

Regular Meeting February 14, 2022

Burke City Council
Regular Meeting
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The regular meeting of the Burke City Council was called to order by Mayor JJ Wolf at 7:01 PM in the Jack Broome Community Civic Center Meeting Room. Council members present were Wyatt Reis, Mark Benter, Megan Lindholm Todd Halsne, Tyler Van Metre and Vickie Dobesh. Also present was Finance Officer Mike Glover, Superintendent of Utilities Wade Broome, City Attorney Rachelle Norberg, Chief of Police Mark Green, Jessie Eliason, Jamie Hood, Kelsea Kenzy, Mistie Drey, Jerry Petersen and Jody Johnson.

Mayor Wolf lead the group in the Pledge of Allegiance.

Approve Agenda:

Motion by Tyler Van Metre, second by Megan Lindholm to approve the agenda as presented. Motion carried.

Conflict of Interest:

None.

Public Input:

None.

Approve Minutes:

Minutes of the January 10, 2022 Regular Meeting:

Motion by Wyatt Reis, second by Todd HalsneaHhhh to approve the minutes of the January 10, 2022 Regular Meeting. Motion carried.

Approve Reports:

Motion by Vickie Dobesh, second by Tyler Van Metre to approve the January 2022 financial statement. Motion carried.

The January 2022 expense and revenue budget analysis lists were given for informational purposes.

Claims:

The claims were presented for approval. After some discussion motion by Vickie Dobesh, second by Mark Benter to approve and authorize payment of claims presented by the Finance Officer with the addition of the SD One Call bill that has not come in yet. Motion carried.

Payroll: Finance Office-3,117.54; Electric-2,579.34; Police-2,203.21; Streets-2,822.15; Shop-2,705.35; Sewer-1,497.35; Library-645.54; First Fidelity Bank, WH & OASI-4,749.29; SD Retirement System- 2,577.08; AFLAC-67.21; Lincoln National Life Insurance

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Co.- 190.38; WellMark BC/BS – 883.66.

General Fund: Anson Insurance Services, Inc., Renewal of Public Official Bond-560.00; Appera, Rugs, Mops, Towels & Air Fresheners-251.85; Be Creative Advertising Services, Website Management-75.00; Wade Broome, 2022 Clothing Allowance-200.00; Burke True Value, Repairs & Maintenance-306.68; Burke Business Promotion Corporation, 2022 Donation-20,000.00; Burke Gazette, Publishing-268.58; Community Memorial Hospital, ER Visit for Suspect-250.00; Burke Community Club, 2022 Dues-75.00; Dakota Resources, Add-on Subscription-106.50; First Fidelity Bank, ACH Processing Fee-25.00; Golden West Communications, Phones, Internet and Fax-482.89; Gregory County Sheriff's Dept, January Contract-675.00; Johnson Auto Repair, Tire Repair-20.00; Karla Johnson Municipal Building Cleaning Contract -350.00; Jim's Garbage, Garbage Pick-Up-230.00; KWYR, Radio Spots-191.00; LiveTicket TV, 2022 Membership Renewal-375.00; Main Street Auto Parts, Maintenance & Repairs-295.55; Office Products Center, FO Supplies & Copier Contract-55.54; Purvis Electric, Civic Center Repairs-479.38; Rosebud Farmers COOP Association, Propane-625.15; Runnings Supply, Inc., Repairs-23.16; Verizon, Police Cell Phone-47.07; Visa, Books, Running Boards & Police Other-1,035.39; WellMark BC/BS, Health Insurance-3,651.16; Voyager Fleet Systems, Fuel-565.85; Jessie Eliason, Civic Center Cleaning Contract-500.00; Jamie Hood, Civic Center Cleaning Contract-500.00.

Electric Fund: City of Burke, Utilities-3,871.47; Ray Smith, Utility Service Refund-40.00; Missouri River Energy Services, Power Purchases-18,875.36; SD State Treasurer, Sales Tax-3,243.50; Rosebud Electric, Wheeling, Maint. Contract & Repairs-7,478.40; SD One Call, Message Fees-1.05; WAPA, Power Purchases-15,266.46.

