

Regular Meeting August 9, 2021

Burke City Council
Regular Meeting
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The regular meeting of the Burke City Council was called to order by Council President Wyatt Reis at 7:04 PM in the Jack Broome Community Civic Center Meeting Room. Council members present were Megan Lindholm, Mark Benter, Todd Halsne, Tyler Van Metre and Vickie Dobesh. Also present was Finance Officer Mike Glover, Superintendent of Utilities Wade Broome, City Attorney Rachelle Norberg, Chief of Police Mark Green, Mistie Drey, Brad Stangohr and Calvin Cousins. Absent was Mayor JJ Wolf.

Council President Reis lead the group in the Pledge of Allegiance

Approve Agenda:

Motion by Tyler Van Metre, second by Todd Halsne to approve the agenda as presented. Motion carried.

Conflict of Interest:

None.

Public Input:

None.

Approve Minutes:

Minutes of the July 12, 2021 Regular Meeting:

Motion by Vickie Dobesh, second by Megan LindholmaHhhh to approve the minutes of the July 12, 2021 Regular Meeting. Motion carried.

Approve Reports:

Motion by Todd Halsne, second by Tyler Van Metre to approve the July 2021 financial statement. Motion carried.

The July 2021 expense and revenue budget analysis lists were given for informational purposes.

Claims:

The claims were presented for approval. After some discussion motion by Vickie Dobesh, second by Tyler Van Metre to approve and authorize payment of claims presented by the Finance Officer with the addition of the Rosebud Electric Maintenance Contract & Wheeling, MRES, WAPA and SD One Call, bills that have not come in yet. Motion carried.

Payroll: Finance Office-2,969.04; Electric-2,705.14; Police-1,875.28; Streets-3,510.52; Shop-2,568.45; Sewer-1,427.86; Library-625.08; First Fidelity Bank, WH & OASI-4,833.49; SD Retirement System- 2,428.74; AFLAC-67.21; Lincoln National Life Insurance

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Co.- 190.38; City of Burke-167.76; AFLAC-67.21; WellMark BC/BS – 821.29.

General Fund: Appara, Rugs, Mops, Towels & Air Fresheners-241.78; Be Creative Advertising Services, Website Management-75.00; Bouquets & Brushstrokes, Funeral Flowers-47.92; Bruns Market, Supplies-89.94; Burke Building Center, Cordless Trimmer-239.99; Burke True Value, Repairs & Maintenance-610.58; Burke Gazette, Publishing-227.95; Connecting Point, Annual Contract-1,065; First Fidelity Bank, ACH Processing Fee-25.00; Golden West Communications, Phones, Internet and Fax-710.73; Gregory County Sheriff's Dept, July Contract-740.00; Karla Johnson Municipal Building Cleaning Contract -350.00; Jim's Garbage, Garbage Pick-Up-300.00; KWYR, Radio Spots-155.00; Main Street Auto Parts, Maintenance & Repairs-139.06; Meierhenry Sargent, LLP, Services on SRF Loan-5,400.00; Menning Excavating, 8th & 9th St-27,662.95; Nelson Machine & Welding, Repairs & Maintenance-45.95; OB Steffen, Gravel & Hauling-1,130.78; Office Products Center, Copier Contract-35.00; Purvis Electric, Repairs-130.25; Taylor Plumbing & Heating, Repairs & Maintenance-200.46; Verizon Wireless, Police Phone-47.21; Visa, Books & Police Supplies-445.02; WellllMark BC/BS, Health Insurance-3,361.04; Voyager Fleet Systems, Fuel-711.45; Jessie Eliason, Civic Center Cleaning Contract-500.00; Jamie Hood, Civic Center Cleaning Contrct-500.00; Well's Utilities, Materials Splash Pad-\$7,801.65.

Electric Fund: City of Burke, Utilities-3,513.15; Missouri River Energy Services, Power Purchases-28,620.45; Brian Clausen, Utility Service Refund-20.00; Jean Duerfeldt, Utility Service Refund-40.00; SD State Treasurer, Sales Tax-2,880.46; Rosebud Electric, Wheelin, Maint. Contract & Repairs-14,561.54; Wesco Distribution, Inc., Supplies-40.11 WAPA, Power Purchases-10,743.33.

