

Burke City Council  
Regular Meeting  
September 14, 2020

The regular meeting of the Burke City Council was called to order by Mayor Thomas Glover at 7:01 PM in the Civic Center Meeting Room. Council members present were Wyatt Reis, Tyler Van Metre, Vickie Dobesh, Megan Lindholm and Todd Halsne. Also present was Finance Officer Mike Glover, Supt of Utilities Wade Broome, City Attorney Rachelle Norberg, Mark Green, Sheriff Tim Drey, Ashlyn McCarthy, Tim McCarthy, Cindy McCarthy, Karla Johnson, George Kenzy and Jack Gunvordahl.

**Approve Agenda:**

Motion by Vickie Dobesh, second by Todd Halsne to approve the agenda with the addition of Tree, WIFI and Ditch behind AJ Steffen's house. Motion carried.

**Conflict of Interest:**

None.

**Public Input:**

None.

**Approve Minutes:**

Minutes of the August 10, 2020 Regular Meeting:

Motion by Wyatt Reis, second by Tyler Van MetreaHhhh to approve the minutes of the August 10, 2020 Regular Meeting. Motion carried.

Minutes of the August 18, 2020 Special Meeting:

Motion by Todd Halsne, second by Megan Lindholm to approve the minutes of the August 18, 2020 Special Meeting. Motion carried.

**Approve Reports:**

Motion by Vickie Dobesh, second by Tyler Van Metre to approve the August, 2020 financial statement. Motion carried.

The August 2020 expense and revenue budget analysis were given for informational purposes.

**Claims:**

The claims were presented for approval. After some discussion motion by Tyler Van Metre, second by Wyatt Reis to approve and authorize payment of claims presented by the Finance Officer and the SD One Call, Rosebud Electric and James Valley Nursery bills that have not come in yet. Motion carried.

Finance Officer, Mike Glover informed the Council that Opperman, Inc has donated \$7,333.32 worth of trucking rock chips, to the City. Since the City didn't received any

FEMA help Opperman, Inc. wanted to help the City out. The Council was very appreciative of the donation. Next Mike asked the Council if they were ok with putting a big thank you in the paper thanking all who have donated to the City since the Tornado. The Council was fine with this.

Payroll: Finance Office-2,523.11; Electric-2,393.43; Streets-4,157.97; Shop-2,499.73; Sewer-1,377.80; Library-526.66; First Fidelity Bank, WH & OASI- 3,916.96; SD Retirement System- 1,743.08; AFLAC-67.21; Lincoln National Life Insurance Co.- 144.23.

General Fund: Appera, Rugs, Mops, Towels & Air Fresheners-183.76; Be Creative Advertising Services, Website Management-75.00; Burke Building Center, Maintenance & Repairs & FO Door-733.24; Burke True Value, CC Supplies, Repairs & Maintenance-182.55; Burke Gazette, Publishing-291.89; Code Enforcement Specialists, Code Enforcement-32.90; Commercial Asphalt, Hot Mix-9,697.68; Community Memorial Hospital, Drug Test-46.00; First Fidelity Bank, ACH Processing Fee-25.00; Game Time, Replacement Parts for City Park Slide-5,716.38; Golden West Communications, Phones, Internet and Fax-485.66; Green's Grocery, Supplies-89.82; Gregory County Landfill, Rubble from Tornado-133.79; Gregory County Sheriff's Dept, August Contract-3,875.00; Karla Johnson Municipal Building Cleaning Contract -350.00; Jim's Garbage, Garbage Pick-Up-300.00; Koenig Lumber, Civic Center Sound System & Installation-7,132.79; KWYR, Radio Spots-85.00; Main Street Auto Parts, Maintenance & Repairs-282.10; Office Products Center, FO Supplies & Copier Contract-58.33; US Postal Service, Box Rent-94.00; ProRate Services, LLC., Drug Test-40.00; Spencer Quarries Inc., 7/16" Chips-1,976.64; Taste of Home, Book-38.32; Taylor Plumbing & Heating, New Commercial Frig & Maint.-3,020.53; Osborne Books & More, Children's Books-499.68; Verizon Wireless, Police Phone-47.14; Visa, Library Books-643.02; WellMark BC/BS, Health Insurance-3,120.55; Voyager Fleet Systems, Fuel-296.31; Jessie Eliason, Civic Center Cleaning Contract-500.00; Jamie Hood, Civic Center Cleaning Contract-500.00.