Water Fund: City of Burke, Utilities-716.20; Core & Main LP, Water Meters-1,750.53; US Bank, Water Loan Interest-3,166.54; Rosebud Electric COOP, Utilities-113.12; SD DENR, Water Samples-15.00; Tripp County Water Dist., Minimums-2,100.00; Bulk Water-4,127.37.

Sewer Fund: Rosebud Electric COOP, Utilities-72.94.

Supt of Utilities:

The water loss for January was 19.19% with 320,585 gallons lost.

Christmas Lights:

Nothing new at this time. The city has received a donation of \$1,000.00 for the purchase of new Christmas lights.

GIS Equipment:

Wade informed the Council that the price of the equipment went up a little to \$3,475.84. The name of the company is Frontier Precision. Motion by Mark Benter, second by Vickie Dobesh to approve the purchase of the GIS equipment from Frontier Precision for the amount of \$3,475.84. Motion carried.

Street Sealing:

Wade got a quote from Brosz Engineering for their part in chip sealing our streets and

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adding a fog coat over the chip seal. The companies that currently do local chip sealing will not do the fog coating. Brosz Engineering fees would be approximately \$10,200. The fog coat helps keep the rocks on the street, which leads to the chip sealing lasting longer. The council was in agreement to use Brosz Engineering for chip sealing this year and see how the fog coat works.

Building Permit:

Public Hearing for a Variance on Building Permit #2022-2-14A of the Burke Business Promotion Corporation: Mayor Wolf opened the public hearing at 7:22 pm. The Burke Business Promotion Corporation is requesting to build a 36' x 64' house at 633 Washington St. The north & south side of the house are 7' from the property lines. Kelsea Sutton was available to answering any questions that were asked. The appropriate signatures have been collected. Having no one appear in opposition & having no questions, Mayor Wolf closed the hearing at 7:25 pm.

Building Permit #2022-2-14A for the Burke Business Promotion Corporation was presented for approval. Having collected the required signatures for the variance motion by Megan Lindholm, second by Mark Benter to approve Building Permit #2022-2-14A of the Burke Business Promotion Corporation to construct a 36'x64' house at 633 Washington St. Motion carried.

Police:

Chief of Police Mark Green gave his monthly report.

Next Chief Green informed the council that there are two trainings he would like to attend. One is March 18 in Winner and the other is April 19 – 23 in Deadwood.

Motion by Todd Halsne, second by Mark Benter to approve Chief of Police Mark Green to attend the two trainings. Motion carried.

Code Enforcement:

Nothing new at this time.

Economic Development:

Kelsea Sutton & Jerry Petersen met with the Council. Kelsea gave an update on what is happening with the Burke Business Promotion Corporation.

Rachelle Norberg informed the council that the Long-Term Recovery group, formed after the tornado, has funds available. The group is working on an application form for people/businesses wanting to apply for the funds.

City Land by Golf Course:

Discussion continued about developing the land by the golf course. The Burke Business Promotion Corporation is willing to help with the process. The next step is deciding whether or not to annex the property into the city limits. This item will be placed on the agenda for next month.

Bid Opening for 2 Parcels of City Land:

Mayor Wolf called for the bids of city land parcel #000171. There was one bid received from Jody & Suzette Johnson for \$1,500. Motion by Vickie Dobesh, second by Wyatt Reis to accept the bid from Jody & Suzette Johnson in the amount of \$1,500 for city land parcel

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#000171. Motion carried.

Next Mayor Wolf called for the sealed bids of city land parcel #005217. There was one bid received from Taylor Plumbing & Heating, Inc. for \$5,001.00. Motion by Mark Benter, second by Megan Lindholm to accept the bid from Taylor Plumbing & Heating, Inc. in the amount of \$5,001.00 for city land parcel #005217. Motion carried.

