phones, Internet and Cable-518.74; Greens Grocery, Supplies-14.38; Clint Hitchcock, Civic Center Cleaning Contract-1,000.00; Karla Johnson Municipal Building Cleaning Contract -350.00; Jim's Garbage, Garbage Pick-Up-230.00; Main Street Auto Parts, Filters, Maintenance & Repairs-1,070.86; Opperman, Inc, Trucking Patch Mix-285.61; Rosebud Farmers COOP, Propane-380.32; SD Unemployment Ins. Division, 1<sup>st</sup> Quarter-11.24; US Postal Service, Box Rent Police-64.00; Visa, Library Books & Police & Other-512.73; ; WelllMark BC/BS, Health Insurance-4,008.21; Voyager Fleet Systems, Fuel-415.52.

Electric Fund: Matt Bartling, Utility Service Refund-24.56; City of Burke, Utilities-3,899.76; Missouri River Energy Services, Dues-75.00 Power-15,851.44; Marie Kaplan, Utility Service Refund-125.00; Rosebud Electric Coop, Utilities, Wheeling and Contract-6,974.98; SD State Treasurer, Sales Tax-3,351.52; Dept. of Energy, Power-12,762.33.

Water Fund: City of Burke, Utilities-858.30; Core & Main LP, Repairs-656.73; First National Bank, Loan Payment-1,372.18; Rosebud Electric COOP, Utilities-108.20; SD DENR, Water Samples-15.00; Tripp County Water Dist., Minimums-2100.00; Bulk Water-3,384.00; Wells Utilities, Fix Leak-357.14.

Sewer Fund: Burke True Value, Repairs & Maintenance-89.98; First National Bank, Loan Payment-2,642.52; Rosebud Electric COOP, Utilities-76.22.

**Resolution on 8<sup>th</sup> & 9<sup>th</sup> Street Project:**

Brad Stangohr, Engineer from Ultieg Engineering met with the Council. Brad informed the Council that a resolution was not needed at this time. Then Brad went over some items with the council and answered a few questions. Next Brad presented a couple proposals that needed action from the council. The first one was a proposal from Core Engineering & Consulting, Inc out of Chamberlain to perform a study on Geotechnical Drilling & engineering services. The purpose of this study is to provide subsurface soil information at the project location. The proposal is for \$3,619.00 which includes drilling 7 holes and the testing.

Motion by Joel Johnson, second by Todd Halsne to accept the proposal from Core Engineering & Consulting, Inc to conduct Geotechnical drilling & testing in the amount of \$3,619.00. Motion carried.

The next proposal was for a Drone Study of the entire City of Burke. Ultieg would use a drone to conduct a Photogrammetric Study, which involves gathering topographic information of the City of Burke that drains to the West and North. Then Ultieg will conduct a drainage analysis and report. The information gathered will be useful for years to come. Any changes can be added to the previous study for a fee. The cost of both studies is \$28,195.00. \$14,403 would be for the Photogrammetric Survey and \$13,792.00 would be for the Drainage analysis and report. From this information a Stormwater Facility Plan will be prepared. This will identify watersheds in Burke that discharge to Highway 23 (County Road) and to the north end of Burke. The information gathered can be used for any future projects.

Motion by Wyatt Reis, second by Tyler Van Metre to proceed with the Drone Study conducted by Ultieg Engineering and accept the proposal of \$28,195.00 to complete the study. Motion carried.

**Public Hearing for Vacating 10<sup>th</sup> Street Between Washington St & Lincoln St.:**

Mayor Glover opened the public hearing for vacating 10<sup>th</sup> Street between Washington St & Lincoln St at 8:02 PM. Joe Kellen, representing the Burke School District was in attendance in support of the vacating. Joe gave a presentation on what the future plans are with the closure of the street. With no one in opposition to the vacating of 10<sup>th</sup> Street between Washington St & Lincoln St, Mayor Glover closed the public hearing at 8:10 PM.

**Resolution #2019-2B Vacating 10<sup>th</sup> Street:**

The forgoing Resolution #2019-2B was offered by Wyatt Reis, second by Garry Wetzler. Upon roll call vote; Wetzler-aye, Van Metre-aye, Johnson-aye, Halsne-aye, Dobesh-aye and Reis-aye. Resolution #2019-2B was carried unanimously and was adopted on April 8<sup>th</sup>, 2019.

**Civic Center:**

Clint Hitchcock met with the council and gave his verbal resignation as the Civic Center

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Custodian effective Saturday April 13, 2019.

Motion by Garry Wetzler, second by Tyler Van Metre to accept Clint Hitchcock's resignation effective April 13, 2019. Motion carried.

Next discussion was held with Jamie Hood about taking over the custodial duties at the Civic Center. Jamie & her sister Jessie Eliason are willing to take over the custodial duties at the Civic Center for \$1,000.00 per month.

Motion by Joel Johnson, second by Todd Halsne to offer Jamie Hood and Jessie Eliason the contract for custodial work at the Civic Center for \$1,000.00 per month. They must acquire liability insurance that is equal to the previous custodian's liability insurance. Motion carried.

### **Supt. of Utilities:**

Bucket Truck

This item was tabled until next month.

Water & Sewer on East 10<sup>th</sup> Street:

Discussion was held about the proposed sewer line for the new houses on East 10<sup>th</sup> St. Kent Wells owner of Wells Utilities has had time to inspect the land and has informed Tyler Van Metre the owner of the east lot, that the City would have to put in a lift or Tyler would have to have a pressure forced line for the flow to work. Both options are expensive.