Electric Fund: City of Burke, Utilities-2,665.41; Missouri River Energy Services, Power Purchases-18,199.71; SD One Call, August Message Fees-13.65 & Rosebud Electric, Maint. Contract, Wheeling-5,588.97; SD State Treasurer, Sales Tax-2,943.74; WAPA, Power Purchase-11,702.64; Wesco Distribution, Inc., Supplies-336.52.

Water Fund: City of Burke, Utilities-150.44; Rosebud Electric COOP, Utilities-23.16; SD DENR, Water Samples-15.00; Tripp County Water Dist., Minimums-2,100.00; Bulk Water-9,630.00;

Sewer Fund: Rosebud Electric COOP, Utilities-21.00.

### **Supt. of Utilities:**

Mayor Glover informed the Council that he had been approached by AJ Steffen about paying for the seeding of the ditch to the south of the new road heading east on 10<sup>th</sup> St that goes by his property. Mayor Glover provided a quote from Coach's Lawn Service for the seeding (\$337.75) doesn't include fiber mesh, which may be needed. The Council was in agreement to pay for the seeding of the ditch and have Wade check on the price of the

fiber mesh.

The water loss for August was -6.04%. The difference could be due to when the meters were read by Tripp County Water & the City of Burke.

Wade is hoping to have the chip sealing done by the end of September, but is not sure when they are coming.

There was a building permit but the home owner was not home for Wade to conduct his inspection. Wade had some questions and a variance may be needed. Wade will try to contact the home owner during the rest of the month.

### **Code Enforcement:**

Mike has received new follow up reports and will send them to the Council. The Council had a couple vehicles that they would like checked on. Mike will let the Code Enforcement Officer know.

### **Citizen Concerns – Richard Niles:**

Richard Niles was not present at the Council Meeting.

### **Ward III Opening:**

A discussion followed about the opening in Ward III. The position will be up for election in April of 2021. The Council was in agreement to fill the vacant spot. After some discussion motion by Vickie Dobesh, second by Wyatt Reis to appoint Mark Benter to the open City Council position in Ward III. Motion carried 4-1, with Van Metre voting nay.

### **COVID-19:**

A lengthy discussion was held about the current state of the COVID-19 pandemic. Cases in Gregory County have increased over the last couple weeks. Gregory County still has their resolution in place.

Motion by Tyler Van Metre, second by Vickie Dobesh to pass Resolution 2020-9A, An Emergency Resolution Creating An Expectation Of Face Covering To Slow The Community Spread Of The Coronavirus (COVID-19). Motion carried 5-0.

### **Special Event Liquor License – VFW:**

Finance Officer presented the Council with a special event liquor license application for the Burke VFW. The application is for the wedding reception and dance for Ashlyn McCarthy in the Civic Center on October 10<sup>th</sup>, 2020. Motion by Todd Halsne, second by Wyatt Reis to approve the Special Event Liquor License application for the VFW for October 10, 2020 for Ashlyn McCarthy's wedding reception & dance. Motion carried 4-1, with Dobesh voting nay.

### **Economic Development:**

Jack Gunvordahl and George Kenzy met with the Council to discuss the new development they are planning. Jack passed out a plat of the area. The new development is call Burke Estates and it consists of 14 lots that are approximately 1.66 acres each. The land is located east of Mike Green, Randy Sachtjen and Mike Sebern's property. Mr. Gunvordahl

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and Mr. Kenzy are asking the Council if they would be interested in helping the development financially. The money would go towards building the road and getting water & electricity to the development. The Council was in agreement that they are willing to help, but would like the developers to get some numbers together on the cost associated with the installation of the items mentioned. The Council thanked Mr. Gunvordahl and Mr. Kenzy for attending the Council meeting.