City Attorney Rachelle Norberg will draw up the paperwork.

Bid Opening for Old Community Room Kitchen Remodel:

Mayor Wolf called for the bids for the Old Community room kitchen remodel. There were no bids submitted. Finance Officer, Mike Glover informed the council that Jason Witt from the Burke Building Center would be willing to do the work, if no bids were received. The estimate from the Burke Building Center was 10,922.24, the breakdown of materials & labor is \$6,172.24 for materials (subject to change) & \$4,750 for labor. The estimate doesn't include any plumbing or electrical work. Motion by Todd Halsne, second by Tyler Van Metre to approve hiring Jason Witt from the Burke Building Center to complete the remodel of the Old Community Room Kitchen. Motion carried.

Splash Pad/City Park:

Kelsea Sutton & Mistie Drey gave an update on the time frame for installation of the splash pad. Weather permitting the company is looking at beginning in mid-April. Should take 20 to 30 days to complete. Still looking at it being ready for the public by June 1.

Design plans have been completed for the new picnic shelter/pavilion & a smaller picnic shelter by the splash pad. The council would like to put out to bid the labor to construct the 2 structures, pouring of the concrete slab for both & the wiring of both structures. Motion by Tyler Van Metre, second by Todd Halsne to put out to bid the labor of building a 20'x60' picnic shelter & a 20'x20' picnic shelter, labor & concrete for a 28.5'x65' slab & a 24'x24' slab and labor & materials for wiring both structures. Motion carried.

Civic Center:

Cleaning Contract:

The cleaning contract for Jessie Eliason & Jamie Hood expired on 12/31/2021. Finance Officer, Mike Glover mistakenly missed the expiration. Jessie & Jamie met with the Council. They are not interested in renewing their contract. Jessie & Jamie provided some feedback on the job. They shared some concerns & ways to possibly make the job better. Both of them will stay on until a new custodian can be found. The Council thanked Jessie & Jamie for their hard work over the last three years.

Motion by Tyler Van Metre, second by Vickie Dobesh to advertise for bids on cleaning the Civic Center. Motion carried.

Bathroom Lights & Outdoor Photo Cell: Purvis Electric did not turn a specific estimate for installing motion sensor light switches for both bathrooms and a photo cell outside. The first estimate was less than \$1,000.00. Motion by Wyatt Reis, second by Tyler Van Metre to hire Purvis Electric to install motion sensor light switches in both bathrooms & install an outdoor photo cell. Motion carried.

SDML District 4 Meeting:

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This years SDML District 4 meeting will be held March 24th in Plankinton. As of the meeting time there are 2 couples going.

March Meeting:

The March regular meeting will be at the Old Community Room. Brad Lingen from Missouri River Energy Services will be providing a presentation on AMI (Advanced Metering Infrastructure), this will take about 30 minutes. Finance Officer Mike Glover would like to start the meeting at 6 pm. Motion by Wyatt Reis, second by Vickie Dobesh to approve starting the March 14th regular meeting at 6 pm. Motion carried.

COVID-19 ARPA Funding:

Finance Officer Mike Glover informed the council of a change in the ruling on what the ARPA money can be spent on. The latest ruling from the Federal Government states that there is \$10 million dollar threshold on the amount of lost revenue a municipality or County can claim. If your allotment is under \$10 million you may claim the money as lost revenue from the pandemic & the money can be used for normal business operations. The city of Burke will have approximately \$104,000 available to them. The council was in agreement to use the money for street improvements.

Burke Ambulance Department:

Mark Green representing the Burke Ambulance Department gave an update to the council on the staffing problems the department is having. Mark asked for any solutions they may have. The department is having a hard time finding new people that want to become EMTs. Currently there isn't too many active EMTs.

Adjournment:

Mayor Wolf declared the meeting adjourned at 8:50 pm.

ATTEST:

Mike Glover, Finance Officer

JJ Wolf, Mayor