Water Fund: City of Burke, Utilities-131.28; Core & Main, Water Supplies-561.05; H & H Contracting, Clean 50,000 Gallon Water Tower-3,927.00; Menning Excavating, 8th St Project-16,465.00; Rosebud Electric COOP, Utilities-23.16; SD DENR, Water Samples-15.00; Tripp County Water Dist., Minimums-2,100.00; Bulk Water-10,907.52; Wells Utilities, LLC, Supplies-1,613.30.

Sewer Fund: Rosebud Electric COOP, Utilities-21.00.

Supt of Utilities:

The water loss for July was -2.87%. With a difference of 126,940 gallons. 50,000 gallons are from draining the water tower. If there was a difference between the days we read meters and when Tripp County read meters, that could be the reason for a negative loss.

No bids were received for the tires and rims.

8th & 9th Street Project:

Brad Stangohr from Ulteig Engineering met with the Council to give an update on the project and introduce the new on-site engineer Calvin Cousins. The curb & gutter people should be coming in the next week to 10 days to start on 8th St. The demo of 9th St should start real soon.

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Splash Pad – Update:

Mistie Drey gave an update on the fundraising for the Splash Pad. There are currently a few different fundraising events being held. At the time of the meeting, they are still needing to raise about \$12,000 to \$10,000 more. The materials for the water line, drain line & underground electrical line have been paid, along with 50% of the cost for the splash pad equipment.

The council was in agreement to remove the east tennis court, which is older of the two tennis courts.

Police:

Chief Green gave his monthly report.

Chief Green ask to attend Forensic Lab training in Pierre on August 10, 2021.

Motion by Todd Halsne, second by Mark Benter to authorize Chief Green to attend the Forensic Lab Training in Pierre and take the Police Pickup. Motion carried.

Chief Green starts his Law Enforcement Training on August 23, 2021.

Code Enforcement:

Nothing new at this time.

Economic Development:

Rachelle Norberg gave an update from the last meeting of the Burke Business Promotion Corporation.

City Land by Taylor Plumbing & Heating:

Finance Officer, Mike Glover informed the Council that the size of the city lot west of Taylor Plumbing & Heating is approximately 92' x 240'. Discussion followed on what to do with the property. Motion by Mark Benter, second by Todd Halsne to hire Emmitt Kotrba to survey the property. Motion carried.

Special Assessment for the Curb & Gutter on the 8th & 9th Street Project:

Finance Officer Mike Glover informed the Council that they needed to set a date to have a public hearing for the passing of the Resolution of Necessity for the Special Assessment for the Curb & Gutter installation on the 8th & 9th Street project. Also discussed was whether or not to include the Burke Housing and Community Memorial Hospital in the assessment. Motion by Mark Benter, second by Tyler Van Metre to exclude the Burke Housing and Community Memorial Hospital from the Special Assessment for the Curb & Gutter installation on the 8th & 9th Street project. Motion carried.

Motion by Tyler Van Metre, second by Todd Halsne to set a public hearing for the Special Assessment for the Curb & Gutter installation on the 8th & 9th Street project for August 23, 2021 at 7 pm in the Jack Broome Community Civic Center meeting room at 7 pm. Motion carried.

Mike will send out notices to the property owners on the project.

2022 APPROPRIATION ORDINANCE:

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Finance Officer Mike Glover presented the council with the 2022 Appropriation Ordinance for consideration upon the first reading. There were a few discussions about some of the numbers. Motion by Tyler Van Metre, second by Vickie Dobesh to approve the 2022 annual appropriation ordinance upon the first reading. Motion carried. The second reading will be held at the September 13, 2021 regular meeting.

SD FIT Investment:

City Attorney, Rachelle Norberg informed the Council that the plans that Billie Sutton presented are not Federally insured and any place that the City invests their money with must be Federally insured. So, at this time nothing will be done.

COVID ARPA Funding:

Nothing new to report at this time.

Adjournment:

Council President Wyatt Reis declared the meeting adjourned at 8:32 pm.

ATTEST:

Mike Glover, Finance Officer

JJ Wolf, Mayor