### **Civic Center:**

Finance Officer, Mike Glover stated that everything related to the Civic Center rebuild has been paid. Currently Mike and the insurance adjuster are finalizing the amount still owed to the City. This should be done within the next week. Mike asked if a decision has been made yet on the size of the new sign for the Civic Center. No decision has been made yet.

### **2021 Appropriation Ordinance 2<sup>nd</sup> Reading:**

The 2021 Appropriation Ordinance was presented for approval upon the second reading. Motion by Wyatt Reis, second by Megan Lindholm to approve the 2021 annual appropriation ordinance upon the second reading. Upon roll call vote, Van Metre-aye, Lindholm-aye, Reis-aye, Halsne-aye, Dobesh-aye. The 2021 annual appropriation ordinance was passed and adopted on this 14<sup>th</sup> day of September, 2020.

### **Health Insurance:**

Karla Johnson was in attendance to explain to the Council what is happening with the health insurance. The current plan is not available anymore. If the Council wants to stay with a Health Savings Account plan the deductible will increase \$1,500 to \$4,500. Right now, the renewal date for our plan is December 1. The Council was in agreement to change the renewal date to January 1. The Council will have to choose a plan for the month of December and then choose a plan for 2021. A decision will be made at the October regular meeting.

### **Police:**

Executive Session:

Motion by Tyler Van Metre, second by Todd Halsne to go into executive session at 9:16 pm to conduct an interview for the Chief of Police position. Lindholm-aye, Reis-aye, Halsne-aye, Dobesh-aye and Van Metre-aye. Motion carried 5-0.

Mayor Glover declared executive session over at 9:48 pm with the following action taken, Motion by Vickie Dobesh, second by Todd Halsne to offer the Chief of Police position to Mark Green. Motion carried 5-0.

### **October Meeting Date:**

The regular council meeting in October falls on Columbus/Native American Day. The meeting will be moved to Tuesday October 13, 2020 at 7 pm in the Civic Center meeting room.

### **Surplus Old Commercial Refrigerator:**

When the City went to put the Commercial Refrigerator back in Civic Center kitchen after the rebuild was done, it didn't work. Insurance covered the cost of a new one. The City

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would like to surplus the 2013, Artic Air, 49 cubic foot, double door, stainless steel Commercial Refrigerator.

The surplus equipment resolution #2020-9B was offered by Wyatt Reis, second by Todd Halsne and is as follows:

WHEREAS, the Burke City Council has determined that the following equipment is no longer useful, necessary or suitable for the purposes for which it was acquired;

THEREFORE, BE IT RESOLVED, that the Burke City Council has declared the 2013, Artic Air, 49 cubic foot, double door, stainless steel Commercial Refrigerator. surplus and appraises the value of the Commercial Refrigerator at \$500.00 minimum and offer to the public by sealed bid. Upon roll call vote, Van Metre-aye, Lindholm-aye, Reis-aye, Halsne-aye, Dobesh-aye; Resolution #2020-9B was passed and adopted on this 14<sup>th</sup> day of September. 2020. The City Council will open the sealed bids during the regular meeting on October 13, 2020.

**Tree:**

Vickie Dobesh informed the Council that she was approached by a citizen wanting to donate a tree to be planted on the north west corner of the Civic Center. Vickie has talked to Wade about the location and he thought it would work. It won't be a huge tree. The Council was fine with the donation of the tree.

**WIFI:**

A couple council members mentioned they have received complaints from citizens about the trash/garbage that is being left by people using the library WIFI late at night. Cigarette butts, empty beer cans, and pop cans/bottles have been found in the mornings. The Council would like the library guest WIFI to have a password or be shut off when the library isn't open.

**Adjournment:**

Mayor Glover declared the meeting adjourned at 10:10 pm.

**ATTEST:**

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Mike Glover, Finance Officer

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Thomas Glover, Mayor