

Burke City Council
Special Meeting
December 6, 2021

The special meeting of the Burke City Council was called to order by Mayor JJ Wolf at 6:03 PM in the Municipal Building Meeting Room. Council members present were Vickie Dobesh, Megan Lindholm, Tyler Van Metre and Todd Halsne. Wyatt Reis joined via phone. Also present was Finance Officer Mike Glover, Supt of Utilities Wade Broome, City Attorney Rachelle Norberg, Chief of Police Mark Green, David Green, Pat Vaughn and LaVella Lambley. Absent was Mark Benter.

Mayor Wolf lead the group in the Pledge of Allegiance.

Approve Agenda:

Motion by Vickie Dobesh, second by Tyler Van Metre to approve the agenda as presented. Lindholm-aye, Van Metre-aye, Halsne-aye, Dobesh-aye, Reis-aye. Motion carried.

Public Input:

None.

Appraisal of City Land:

The city received one estimate for appraising the 2 pieces of land the city has surplus. The estimate was \$6,000 for both properties. The Council was in agreement that this was too high. One option the City can use is to find 3 community members that are willing to give a land value of each property and then take the 3 values of each land and average them out. The council like check with some community members to see if they are willing to do this and report back to the Council next Monday at the regular council meeting.

8th & 9th St. Update:

Finance Officer, Mike Glover informed the Council of a request from Ulteig Engineering for additional payment of \$12,804 for services that arose because of Menning Excavating not following the schedule that was set. Rachelle Norberg, City Attorney will review the contract with Ulteig. The Council doesn't believe this is the responsibility of the City of Burke. The lead engineer from Ulteig will be at our next meeting.

Next, approval is needed for a change order & a certificate of completion. The change order is for an addition of a 2 - 2" curb stops (\$1,250.00) & credit of close out quantities (\$-26,949.62) for a total credit of \$25,699.62. Motion by Tyler Van Metre, second by Todd Halsne to approve change order #1 for the 8th & 9th St. Project. Lindholm-aye, Van Metre-aye, Halsne-aye, Dobesh-aye, Reis-aye. Motion carried.

Certificate of Completion:

Motion by Megan Lindholm, second by Todd Halsne to approve Mayor JJ Wolf to sign the Certificate of Substantial Completion on the 8th & 9th St. Project. Lindholm-aye, Van Metre-aye, Halsne-aye, Dobesh-aye, Reis-aye. Motion carried.

Abatement of Taxes:

Finance Officer, Mike Glover presented a form for the abatement of taxes on a trailer house that was destroyed in the tornado. The trailer house was located at 517 Jackson St. & the amount of the abatement is \$72.52. Motion by Vickie Dobesh, second by Megan Lindholm to approve the abatement of the taxes on the trailer house at 517 Jackson St. in the amount of \$72.52. Lindholm-aye, Van Metre-aye, Halsne-aye, Dobesh-aye, Reis-aye. Motion carried.

Executive Session:

Motion by Tyler Van Metre, second by Vickie Dobesh to go into executive session at 6:30 pm to conduct employee evaluations. Halsne-aye, Dobesh-aye, Reis-aye, Lindholm-aye & Van Metre-aye. Motion carried.

Mayor Wolf declared the executive session ended at 8:13 PM, with the no action taken.

Adjournment:

Mayor Wolf declared the meeting adjourned at 8:14 pm.

ATTEST:

Mike Glover, Finance Officer

JJ Wolf, Mayor