Tyler has decided to not connect to the City sewer and put in a septic tank.

Next Cory Smith discussed with the council the sewer line to his property. The sewer line from Cory's property to the closest sewer main would flow fine. This would be a 4-inch line and is considered a service line, which the home/land owner is fully responsible for all costs. Cory is fine will paying for the sewer line and would like to hook to the City sewer system. Cory would like the sewer line put in before the road is built.

South Washington Street Water Main Project:

Motion by Joel Johnson, second by Tyler Van Metre to approve the South Washington Street Water Main project. Motion carried. This project will need to be sent out to bid.

Water loss for March was 12.05 % with 181,158 gallons lost.

### **Police Report:**

Chief Deneui gave his monthly report.

Chief Deneui informed the Council that he might not be able to get into the training in Aberdeen that he had approved at the last meeting. Chief Deneui has found a similar training in Rapid City on April 23<sup>rd</sup> through April 26<sup>th</sup>.

Motion by Tyler Van Metre, second by Vickie Dobesh to approve Chief Deneui's request to attend training in Rapid City on April 23<sup>rd</sup> – April 26<sup>th</sup>. Motion carried.

Next discussion was held about installing camera systems on some of the City owned locations. Estimates will be gathered and presented at the next council meeting.

### **Economic Development:**

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Todd Halsne reported that the Mitchel Daily Republic had a good article in their paper on the Gregory County Locker.

**Code Enforcement:**

Code Enforcement Officer Mike Olson has informed Finance Officer Mike Glover he is planning on being in town next week, weather permitting.

**Burke Lake Spraying Bid:**

Mayor Glover opened the bids for the Burke Lake Spraying. There were 2 bids submitted. The first bid was from Coach's Lawn Service for \$2,400 and the second bid was from Mighty Mo Spraying for \$2,500. Both bids included the spraying of the cracks on the road, which wasn't listed on the GF & Ps expense report.

Motion by Joel Johnson to reject both bids and have both parties re-bid with taking out the spraying of the cracks. Motion died due to a lack of a second.

Motion by Vickie Dobesh, second by Garry Wetzler to accept the bid of Coach's Lawn Service. Motion ended in a tie, 3 ayes & 3 nays. Wetzler-aye, Van Metre-nay, Johnson-nay, Reis-aye, Halsne-nay, Dobesh-aye.

After some discussion.

Motion by Vickie Dobesh, second by Garry Wetzler to accept the bid of Coach's Lawn Service. Roll call vote, Wetzler-aye, Van Metre-aye, Johnson-nay, Reis-aye, Halsne-nay, Dobesh-aye. Motion passed 4-2.

**Ambulance Department:**

Mark Green representing the Burke Ambulance Department met with the Council to ask for a letter of recommendation from the City of Burke. The Burke Ambulance is going to be updating their Monitors. The cost of 3 new monitors is \$86,000.00. The Burke Ambulance Department is wanting to apply for a USDA grant and loan. Part of the application process is needing a support letter from the City of Burke. The grant would pay for 1/3 of the total cost.

Motion by Joel Johnson, second by Vickie Dobesh to approve a letter of support for the Burke Ambulance Department to apply for a USDA grant and loan. Motion carried with Halsne abstaining.

**Boys & Girls Ball Team Insurance:**

Motion by Vickie Dobesh, second by Garry Wetzler to approve in access accident insurance for the boys and girls ball teams for the players and coaches during the 2019 season. Motion carried.

**Arbor Day Proclamation:**

Finance Officer Mike Glover presented and Mayor Glover signed the 2019 Arbor Day Proclamation for the City of Burke. Motion by Garry Wetzler, second by Tyler Van Metre to approve the 2019 Arbor Day Proclamation. Motion carried.

**Swim Bus for 2019:**

Finance Officer Mike Glover has talked with the school and they are ok with the City using one of their buses for the swim bus this summer. Mike has contacted Elton Serr and he is

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willing to drive the swim bus for 2019. Motion by Wyatt Reis, second by Todd Halsne to approve the swim bus program to Bonesteel for the 2019 summer. Motion carried.

**2018 Annual Report:**

Finance Officer Mike Glover presented the 2018 annual report to the Council. After some discussion, motion by Tyler Van Metre, second by Vickie Dobesh to approve the 2018 annual report. Motion carried.

**Prescribed Burn by Lagoons:**

Tom Glover informed the Council that Tim Glover is going to have a prescribed burn east of the City lagoons and Tim is asking if it would be ok to use the City Lagoons as a fire barrier when controlling the burn. The council was fine with using the lagoons as a barrier.

**Special Event Liquor License – Stella’s:**

Motion by Wyatt Reis, second by Todd Halsne to approve the special event liquor license application of Stella’s for April 26<sup>th</sup> in the Civic Center. Motion carried.

**Rachelle Norberg:**

Motion by Joel Johnson, second by Tyler Van Metre to enter into executive session at 9:35 PM to discuss personnel per SDCL 1-25-2.

Mayor Glover declared executive session ended at 10:03 PM, with the following action taken; Motion by Joel Johnson, second by Todd Halsne to refund Kate Shanahan \$100 for use of the Civic Center. Motion carried.

**Adjournment:**

Mayor Glover declared the meeting adjourned at 10:08 PM.

**ATTEST:**

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Mike Glover, Finance Officer

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Thomas Glover, Mayor